

# Director - NRRWA

Dept/Div: New River Regional Water Authority

FLSA Status: - Exempt

## General Definition of Work

Performs difficult skilled technical work planning, directing and scheduling operations, maintenance and repair of a water plant, to ensure plant and equipment is in proper working order, and related work as apparent or assigned.

## Qualification Requirements

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.*

## Essential Functions

Oversees and inspects the operation, repair and maintenance of the water treatment plants.

Assigns, directs, schedules training of assigned staff; makes recommendations regarding rewards and performance evaluations; coaches, counsels and disciplines staff; develops staff schedules. Reports to NRRWA Board on monthly and as needed basis. Develops budgets, purchase orders, RFP's, and agendas for the Board meetings.

## Knowledge, Skills and Abilities

Thorough knowledge of the operating characteristics and maintenance requirements of a water treatment plant; thorough knowledge of hydraulic, chemical and mechanical principles pertinent to water and/or treatment plant operations; thorough knowledge of the occupational hazards of the work and of the necessary safety precautions; ability to detect flaws in the operation of equipment and to effect proper remedial measures; ability to plan and supervise the work of subordinate personnel; ability to understand and follow oral and written instructions; ability to keep records and prepare reports; ability to operate personal computer including some knowledge of applicable software packages; ability to establish and maintain effective working relationships with associates.

## Education and Experience

Associates degree in civil engineering or environmental science required and considerable experience in water treatment plant operations including five years supervisory experience, or equivalent combination of education and experience.

## Physical Requirements

This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 25 pounds of force and occasional exertion of up to 50 pounds of force; work regularly requires standing, walking, speaking or hearing and using hands to finger, handle or feel, frequently requires climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms and lifting and occasionally requires sitting, tasting or smelling, pushing or pulling and repetitive motions; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm's length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to outdoor weather conditions and exposure to blood borne pathogens and may be required to wear specialized personal protective equipment, frequently requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, working in high, precarious places and exposure to toxic or caustic chemicals and occasionally requires exposure to fumes or airborne particles, exposure to the risk of electrical shock and exposure to vibration; work is generally in a very quiet location (e.g. park trail, storage or file room).

## Special Requirements

Valid driver's license in the Commonwealth of Virginia.

Last Revised: 03/16/2017