

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
1202 COUNTY ADMIN OFFICE					
41100	SALARIES	250,257	264,070	264,070	270,822
41130	BONUS PAY				
42100	FICA	18,756	19,583	20,201	20,718
42210	VRS - RETIREMENT	18,369	19,383	30,685	31,469
42212	VRS - RETIREE HEALTH CRED	50	53	343	352
42300	HEALTH INSURANCE	26,416	28,069	24,192	26,084
42400	VRS - GROUP LIFE EMPLOYER	1,201	1,267	1,268	1,300
42600	UNEMPLOYMENT INSURANCE	505	434	520	352
42700	WORKERS COMPENSATION	244	235	264	279
43100	PROFESSIONAL SERVICES	47,063	46,040	50,000	50,000
43110	PROF SERV - HEALTH	0		155	100
43320	MAINT SERVICE CONTRACTS	0		1,000	1,000
43600	ADVERTISING	363		200	200
45210	POSTAL SERVICES	418	353	750	500
45230	TELECOMMUNICATIONS	4,085	3,202	5,775	5,000
45305	MOTOR VEHICLE INSURANCE	1,233	830	843	843
45306	SURETY BONDS	320	320	347	348
45510	TRAVEL - MILEAGE	296		500	500
45540	TRAVEL - CONV & EDUCAT	4,353	1,926	1,500	1,500
45810	PAYMENT - DUES	637	623	750	750
46001	OFFICE SUPPLIES	3,841	2,657	4,000	4,000
46007	REPAIR & MAINT SUPPLIES	0		150	150
46009	VEHICLE SUPPLIES	1,552	1,411	3,000	3,000
46012	BOOKS & SUBSCRIPTIONS	506	802	1,200	1,200
46013	EDU & RECREATION SUPPLIES	0	281	500	500
46030	UNCLASSIFIED SUPPLIES	380	276	500	500
48202	FURNITURE & FIXTURES	0	3,182		
48205	MOTOR VEHICLES & EQUIP				
48220	LEASE - EQUIPMENT	2,730		6,000	6,000
	TOTAL	383,574	394,997	418,713	427,467

1202 - COUNTY ADMINISTRATOR

CODE	TITLE	SPENT FY14	APPROVED FY15	SPENT DEC14	REQUESTING FY16
41100	SALARIES	264,070	264,070	132,035	264,070
41130	Bonus Pay	-	-	800	-
42100	FICA	19,583	20,201	9,580	19,160
42210	VRS - Retirement	19,383	30,685	15,342	30,684
42212	VRS - Retiree Health	53	343	172	343
42300	Health Insurance	28,069	24,192	14,934	29,868
42400	VRS Group Life	1,267	1,268	634	1,268
42600	Unemployment Insurance	434	520	22	520
42700	Worker's Compensation	235	264	126	252
43100	Professional Services	46,040	50,000	100	50,000
43110	Professional Services - Health	-	155	-	100
43320	Maintenance Service Contracts	-	1,000	-	1,000
43600	Advertising	-	200	-	200
45210	Postal Services	353	750	161	500
45230	Telecommunications	3,202	5,775	1,785	5,000
45305	Motor Vehicle Insurance	830	843	843	843
45306	Surety Bonds	320	347	348	348
45510	Travel - Mileage	-	500	-	500
45540	Travel - Convention & Education	1,926	1,500	949	1,500
45810	Payment - Dues	623	750	550	750
46001	Office Supplies	2,657	4,000	180	4,000
46007	Repair & Maintenance	1,411	150	-	150
46009	Vehicle Supplies	802	3,000	448	3,000
46012	Books & Subscriptions	2,801	1,200	276	1,200
46013	Edu & Recreational Supplies	276	500	-	500
46030	Unclassified Supplies	3,182	500	-	500
48202	Furniture & Fixtures	-	-	-	-
48205	Motor Vehicles & Equipment	-	-	-	-
48220	Lease - Equipment	-	6,000	1,240	6,000
TOTAL	COUNTY ADMIN OFFICE	397,517	418,713	180,525	422,256

SALARY SHEET

Name	Position	Salary June 30, 2015	Salary July 1, 2015	Step	Difference
Department 1202 - County Administrator's Office					
Bear, Stephen D.	Asst. County Administrator	78,047.00	78,047.00	5/6	-
Collins, Martha G.	Administrative Assistant	34,697.00	34,697.00	14	-
Dalton, R. Cellell	County Administrator	126,003.00	126,003.00	N/A	-
Druien, Jennifer R.	Secretary	25,323.00	25,323.00	8	-
SUBTOTAL		264,070.00	264,070.00		-

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
1204 FINANCIAL ADMINISTRATION					
41100	SALARIES	66,004	68,970	68,970	70,867
41130	BONUS PAY				
42100	FICA	4,985	5,168	5,276	5,421
42210	VRS - RETIREMENT	4,845	5,063	8,014	8,235
42212	VRS - RETIREE HEALTH CRED	13	14	90	92
42300	HEALTH INSURANCE	10,892	11,282	12,096	13,042
42400	VRS - GROUP LIFE EMPLOYER	317	331	331	340
42600	UNEMPLOYMENT INSURANCE	266	220	260	176
42700	WORKERS COMPENSATION	65	62	69	73
42820	EDUCATION - TUITION		260	1,500	1,500
43100	PROFESSIONAL SERVICES	109,906	105,349	105,450	105,550
43110	PROF SERV - HEALTH	0			
43320	MAINT SERVICE CONTRACTS	22,115	22,948	22,970	33,620
43600	ADVERTISING	0			
45210	POSTAL SERVICES	1,987	1,970	2,300	2,400
45230	TELECOMMUNICATIONS	956	797	1,140	900
45540	TRAVEL - CONV & EDUCAT	117	246	500	500
45810	PAYMENT - DUES	230	230	400	400
46001	OFFICE SUPPLIES	2,776	3,556	3,500	3,500
46012	BOOKS & SUBSCRIPTIONS	68		500	500
46015	DUPLICATION	2,027	2,212	2,500	2,500
48202	FURNITURE & FIXTURES	1,260			
	TOTAL	228,830	228,677	235,866	249,616

Account	Account Title	Spent FY 14	Approved FY 15	Spent YTD FY15 Dec	Requested FY16
1204 FINANCIAL ADMINISTRATION					
41100	SALARIES	68,970	68,970	34,485	
41130	BONUS PAY			400	
42100	FICA	5,188	5,276	2,607	
42210	VRS - RETIREMENT	5,083	8,014	4,007	
42212	VRS - RETIREE HEALTH CRED	14	90	45	
42300	HEALTH INSURANCE	11,282	12,096	5,974	
42400	VRS - GROUP LIFE EMPLOYER	331	331	165	
42600	UNEMPLOYMENT INSURANCE	220	260	6	
42700	WORKERS COMPENSATION	82	69	32	
42820	EDUCATION - TUITION	260	1,500	530	1,500
43100	PROFESSIONAL SERVICES	105,349	105,450	51,293	105,550
43110	PROF SERV - HEALTH				
43320	MAINT SERVICE CONTRACTS	22,948	22,970	1,300	33,820
43800	ADVERTISING				
45210	POSTAL SERVICES	1,970	2,300	897	2,400
45230	TELECOMMUNICATIONS	787	1,140	409	900
45540	TRAVEL - CONV & EDUCAT	246	500	51	500
45810	PAYMENT - DUES	230	400	230	400
46001	OFFICE SUPPLIES	3,558	3,500	1,849	3,500
46012	BOOKS & SUBSCRIPTIONS		500		500
46015	DUPLICATION	2,212	2,500	1,324	2,500
48202	FURNITURE & FIXTURES				
	TOTAL	228,877	235,868	105,403	151,370

DATE: 02/24/2015
 TIME: 09:18:32

MYTHER COUNTY
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTALL

SELECTION CRITERIA: expledgr.key_orgn='1204'
 ACCOUNTING PERIOD: 6/15

SORTED BY: FUND,TOTL DEPT,1ST SUBTOTAL,ACCOUNT
 TOTALD ON: FUND,TOTL DEPT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
FUND-10: GENERAL FUND							
TOTL DEPT-1204 FINANCIAL ADMINISTRATION							
41100	SALARIES	68,370.00	2,673.75	.00	43,106.25	25,863.75	52.50
41130	BONUS PAY	400.00	.00	.00	400.00	.00	100.00
	TOTAL PERSONAL SERVICES	69,370.00	2,673.75	.00	43,506.25	25,863.75	52.72
42100	PICA	5,355.60	114.61	.00	3,251.27	2,055.33	61.27
42210	VRS - RETIREMENT	8,214.00	113.93	.00	5,009.95	3,005.05	62.50
42212	VRS - RETIRED HEALTH CRB	90.00	3.73	.00	55.95	34.05	62.17
42300	HEALTH INSURANCE	12,596.00	510.14	.00	7,503.94	4,592.06	62.04
42400	VRS - GROUP LIFE EMPLOYE	311.00	13.79	.00	206.85	124.15	62.49
42600	UNEMPLOYMENT INSURANCE	260.00	.00	.00	5.52	254.38	2.16
42700	WORKERS COMPENSATION	69.00	.00	.00	45.00	24.00	65.22
42820	EDUCATION - TUITION	1,500.00	.00	.00	530.00	970.00	35.33
	TOTAL EMPLOYEE BENEFITS	27,466.60	1,076.20	.00	16,607.50	11,059.02	60.03
43100	PROFESSIONAL SERVICES	124,740.00	1,930.42	.00	67,153.36	51,586.64	53.83
43320	MAINT SERVICE CONTRACTS	22,570.00	.00	.00	1,300.38	21,569.62	5.66
	TOTAL PURCHASED SERVICES	147,710.00	1,930.42	.00	68,453.74	75,256.26	46.34
45210	POSTAL SERVICES	2,300.00	.00	.00	944.57	1,355.43	41.07
45230	TELECOMMUNICATIONS	1,340.00	63.61	.00	536.97	603.03	47.10
45540	TRAVEL - ODRV & EDUCAT	500.00	.00	.00	81.55	418.45	83.31
45810	PAYMENT - INRS	400.00	.00	.00	230.00	170.00	57.50
	TOTAL OTHER CHARGES	4,340.00	63.61	.00	1,793.09	1,546.91	41.32
46001	OFFICE SUPPLIES	3,500.00	431.59	.00	2,261.99	1,238.01	54.63
46012	BOOKS & SUBSCRIPTIONS	500.00	.00	.00	.00	500.00	.00
46015	DUPLICATION	2,500.00	205.34	.00	1,763.35	736.65	10.53
	TOTAL MATERIALS & SUPPLIES	6,500.00	637.93	.00	4,025.34	2,474.66	51.93
	TOTAL FINANCIAL ADMINISTRATION	255,586.60	12,581.31	.00	134,386.00	121,200.60	52.58
	TOTAL GENERAL FUND	255,586.60	12,581.31	.00	134,386.00	121,200.60	52.58
TOTAL REPORT		255,586.60	12,581.31	.00	134,386.00	121,200.60	52.58

DATE: 02/24/2015
 TIME: 09:19:24

NYRHS COUNTY
 EXPENDITURE ADJCT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: 1=1 expldgr.key_srgn='1114' and expldgr.account='43323'
 ACCOUNTING PERIODS: 1/15 THRU 2/15

SORTED BY: FUND, TOTL DEPT, 1ST SUBTOTAL, ACCOUNT

TOTALS ON: FUND, TOTL DEPT, 1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
 FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT	DATE	C/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
43323									MAINT SERVICE CONTRACTS	
100-01-012-1204-1204 - FINANCIAL ADMINISTRATION										
43323									MAINT SERVICE CONTRACTS	
	07/02/14	13-1				.00	.00	.00	BEGINNING BALANCE	
	07/18/14	21-1		30095533	12794 DATAWACE CORP	22,970.00			POSTED FROM BUDGET SYSTEM	
							384.19	.00	MAINT SY15	
	TOTAL PERIOD 1					22,970.00	384.19	.00		22,585.81
	12/29/14	13-4	150464-01		10111 SUNGARD PUBLIC S			532.00	INSTALLATION SERVICES VIA	
	TOTAL PERIOD 4					.00	.00	532.00		22,113.81
	12/05/14	21-6	150464-01	30095521	10111 SUNGARD PUBLIC S		532.00	-532.00	2574	
	12/19/14	21-6		30095535	12794 DATAWACE CORP		384.19	.00	12/11/14 - 12/23/15 RENEW	
	TOTAL PERIOD 6					.00	916.19	-532.00		21,563.62
	01/06/15	13-7				5,742.50			BUDGET ALLOC CHANGE	
	01/06/15	13-7				-5,742.50			BUDGET ALLOC CHANGE	
	TOTAL PERIOD 7					.00	.00	.00		21,563.62
TOTAL	MAINT SERVICE CONTRACTS					22,970.00	1,500.38	.00		21,563.62
TOTAL 1ST SUBTOTAL -						22,970.00	1,300.38	.00		21,563.62
TOTAL TOTL DEPT - FINANCIAL ADMINISTRATION						22,970.00	1,300.38	.00		21,563.62
TOTAL FUND - GENERAL FUND						22,970.00	1,300.38	.00		21,563.62
TOTAL REPORT						22,970.00	1,300.38	.00		21,563.62

15

Monarch 2x400 = \$ 800
 Sungard 2,735/MTX x 12 = 32,820
 \$ 33,620

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

APPLICABLE TAXES ARE NOT INCLUDED IN THIS SCHEDULE, AND, IF APPLICABLE, WILL BE ADDED TO THE AMOUNT IN THE PAYMENT INVOICE(S) BEING SENT SEPARATELY TO THE CUSTOMER.

3. **Payment Terms:**

Start Up Fee: Due upon execution.

Professional Service Fees: Due as Incurred.

Monthly Access Fee: The initial Monthly Access Fee will be due January 1, 2015. Subsequent Monthly Access Fees will be due on the first of the month thereafter. Monthly Access Fees will be invoiced in advance on a monthly basis for a term of twelve (12) months at the rates listed below.

Months 1 – 12 \$ 2,735.00 per month or \$32,820.00 per year;

Following the initial term, Services will be provided on a year-to-year basis provided the Customer exercises the option and pays the then current Monthly Access Fee.

Travel and Living Expenses: Travel and living expenses are in addition to the prices quoted above and will be invoiced as incurred and shall be governed by the SunGard Public Sector Corporate Travel and Expense Reimbursement Policy. Travel and living expenses actually incurred in prior months for which SunGard Public Sector is seeking reimbursement, shall also be invoiced monthly.

Notes:

¹Monthly Access Fees listed above are for the Applications and Services listed in this Schedule A-Order Form only.

²Some additional network hardware components may be required at the Customer site. SunGard Public Sector can work with your organization to identify what if any network components would be required.

³All network devices are required to have a registered unique IP address. Also, pricing includes set up of five printers. Additional printer can be set up for a fee of \$200 per printer.

⁴Third Party Products (Currently Licensed) Informix SQL Development, Informix IDS Workgroup Edition, Development License, Informix Workgroup Edition Runtime License, Informix C.

⁵Any site customs will require development fee and ongoing annual maintenance.

⁶Customer will maintain PLUS Cash Drawer System Maintenance of \$189.11

⁷Customer will maintain Bundle 1 Cognos Report Writer Maintenance of \$1,114.84

4. **Maintenance Credit.** A credit in the amount of the unused portion of maintenance paid by Customer shall be applied toward Customers Monthly Access Fee. The unused portion of paid maintenance will consist of the amount unused as of January 1, 2015. The full amount of maintenance Customer has paid is \$20,897.89 for the period of July 1, 2014 through June 30, 2015.

5. **Maintenance Termination.** Upon commencement of billing for the Monthly Access Fee, Customer acknowledges the termination of their current maintenance billing for the above listed applications in the "Existing Products (Currently Licensed)" and "Existing Third Party (Currently Licensed)" section(s). SunGard Public Sector shall continue to provide Customer with maintenance of these products until the transition to the ASP Environment is complete, at which time maintenance will be terminated.

DATE: 02/24/2013
 TIME: 11:05:14

WYTHE COUNTY
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: 1=1 expldgr.key_orgn='1204' and expldgr.account='43320'
 ACCOUNTING PERIODS: 1/14 THRU 12/14

SORTED BY: FUND,TOTL DEPT,1ST SUBTOTAL,ACCOUNT 14

TOTALS ON: FUND,TOTL DEPT,1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
 FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT	DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
43320	MAINT SERVICE CONTRACTS									
100-01-012-1204-1204 - FINANCIAL ADMINISTRATION										
43320	MAINT SERVICE CONTRACTS									
	07/02/13	11-1				.00	.00	.00	BEGINNING BALANCE	
	07/19/13	11-1		30085415	12794 DATAWATCH CORP	53,500.00	373.00	.00	POSTED FROM BUDGET SYSTEM	
								.00	WYT1000	
	TOTAL PERIOD 1					53,500.00	373.00	.00		33,127.00
	01/10/14	11-7		30087087	12794 DATAWATCH CORP		373.00	.00	WYT1000	
	TOTAL PERIOD 7					.00	373.00	.00		32,754.00
	05/21/14	25-11		29		-2,151.55			PER RCD 052014	
	TOTAL PERIOD 11					-2,151.55	.00	.00		30,602.45
	06/06/14	21-12		30086408	10111 SUNGARD PUBLIC S		18,197.28	.00	2574	
	05/06/14	21-12		30086408	10111 SUNGARD PUBLIC S		4,004.66	.00	2574	
	TOTAL PERIOD 12					.00	22,201.84	.00		8,400.61
TOTAL	MAINT SERVICE CONTRACTS					31,348.45	22,947.84	.00		8,400.61
TOTAL 1ST SUBTOTAL -						31,348.45	22,947.84	.00		8,400.61
TOTAL TOTL DEPT - FINANCIAL ADMINISTRATION						31,348.45	22,947.84	.00		8,400.61
TOTAL FUND - GENERAL FUND						31,348.45	22,947.84	.00		8,400.61
TOTAL REPORT						31,348.45	22,947.84	.00		8,400.61

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

DATE: 02/24/2015
 TIME: 11:06:43

WYTHE COUNTY
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: 1=1 expldgr.key_orgn='1204' and expldgr.account='43320'
 ACCOUNTING PERIODS: 1/13 THRU 12/13

13

SORTED BY: FUND,TOTL DEPT,1ST SLETTOTAL,ACCOUNT

TOTALS ON: FUND,TOTL DEPT,1ST SLETTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
 FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT	DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
43320										
MAINT SERVICE CONTRACTS										
100-01-012-1204-1204 - FINANCIAL ADMINISTRATION										
43320										
MAINT SERVICE CONTRACTS										
	07/02/12	11-1				32,800.00	.00	.00	.00	BEGINNING BALANCE
	07/19/12	21-1		30081970	12794 DATAWATCH CORP		280.28	.00	.00	POSTED FROM BUDGET SYSTEM
								.00	WYT100C	
	TOTAL PERIOD 1					32,800.00	280.28	.00		32,519.72
	11/13/12	17-5	130629-02		10027 CEM GOVERNMENT I			280.00	DATAWATCH MONARCH PRD 11.	
	TOTAL PERIOD 5					.00	.00	280.00		32,239.72
	02/08/13	21-8	130629-02	30083909	10027 CEM GOVERNMENT I		250.00	-280.00	3826035	
	02/08/13	21-8	130629-02	V724802	10027 CEM GOVERNMENT I		.00	.00	3826035	
	TOTAL PERIOD 8					.00	250.00	-280.00		32,239.72
	06/24/13	21-12		30085324	10111 SUNGARD PUBLIC S		17,667.15	.00	WYTHE COUNTY VA	
	06/24/13	21-12		30085324	10111 SUNGARD PUBLIC S		2,888.01	.00	WYTHE COUNTY VA	
	TOTAL PERIOD 12					.00	20,555.16	.00		10,684.56
TOTAL	MAINT SERVICE CONTRACTS					32,800.00	22,115.44	.00		10,684.56
TOTAL 1ST SUBTOTAL -						32,800.00	22,115.44	.00		10,684.56
TOTAL TOTL DEPT - FINANCIAL ADMINISTRATION						32,800.00	22,115.44	.00		10,684.56
TOTAL FUND - GENERAL FUND						32,800.00	22,115.44	.00		10,684.56
TOTAL REPORT						32,800.00	22,115.44	.00		10,684.56

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

DATE: 02/24/2015
 TIME: 09:59:01

MYINE COUNTY
 EXPENDITURE ADMIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: 1=1 expldgr_key_orig='1204' and expldgr_account='43100'
 ACCOUNTING PERIODS: 1/15 THRU 6/15

15

SCRPTD BY: FUND,ICIL DEPT,1ST SUBTOTAL,ACCOUNT

TOTALS OF: FUND,TOTL DEPT,1ST SUBTOTAL

PAGE BREAKS OF: FUND

FUND - 100 - GENERAL FUND
 FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

Cost Allocation Study \$ 3,800
OPFB Calculator 1,520
Bruce Grant MSA 99,923

 105,243

ACCOUNT	DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
43100									PROFESSIONAL SERVICES	
									100-01-012-1204-1204 - FINANCIAL ADMINISTRATION	
43100									PROFESSIONAL SERVICES	
	07/02/14	11-1				.00	.00	.00	ADJUSTING BALANCE	
	07/03/14	13-1				105,450.00			POSTED FROM BUDGET SYSTEM	
	07/03/14	21-1				10,000.00			CARRYOVER	
	07/18/14	21-1	10088620		12729 GRANT, BRUCE M		3,965.21	.00	6/16-8/30/14	
	07/18/14	21-1	10088709		12729 GRANT, BRUCE M		3,965.21	.00	7/1-7/25/14	
					TOTAL PERIOD 1	115,450.00	7,930.42	.00		107,519.58
	08/07/14	21-2	10088848		12729 GRANT, BRUCE M		3,965.21	.00	7/16-7/31/14	
	08/21/14	21-2	10089046		12729 GRANT, BRUCE M		3,965.21	.00	8/1-8/15/14	
	08/27/14	13-2				9,290.00			BOS 3/26 OPFB	
					TOTAL PERIOD 2	9,290.00	7,930.42	.00		108,579.16
	09/05/14	21-3	10089149		12729 GRANT, BRUCE M		3,965.11	.00	8/16-8/31/14	
	09/05/14	21-3	10089172		10291 ROBINSON FARMER		3,710.00	.00	COST ALLOCATION FT13	
	09/19/14	21-3	10089246		12729 GRANT, BRUCE M		3,965.21	.00	9/2-9/25/14	
					TOTAL PERIOD 3	.00	11,640.42	.00		97,218.74
	10/16/14	21-4	10089367		12729 GRANT, BRUCE M		3,965.21	.00	9/16-9/30/14	
	10/14/14	21-4	10089545		12729 GRANT, BRUCE M		3,965.21	.00	10/1-10/15/14	
					TOTAL PERIOD 4	.00	7,930.42	.00		89,303.32
	11/06/14	21-5	10089664		12729 GRANT, BRUCE M		3,965.21	.00	10/16-10/31/14	
	11/21/14	21-5	10089871		12729 GRANT, BRUCE M		3,965.21	.00	11/3-11/14/14	
					TOTAL PERIOD 5	.00	7,930.42	.00		81,377.90
	12/05/14	21-6	10089991		12729 GRANT, BRUCE M		3,965.21	.00	11/17-11/26/14	
	12/19/14	21-6	10090193		12729 GRANT, BRUCE M		3,965.21	.00	12/1-12/11/14	
					TOTAL PERIOD 6	.00	7,930.42	.00		73,447.48
	01/15/15	11-7				26,362.50			BUDGET ALLOC CHANGE	

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

DATE: 02/24/2015
TIME: 09:59:01

WYTHE COUNTY
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 2
AUDIT21

SELECTION CRITERIA: 1=1 expledgr.key_orgn='1204' and expledgr.account='43100'
ACCOUNTING PERIODS: 1/15 THRU 8/15

SORTED BY: FUND,TOTL DEPT,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTL DEPT,1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT	DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
43100				PROFESSIONAL SERVICES	(cont'd)					
	01/06/15	13-7				-26,362.50				
	01/09/15	21-7		30090274	12729 GRANT, BRUCE M		3,965.21	.00	12/17-31/14	
	01/21/15	21-7		30090379	12729 GRANT, BRUCE M		3,965.21	.00	1/5-1/15/15	
	TOTAL PERIOD 7					.00	7,930.42	.00		65,517.06
	02/06/15	21-8		30090502	12729 GRANT, BRUCE M		3,965.21	.00	1/16-30/15	
	02/20/15	21-8		30090685	12729 GRANT, BRUCE M		3,965.21	.00	2/2-2/13/15	
	TOTAL PERIOD 8					.00	7,930.42	.00		57,586.64
TOTAL				PROFESSIONAL SERVICES		124,740.00	67,153.36	.00		57,586.64
TOTAL 1ST SUBTOTAL -						124,740.00	67,153.36	.00		57,586.64
TOTAL TOTL DEPT - FINANCIAL ADMINISTRATION						124,740.00	67,153.36	.00		57,586.64
TOTAL FUND - GENERAL FUND						124,740.00	67,153.36	.00		57,586.64
TOTAL REPORT						124,740.00	67,153.36	.00		57,586.64

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

July 28, 2014

Mr. Bruce M. Grant
Finance Director
County of Wythe
340 South Sixth Street
Wytheville, VA 24382

Re: Wythe County Government OPEB Plan GASB 45 Actuarial Information

Dear Bruce,

We hope your recent fiscal year ending June 30, 2014 has been successful. As you are completing the Comprehensive Annual Financial Report (CAFR), if you need any supporting information for the recent fiscal year end please let us know.

Your next valuation date is July 1, 2014. We have prepared all of your recent valuations and are prepared to complete the 2014 valuation work. Enclosed you will find a fee agreement. These documents reflect our fees to be charged for your 2014 actuarial work. Each valuation is good for two fiscal years and the 2014 report would satisfy your informational needs for the 2015 and 2016 fiscal years ending.

Please review these documents and let me know if you have any questions. If there are no questions, please execute the two copies and return one to us, keeping the other for your files. We are ready to request benefits and employee information to process the current year's valuation. We look forward to working with your team over the coming months.

Kindest regards



Steven M. Bull, EA, FCA, MAAA, MSPA
Sr. Vice President/Consulting Actuary
(336) 291-1135

BS 2/12
School

9,290
2,830

12,120
8,150

\$ 1,820

Enclosures

ADDENDUM A

**ACTUARIAL SERVICES DEPARTMENT
POST-RETIREMENT MEDICAL SERVICES**

Plan Name: Wythe County Government OPEB Plan

Item	Description	Fee
July 1, 2014 Retiree Medical Valuation, including		\$9,290
	Data Collection	
	Evaluation of Substantive Plan Provisions	
	Determine Actuarial Assumptions	
	Development of GASB 45 Annual Expense	
Consulting & Meetings	Presentation of results via conference call or webcast will result in no additional charge.	Included above
		<hr/>
Total		\$9,290
Supplementary Services		
Disclosure Information for each Fiscal Year Ending June 30		\$2,830 (if needed)
	Prepare liabilities, costs and summaries based on generally accepted actuarial principles.	
	Data Collection to confirm if no significant changes in data and substantive Plan Provisions occurred.	
	Collection of accounting entries (benefit payments and plan contributions)	
	Respond to questions from auditor	
	Does not include claims analysis or changes to census or Plan Provisions.	
Consulting & Meetings	A face-to-face meeting will be billed on a time and expense basis.	To be determined
Additional Consulting	Fee quote to be prepared once the scope of the project has been clearly defined	To be determined

Stanley, Hunt, DuPre & Rhine reserves the right to bill additional amounts for services not listed above. Additional charges can be incurred for data work involving multiple data sources, reconciliation problems, alternate assumptions, budget estimates and other services that do not fall into the specific scope of this service agreement.

1. Schedule of Services

When the Employer retains SHDR, or its designee, to perform actuarial services, it is important that the Employer clearly understand the role of SHDR. Any task not listed below will be considered the responsibility of the Employer.

Bicennial Report Services

The following are the major services and functions which will be done in preparation of the annual report of this plan:

- a. Collect participant data and evaluates the impact of the plan provisions.
 - Data will be analyzed to assess any inconsistencies and provide recommendations for enhanced data quality.
- b. Collect information for the health insurance program to establish an assumption and determine the implicit rate subsidy with its impact included in the actuarial report.
- c. Total liabilities for retirees and actives is determined (that is the present value of all future Employer Costs for the OPEB Plan). Liabilities for actives are assumed to accrue over their active working lifetime. The liability is then split between that which has been earned in the past (i.e. actuarial accrued liability; all retiree liabilities are included here) and that which is to be earned in the future by the active employees. The current year's portion of this amount is called the normal cost.
- d. The valuation report is completed following GASB 43 and 45 standards. It will include:
 - Actuarial accrued liability,
 - Actuarial value of assets, if any,
 - Unfunded actuarial accrued liability,
 - Normal cost,
 - Annual Required Contribution (ARC),
 - Annual OPEB Cost, and
 - Net OPEB Obligation.
 - In subsequent years:
 - Prepare gain/loss analysis.

We will provide 2 bound copies and an electronic copy of the report at no charge. Additional copies will be provided upon request for a charge of \$10 per copy.
- e. The 2014 valuation will be used to determine the cost for Fiscal Years Ending June 30, 2015 and June 30, 2016.

2. Supplementary Services

The following are services, which may be billed, if applicable, in addition to the contract charge for the bicennial report if not already addressed in the Addendum A:

- a. At the end of each fiscal year of the contract, the disclosure report is completed for your Comprehensive Annual Financial Report.
- b. Revisions to the annual report due to erroneous data supplied by the Employer.
- c. Special Studies to evaluate plan revisions.
- d. Implementation services for new or take-over plans.
- e. Personal delivery of the annual report and review by the consultant.
- f. Special consultations with the Employer or professional advisors by the consultant or other staff member.
- g. Assistance with plan audits.

- h. Preparation of special cost or benefit allocation figures.
- i. Significant additional time required to complete the annual report or other contract service due to events or information unknown to SHDR at the time of establishing the contract fee.
- j. Additional actuarial and computer time to reflect changes in actuarial assumptions, cost methods, or plan provisions.
- k. A cash flow analysis (pay-as-you-go-cost) will be prepared for an addition fee.
- l. A sensitivity analysis showing the impact of alternative assumptions on the employer's contribution will be prepared for an addition fee.
- m. SHDR can review the plan documents and design and make recommendations as to formalizing informal plans for an additional fee.
- n. Mailing costs and travel costs will be passed directly through to the Employer.

Fee Structure for Supplementary Services

We will be compensated for the supplementary services you request at our hourly rates, as set forth in the table below:

Level	Hourly Billing Rate Range
Senior Consultant / Actuary	\$425
Consultant / Actuary	\$325 - 375
Senior Analyst	\$160 - 200
Analyst	\$125 - 150
Administrative	\$100

Services Offered By:
Stanley, Hunt, DuPree & Rhine
a division of BB&T Insurance Services, Inc.

Steven M. Bull

Steven M. Bull, EA, FCA, MAAA, MSPA
Sr. Vice President/Consulting Actuary

Date: July 28, 2014

Services Accepted By:
Wytke County Government

R. Cefell Dalton

Date: _____

Bruce M. Grant MBA
150 Stovall Rd
Rural Retreat, VA 24368

January 30, 2015

Mr. R. Cellell Dalton
County Administrator
County of Wythe
340 South Sixth St.
Wytheville, VA 24382

Dear Mr. Dalton,

In accordance with the terms of our contract for financial and accounting services, I am submitting this request for modification of the terms of the contract. I request an increase in my fee of 5% due to the increases in the cost of workers compensation and health insurance premiums brought about by the Affordable Care Act. The increase in these premiums is far more than 5%, however I am not requesting the County to cover the entire burden. I also request the increase be effective beginning with the new fiscal year, July 1, 2015.

Sincerely,

Bruce M. Grant

DATE: 12/24/2013
 TIME: 10:00:31

WYTHE COUNTY
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: 1=1 exp ledger key orgn='1204' and exp ledger account='43100'
 ACCOUNTING PERIODS: 1/14 THRU 12/14

14

SORTED BY: FUND, TOTL DEPT, 1ST SUBTOTAL, ACCOUNT

TOTALED ON: FUND, INCL DEPT, 1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
 FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT	DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
43100										
PROFESSIONAL SERVICES										
100-01-012-1204-1204 - FINANCIAL ADMINISTRATION										
43100										
PROFESSIONAL SERVICES										
	07/02/13	11-1				100,000.00	.00	.00	BEGINNING BALANCE	
	07/03/13	21-1							POSTED FROM BUDGET SYSTEM	
	07/19/13	21-1	30085360		12729 GRANT, BRUCE M		3,859.08	.00	CONTRACT	
			30085421		12729 GRANT, BRUCE M		3,859.08	.00	7/1-7/15/13	
	TOTAL PERIOD 1					100,000.00	7,718.16	.00		92,281.84
	08/09/13	21-2	30085610		12729 GRANT, BRUCE M		3,859.08	.00	CONTRACT	
	08/23/13	21-2	30085767		12729 GRANT, BRUCE M		3,859.08	.00	8/1-8/15/13	
	08/28/13	13-2				2,547.00		.00	PER BOS 8/28/13	
	TOTAL PERIOD 2					2,547.00	7,718.16	.00		87,110.68
	09/06/13	21-3	30085923		12729 GRANT, BRUCE M		2,859.08	.00	CONTRACT	
	09/20/13	21-3	30086027		11951 BARRETT, MARY K		5,113.26	.00	6/3-8/7/13	
	09/20/13	21-3	30086032		12729 GRANT, BRUCE M		3,965.21	.00	CONTRACT	
	09/20/13	21-3	30086051		10291 ROBINSON FARMER		3,610.00	.00	COST ALLOCATION FY12	
	TOTAL PERIOD 3					.00	16,747.55	.00		70,363.13
	10/04/13	21-4	30086138		12729 GRANT, BRUCE M		4,106.23	.00	9/15-9/30/13	
	10/18/13	21-4	30086290		12729 GRANT, BRUCE M		3,965.21	.00	10/1-10/15/13	
	TOTAL PERIOD 4					.00	8,071.44	.00		62,291.69
	11/07/13	21-5	30086447		11951 BARRETT, MARY K		1,649.88	.00	ACCOUNTING	
	11/07/13	21-5	30086459		12729 GRANT, BRUCE M		3,965.21	.00	CONTRACT	
	11/22/13	21-5	30086647		12729 GRANT, BRUCE M		3,965.21	.00	11/1-15/13	
	TOTAL PERIOD 5					.00	9,580.30	.00		52,711.99
	12/05/13	21-6	30086812		12729 GRANT, BRUCE M		3,965.21	.00	11/15-30/13	
	12/19/13	21-6	30086910		12729 GRANT, BRUCE M		3,965.21	.00	12/1-12/15/13	
	TOTAL PERIOD 6					.00	7,930.42	.00		44,780.97

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

DATE: 02/24/2015
 TIME: 10:00:51

WYTHE COUNTY
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 2
 AUDIT21

SELECTION CRITERIA: 1=1 expledgr.key_orgn='1204' and expledgr.accounts='43100'
 ACCOUNTING PERIODS: 1/14 THRU 12/14

SORTED BY: FUND,TOTL DEPT,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTL DEPT,1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
 FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT	DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
43100					PROFESSIONAL SERVICES (cont'd)					
	01/10/14	21-7		30087097	12729 GRANT, BRUCE M		3,965.21	.00	12/16-12/31/13	
	01/24/14	21-7		30087231	12729 GRANT, BRUCE M		3,965.21	.00	2/1-1/15/14	
	TOTAL PERIOD 7					.00	7,930.42	.00		36,850.55
	02/07/14	21-8		30087361	12729 GRANT, BRUCE M		3,965.21	.00	1/16-31/14	
	02/21/14	21-8		30087466	12729 GRANT, BRUCE M		3,965.21	.00	2/1-2/15/14	
	TOTAL PERIOD 8					.00	7,930.42	.00		28,920.13
	03/07/14	21-9		30087554	12729 GRANT, BRUCE M		3,965.21	.00	2/16-2/26/14	
	03/21/14	21-9		30087698	12729 GRANT, BRUCE M		3,965.21	.00	3/1-15/14	
	TOTAL PERIOD 9					.00	7,930.42	.00		20,989.71
	04/04/14	21-10		30087616	12729 GRANT, BRUCE M		3,965.21	.00	3/16-31/14	
	04/17/14	21-10		30087938	12729 GRANT, BRUCE M		3,965.21	.00	4/1-15/14	
	TOTAL PERIOD 10					.00	7,930.42	.00		13,059.29
	05/09/14	21-11		30088079	12729 GRANT, BRUCE M		3,965.21	.00	4/16-30/14	
	05/21/14	25-11		29		2,801.55			FEB RCD 052014	
	05/23/14	21-11		30088257	12729 GRANT, BRUCE M		3,965.21	.00	5/1-15/14	
	TOTAL PERIOD 11					2,801.55	7,930.42	.00		1,933.42
	06/06/14	21-12		30088363	12729 GRANT, BRUCE M		3,965.21	.00	5/16-5/30/14	
	06/24/14	21-12		30088535	12729 GRANT, BRUCE M		3,965.21	.00	6/2-6/13/14	
	TOTAL PERIOD 12					.00	7,930.42	.00		.00
TOTAL	PROFESSIONAL SERVICES					105,348.55	105,348.55	.00		.00
TOTAL 1ST SUBTOTAL -						105,348.55	105,348.55	.00		.00
TOTAL TOTL DEPT - FINANCIAL ADMINISTRATION						105,348.55	105,348.55	.00		.00
TOTAL FUND - GENERAL FUND						105,348.55	105,348.55	.00		.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

DATE: 02/24/2015
TIME: 10:00:31

WYTHE COUNTY
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 3
AUDIT21

SELECTION CRITERIA: 1=1 expledgr.key_orgn='1204' and expledgr.account='43100'
ACCOUNTING PERIODS: 1/14 THRU 12/14

SORTED BY: FUND,TOTL DEPT,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,TOTL DEPT,1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT						BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE
DATE	T/C	PURCHASE	O	REFERENCE	VENDOR					BALANCE
43100		PROFESSIONAL		SERVICES						
TOTAL REPORT						105,348.55	105,348.55	.00		.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

DATE: 02/24/2015
 TIME: 09:40:01

WYTHE COUNTY
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 ACCT121

SELECTION CRITERIA: 1=1 expldgr.key_orgn='1204' and expldgr.account='45230'
 ACCOUNTING PERIODS: 1/15 THRU 8/15

SORTED BY: FUND, TOTL DEPT, 1ST SUBTOTAL, ACCOUNT

TOTALS ON: FUND, TOTL DEPT, 1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
 FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT	DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
45230	TELECOMMUNICATIONS									
100-01-012-1204-1204 - FINANCIAL ADMINISTRATION										
45230	TELECOMMUNICATIONS									
						.00	.00	.00	BEGINNING BALANCE	
	07/02/14	11-1				1,140.00			POSTED FROM BUDGET SYSTEM	
	07/03/14	21-1	30088618		11229 CITIZENS TELEPHO		40.32	.00	23922	
	07/03/14	21-1	30088633		10105 VITA		.12	.00	2197	
	07/03/14	21-1	30088615		10011 CENTURYLINK		18.18	.00	310266668	
	TOTAL PERIOD 1					1,140.00	58.62	.00		1,081.38
	08/07/14	21-2	30088928		10105 VITA		.07	.00	2197	
	08/07/14	21-2	30088830		11229 CITIZENS TELEPHO		40.32	.00	23922	
	08/07/14	21-2	30088822		10011 CENTURYLINK		18.43	.00	310266668	
	08/07/14	21-2	30088829		10213 CENTURYLINK LABO		4.82	.00	21002500	
	08/21/14	21-2	30089027		10213 CENTURYLINK LABO		4.82	.00	21002500	
	TOTAL PERIOD 2					.00	68.46	.00		1,012.92
	09/05/14	21-3	30089135		11229 CITIZENS TELEPHO		40.32	.00	23922	
	09/05/14	21-3	30089126		10011 CENTURYLINK		27.08	.00	310266668	
	TOTAL PERIOD 3					.00	67.40	.00		945.52
	10/02/14	21-4	30089326		10105 VITA		.47	.00	2197	
	10/02/14	21-4	30089314		10011 CENTURYLINK		28.15	.00	310266668	
	10/10/14	21-4	30089352		11229 CITIZENS TELEPHO		40.32	.00	23922	
	10/10/14	21-4	30089351		10213 CENTURYLINK LABO		4.82	.00	21002500	
	10/24/14	21-4	30089568		13517 RSI		9.00	.00	11/22/14-11/21/15 MAINT	
	10/24/14	21-4	30089529		10213 CENTURYLINK LABO		4.82	.00	21002500	
	TOTAL PERIOD 4					.00	87.58	.00		857.94
	11/04/14	21-5	30089632		11229 CITIZENS TELEPHO		40.32	.00	23922	
	11/04/14	21-5	30089624		10011 CENTURYLINK		17.68	.00	310266668	
	TOTAL PERIOD 5					.00	58.00	.00		799.94
	12/05/14	21-6	30089979		10213 CENTURYLINK LABO		4.82	.00	21002500	

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

DATE: 02/24/2015
 TIME: 09:40:01

WYTHE COUNTY
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 2
 AUDIT21

SELECTION CRITERIA: 1=1 expldgr.key_orgn='1204' and expldgr.account='45230'
 ACCOUNTING PERIODS: 1/15 THRU 6/15

SORTED BY: FUND,TOTL DEPT,1ST SUBTOTAL,ACCOUNT

TOTALS ON: FUND,TOTL DEPT,1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
 FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT	DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
45230	TELECOMMUNICATIONS (cont'd)									
	12/05/14	21-6		30089973	10011 CENTURYLINK		23.84	.00	310266668	
	12/05/14	21-6		30089980	11229 CITIZENS TELEPHO		40.32	.00	23922	
	12/12/14	21-6		30090069	10105 VITA		.48	.00	2197	
	TOTAL PERIOD 6					.00	64.64	.00		731.28
	01/06/15	13-7				285.00			BUDGET ALLOC CHANGE	
	01/06/15	13-7				-285.00			BUDGET ALLOC CHANGE	
	01/09/15	21-7		30090263	10213 CENTURYLINK LABO		4.82	.00	21002500	
	01/09/15	21-7		30090264	11229 CITIZENS TELEPHO		40.32	.00	23922	
	01/09/15	21-7		30090252	10011 CENTURYLINK		19.50	.00	310266668	
	TOTAL PERIOD 7					.00	64.64	.00		666.64
	02/06/15	21-8		30090468	10011 CENTURYLINK		18.16	.00	310266668	
	02/06/15	21-8		30090481	11229 CITIZENS TELEPHO		40.32	.00	23922	
	02/06/15	21-8		30090567	10105 VITA		.31	.00	2197	
	02/06/15	21-8		30090479	10213 CENTURYLINK LABO		4.82	.00	21002500	
	TOTAL PERIOD 8					.00	63.61	.00		603.03
TOTAL	TELECOMMUNICATIONS					1,140.00	536.97	.00		603.03
TOTAL 1ST SUBTOTAL -						1,140.00	536.97	.00		603.03
TOTAL TOTL DEPT - FINANCIAL ADMINISTRATION						1,140.00	536.97	.00		603.03
TOTAL FUND - GENERAL FUND						1,140.00	536.97	.00		603.03
TOTAL REPORT						1,140.00	536.97	.00		603.03

900.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

DATE: 02/24/2015
 TIME: 09:49:16

MYERS COUNTY
 EXPENDITURE ADJUST TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: 1=1 expldgr.key_ocgn='1204' and expldgr.account='46015'
 ACCOUNTING PERIODS: 1/15 THRU 8/15

SORTED BY: FUND,TOTL DEPT,1ST SUBTOTAL,ACCOUNT

TOTALLED ON: FUND,TOTL DEPT,1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 100 - GENERAL FUND
 FUND/DEPT - 1204 - FINANCIAL ADMINISTRATION

ACCOUNT	DATE	T/C	PURCHASE O	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
46015	DUPLICATION									
100-01-012-1204-1204 - FINANCIAL ADMINISTRATION										
46015	DUPLICATION									
	07/02/14	11-1				.00	.00	.00	BEGINNING BALANCE	
	07/03/14	21-1				2,500.00		.00	POSTED FROM BUDGET SYSTEM	
			30088630		12882 VIRGINIA BUSINESS		189.57	.00	0250884320000	
	TOTAL PERIOD 1					2,500.00	189.57	.00		2,310.47
	08/07/14	21-2				.00	279.34	.00	0250884320000	
	TOTAL PERIOD 2					.00	279.34	.00		2,031.09
	09/05/14	21-3				.00	257.91	.00	250884320	
	TOTAL PERIOD 3					.00	257.91	.00		1,773.18
	10/10/14	21-4				.00	233.13	.00	250884320	
	TOTAL PERIOD 4					.00	233.13	.00		1,540.05
	11/06/14	21-5				.00	170.65	.00	250884320	
	TOTAL PERIOD 5					.00	170.65	.00		1,369.40
	12/05/14	21-6				.00	193.50	.00	0250884320000	
	TOTAL PERIOD 6					.00	193.50	.00		1,175.90
	01/06/15	13-7				625.00			BUDGET ALLOC CHANGE	
	01/06/15	13-7				-625.00			BUDGET ALLOC CHANGE	
	01/09/15	21-7				.00	233.71	.00	250884320000	
	TOTAL PERIOD 7					.00	233.71	.00		942.19
	02/06/15	21-8				.00	205.54	.00	250884320	
	TOTAL PERIOD 8					.00	205.54	.00		736.65
TOTAL	DUPLICATION					2,500.00	1,763.35	.00		736.65

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
1205 TECHNOLOGY					
41100	SALARIES	72,429	74,749	74,749	76,661
41130	BONUS PAY				
41300	PART-TIME PAY PERSONNEL	0			
42100	FICA	5,423	5,690	5,718	5,865
42210	VRS - RETIREMENT	5,316	5,487	8,686	8,908
42212	VRS - RETIREE HEALTH CRED	14	15	97	100
42300	HEALTH INSURANCE	8,169	8,462	9,072	9,782
42400	VRS - GROUP LIFE EMPLOYER	348	359	359	368
42600	UNEMPLOYMENT INSURANCE	261	158	195	132
42700	WORKERS COMPENSATION	67	68	75	79
42820	EDUCATION - TUITION	0			
43110	PROF SERV - HEALTH	0			
45230	TELECOMMUNICATIONS	1,303	969	1,810	1,794
46001	OFFICE SUPPLIES	30		300	300
48202	FURNITURE & FIXTURES	0	5,491	8,140	12,251
	TOTAL	93,360	101,447	109,201	116,240



Computer Coordinator
340 South Sixth Street - Administration Building
Wytheville, VA 24382
Telephone (276) 223-4523
Fax (276) 223-4515

Interoffice Memorandum

To: Bruce Grant
From: David Suthers
Date: February 27, 2015
Re: Budget for 2015-2016

Here are my budget items for 2015-2016. I have also gone through and looked at the items that will need updating in the next year.

Software:

	FY 14-15	FY 15-16
FortiGate Subscriptions (1 yr) ¹	\$0	\$350
Renewal of the "wytheco.org" Domain	\$50	\$50
Kerio Email Server Annual License ²	\$1,678	\$1,716
Clarion Software Maintenance	\$600	\$600
Panda Antivirus Renewal (3 Yrs) ³	\$0	\$4,319

Hardware:

Disk Based Backup System	\$4,915	--
iPad for me	\$775	--
Ethernet Cable Tester & Certifier	\$1,850	--
Network Backbone Upgrades ⁴	--	\$12,200

Supplies:

Misc. Supplies (paper, pens, etc.)	\$200	\$200
Backup Tapes	\$1,200	\$0

Other:

Hi-speed Internet Access ⁵	\$8,905	\$8,905
---------------------------------------	---------	---------

If you have any questions or need more information, just let me know. I have attached spreadsheets to show the department breakdowns for the high speed internet, Fortigate, Panda AV, and Kerio costs.

David L. Suthers
Computer Coordinator

1. This is the annual cost associated with the FortiGate FG-60C firewall that was purchased as part of the MERG mapping project. This unit is connected to the 5Mb/sec Internet circuit. The service on this unit was paid with grant funds and will be covered until December 2015.

There is also a Sophos UTM-220 firewall that is in use currently is attached to the 3Mb/sec Internet circuit in the Sheriff's Office. The service on this unit was also paid from a grant and will be covered until March 2017. I have attached a spreadsheet showing the hardware & software maintenance renewal cost breakdown for the different departments on both internet circuits.

2. The Kerio license increased slightly this year. The cost per department is broken down on the attached spreadsheet.

3. Panda Antivirus is used throughout the county as our anti-virus software. The software has been under a multiyear renewal to save approximately 20% over renewing annually. I have attached a spreadsheet showing the costs broken down by department.

4. As the county's networks have grown and matured, I have had to do many workarounds to provide access to different departments in various buildings. While this has worked ok, it is neither elegant nor efficient. Also, the current design prevents adding a managed wireless network throughout the county offices; which is something that I see is needed here. A major networking upgrade is needed to provide the necessary foundation to a new wired network and wireless network infrastructure. The new design will use the existing fiber optic cabling between buildings to create a network backbone to which all the county offices will connect. The current physical networks will be separated into "virtual networks" or "vlans". This will allow any computer to be placed anywhere there is a network port. It also prepares the network for managed wireless that will be equally transparent. The costs include new network switches, fiber transceivers, and patch cords. I have also included spare switches and transceivers to ensure the network backbone stays operational.

5. This is the cost for the high speed internet used by all the departments that do not use dial-up or DSL internet. This does NOT include any departments outside the county complex. I got the monthly totals from Delores and revised the breakdown by department. The amount listed is for both the 3M and 5M circuits.

1205 TECHNOLOGY			
Account	Description	Budget FY14-15	Requested FY15-16
41100	SALARIES	74,749	74,749
41130	BONUS PAY	0	0
41300	PART-TIME PAY PERSONNEL	0	0
42100	FICA	5,718	5,718
42210	VRS - RETIREMENT	8,686	8,686
42212	VRS - RETIREE HEALTH CRED	97	97
42300	HEALTH INSURANCE	9,072	9,072
42400	VRS - GROUP LIFE EMPLOYER	359	359
42600	UNEMPLOYMENT INSURANCE	195	195
42700	WORKERS COMPENSATION	75	75
42820	EDUCATION - TUITION	0	0
43110	PROF SERV - HEALTH	0	0
45230	TELECOMMUNICATIONS	1,810	1,794
46001	OFFICE SUPPLIES	300	300
48202	FURNITURE & FIXTURES	8,140	12,251
TOTAL		109,201	113,296

Notes: * Denotes carryover from previous year
final amounts will be determined by
the budget committee

Kerio Breakdown, by Department

Dept	Dept Name	Acct	Acct Name	Email Accounts	% of Total	Share of Cost	
1101	Board of Supervisors	45230	Telecommunications	7	6%	\$ 97.66	\$ 111.61
1101	Internal (Charge to BOS)	45230	Telecommunications	1	1%	\$ 13.95	
1202	Administration	45230	Telecommunications	5	4%	\$ 69.76	
1204	Finance	45230	Telecommunications	3	2%	\$ 41.85	
1205	IT	45230	Telecommunications	1	1%	\$ 13.95	
1206	Public Information	45230	Telecommunications	1	1%	\$ 13.95	
1209	Commissioner of the Revenue	45230	Telecommunications	5	4%	\$ 69.76	
1209i	Mapping	45230	Telecommunications	1	1%	\$ 13.95	
1213	Treasurer	45230	Telecommunications	5	4%	\$ 69.76	
1302	Voter's Registration	45230	Telecommunications	2	2%	\$ 27.90	
2201	Commonwealth's Attorney	45230	Telecommunications	10	8%	\$ 139.51	
3102	Sheriff	45230	Telecommunications	49	40%	\$ 684.61	
31023	VSTOP Grant	45230	Telecommunications	1	1%	\$ 13.95	
31026	Victim Witness Assistance	45230	Telecommunications	1	1%	\$ 13.95	
31028	Sheriff IT	45230	Telecommunications	1	1%	\$ 13.95	
3401	Building Inspections	45230	Telecommunications	2	2%	\$ 27.90	
3501	Animal Control	45230	Telecommunications	1	1%	\$ 13.95	
3505	Emergency Services	45230	Telecommunications	1	1%	\$ 13.95	
3506	Consolidated Dispatch	45230	Telecommunications	10	8%	\$ 139.51	
43048	Building & Grounds	45230	Telecommunications	2	2%	\$ 27.90	
4401	Water	45230	Telecommunications	4	3%	\$ 55.80	
4402	Water/Waste Water	45230	Telecommunications	3	2%	\$ 41.85	
5301	Social Services	45230	Telecommunications	1	1%	\$ 13.95	
7109	Recreation Department	45230	Telecommunications	3	2%	\$ 41.85	
8101	Planning Commission	45230	Telecommunications	1	1%	\$ 13.95	
8102	Engineering	45230	Telecommunications	2	2%	\$ 27.90	
Total Email Accounts				123		\$ 1,716.97	
Total Renewal Cost						\$1,716.00	

Internet Breakdown by Department

Dept	Dept Name	Acct	Acct Name	Internet		
				Users / Computers	% of Total	Share of Cost
1101	Board of Supervisors	45230	Telecommunications	3	8%	\$ 455.00
1202	Administration	45230	Telecommunications	4	11%	\$ 607.00
1204	Finance	45230	Telecommunications	3	8%	\$ 455.00
1205	IT Department	45230	Telecommunications	1	3%	\$ 152.00
1206	Public Information	45230	Telecommunications	1	3%	\$ 152.00
1209	Commissioner of the Revenue	45230	Telecommunications	7	19%	\$ 1,062.00
12091	Mapping	45230	Telecommunications	1	3%	\$ 152.00
1213	Treasurer	45230	Telecommunications	5	14%	\$ 759.00
1302	Registrar	45230	Telecommunications	2	5%	\$ 304.00
3401	Building Inspection	45230	Telecommunications	2	5%	\$ 304.00
3505	Emergency Services	45230	Telecommunications	1	3%	\$ 152.00
3506	Consolidated Dispatch	45230	Telecommunications	2	5%	\$ 303.57
4401	Water	45230	Telecommunications	0.5	1%	\$ 76.00
4402	Water/Waste Water	45230	Telecommunications	0.5	1%	\$ 76.00
7109	Recreation Department	45230	Telecommunications	2	5%	\$ 304.00
8101	Planning Commission	45230	Telecommunications	1	3%	\$ 152.00
8102	Engineering	45230	Telecommunications	1	3%	\$ 152.00
				37	100%	\$ 5,617.57
2108	Law Library	45230	Telecommunications	2	6%	\$ 188.00
2201	Commonwealth's Attorney	45230	Telecommunications	9	26%	\$ 845.00
3102	Sheriff	45230	Telecommunications	21	60%	\$ 1,973.00
31023	VSTOP Grant	45230	Telecommunications	1	3%	\$ 94.00
31026	Victim Witness Assistance	45230	Telecommunications	1	3%	\$ 94.00
31028	Sheriff IT	45230	Telecommunications	1	3%	\$ 94.00
				35	100%	\$ 3,288.00

Firewall Breakdown by Department

Dept	Dept Name	Acct	Acct Name	Firewall		
				Users / Computers	% of Total	Share of Cost
1101	Board of Supervisors	45230	Telecommunications	3	8%	\$ 28.38
1202	Administration	45230	Telecommunications	4	11%	\$ 37.84
1204	Finance	45230	Telecommunications	3	8%	\$ 28.38
1205	IT Department	45230	Telecommunications	1	3%	\$ 9.46
1206	Public Information	45230	Telecommunications	1	3%	\$ 9.46
1209	Commissioner of the Revenue	45230	Telecommunications	7	19%	\$ 66.22
12091	Mapping	45230	Telecommunications	1	3%	\$ 9.46
1213	Treasurer	45230	Telecommunications	5	14%	\$ 47.30
1302	Registrar	45230	Telecommunications	2	5%	\$ 18.92
3401	Building Inspection	45230	Telecommunications	2	5%	\$ 18.92
3505	Emergency Services	45230	Telecommunications	1	3%	\$ 9.46
3506	Consolidated Dispatch	45230	Telecommunications	2	5%	\$ 18.92
4401	Water	45230	Telecommunications	0.5	1%	\$ 4.73
4402	Water/Waste Water	45230	Telecommunications	0.5	1%	\$ 4.73
7109	Recreation Department	45230	Telecommunications	2	5%	\$ 18.92
8101	Planning Commission	45230	Telecommunications	1	3%	\$ 9.46
8102	Engineering	45230	Telecommunications	1	3%	\$ 9.46
				37	100%	\$ 350.02
* Fortigate 60C used for 5M circuit is already paid for thru 12/6/2015						
2108	Law Library	45230	Telecommunications	2	6%	\$ -
2201	Commonwealth's Attorney	45230	Telecommunications	9	26%	\$ -
3102	Sheriff	45230	Telecommunications	21	60%	\$ -
31023	VSTOP Grant	45230	Telecommunications	1	3%	\$ -
31026	Victim Witness Assistance	45230	Telecommunications	1	3%	\$ -
31028	Sheriff IT	45230	Telecommunications	1	3%	\$ -
				35	100%	\$ -
* Sophos UTM-220 firewall is attached to the 3M connection that feeds the wco, comm atty paid thru 3/27/17						

Panda AV Breakdown by Department

Dept	Dept Name	Acct	Acct Name	AV Users /		
				Computers	% of Total	Share of Cost
1101	Board of Supervisors	48202	Furniture & Fixtures	1	1%	\$ 35.00
1202	Administration	48202	Furniture & Fixtures	5	4%	\$ 173.00
1204	Finance	48202	Furniture & Fixtures	3	2%	\$ 104.00
1205	IT Department	48202	Furniture & Fixtures	1	1%	\$ 35.00
1206	Public Information	48202	Furniture & Fixtures	1	1%	\$ 35.00
1209	Commissioner of the Revenue	48202	Furniture & Fixtures	8	6%	\$ 276.00
12091	Mapping	48202	Furniture & Fixtures	2	2%	\$ 69.00
1213	Treasurer	48202	Furniture & Fixtures	12	10%	\$ 414.00
1302	Registrar	48202	Furniture & Fixtures	2	2%	\$ 69.00
2108	Law Library	48202	Furniture & Fixtures	2	2%	\$ 69.00
2201	Commonwealth's Attorney	48202	Furniture & Fixtures	11	9%	\$ 380.00
3102	Sheriff	48202	Furniture & Fixtures	53	42%	\$ 1,830.00
31023	VSTOP Grant	48202	Furniture & Fixtures	1	1%	\$ 35.00
31026	Victim Witness Assistance	48202	Furniture & Fixtures	1	1%	\$ 35.00
31028	Sheriff IT	48202	Furniture & Fixtures	1	1%	\$ 35.00
3401	Building Inspection	48202	Furniture & Fixtures	2	2%	\$ 69.00
3501	Animal Control	48202	Furniture & Fixtures	1	1%	\$ 35.00
3505	Emergency Services	48202	Furniture & Fixtures	2	2%	\$ 69.00
3506	Consolidated Dispatch	48202	Furniture & Fixtures	7	6%	\$ 241.64
43048	Buildings & Grounds Maint	48202	Furniture & Fixtures	1	1%	\$ 34.52
4401	Water	48202	Furniture & Fixtures	1.5	1%	\$ 52.00
4402	Water/Waste Water	48202	Furniture & Fixtures	0.5	0%	\$ 17.00
7109	Recreation Department	48202	Furniture & Fixtures	4	3%	\$ 138.00
8101	Planning Commission	48202	Furniture & Fixtures	1	1%	\$ 35.00
8102	Engineering	48202	Furniture & Fixtures	1	1%	\$ 35.00
				125	100%	\$ 4,320.16
Panda AV expires on 5/6/2015						
Cost is for 3 year renewal (20% discount) \$4319, 1 yr renewal is \$1800						

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
1206 PUBLIC INFORMATION					
41100	SALARIES	30,135	32,581	32,581	33,477
41130	BONUS PAY				
41300	PART-TIME PAY PERSONNEL	0			
42100	FICA	2,305	2,473	2,492	2,561
42210	VRS - RETIREMENT	2,230	2,391	3,786	3,890
42212	VRS - RETIREE HEALTH CRED	6	6	42	44
42300	HEALTH INSURANCE	4,991	5,641	6,048	6,521
42400	VRS - GROUP LIFE EMPLOYER	146	156	156	161
42600	UNEMPLOYMENT INSURANCE	130	236	130	88
42700	WORKERS COMPENSATION	31	32	33	34
43600	ADVERTISING				500
45210	POSTAL SERVICES	162	248	200	200
45230	TELECOMMUNICATIONS	438	318	816	816
45305	MOTOR VEHICLE INSURANCE		379	422	422
45540	TRAVEL - CONV & EDUCAT			800	400
46001	OFFICE SUPPLIES	2,267	299	500	300
46009	VEHICLE SUPPLIES		224	700	400
46012	BOOKS & SUBSCRIPTIONS	39	41	200	200
46015	DUPLICATION	2,500	901	1,300	1,300
48202	FURNITURE & FIXTURES	0		700	300
	TOTAL	45,381	45,928	50,906	51,614

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
1209 COMMISSIONER OF REVENUE					
41100	SALARIES	179,924	184,150	184,464	189,076
41130	BONUS PAY				
41300	PART-TIME PAY PERSONNEL	0			
42100	FICA	13,785	14,016	14,111	14,464
42210	VRS - RETIREMENT	13,206	13,420	21,435	21,971
42212	VRS - RETIREE HEALTH CRED	15		240	
42300	HEALTH INSURANCE	27,230	27,732	30,240	32,605
42400	VRS - GROUP LIFE EMPLOYER	863	878	885	908
42500	HYBRID DISABILITY INSURANCE		42	124	128
42600	UNEMPLOYMENT INSURANCE	660	402	650	440
42700	WORKERS COMPENSATION	172	811	1,005	1,060
42820	EDUCATION - TUITION	325	125	600	600
43110	PROF SERV - HEALTH	95	95	100	100
43310	REPAIR & MAINTENANCE	0		300	300
43320	MAINT SERVICE CONTRACTS	0		200	200
43600	ADVERTISING	0		100	100
43840	PURCHASE OF SERVICES	992	1,515	2,000	2,000
45210	POSTAL SERVICES	2,000	2,500	3,000	3,000
45230	TELECOMMUNICATIONS	4,003	4,225	3,500	3,500
45305	MOTOR VEHICLE INSURANCE	0	379		
45510	TRAVEL - MILEAGE	131	300	500	500
45540	TRAVEL - CONV & EDUCAT	600	500	600	600
45810	PAYMENT - DUES	385	340	400	400
46001	OFFICE SUPPLIES	2,605	3,211	3,500	3,500
46007	REPAIR & MAINT SUPPLIES	0		300	300
46009	VEHICLE SUPPLIES	267	108	500	500
46012	BOOKS & SUBSCRIPTIONS	158	68	250	250
48202	FURNITURE & FIXTURES	1,390		1,500	3,000
48220	LEASE - EQUIPMENT	1,140	1,140	1,500	1,500
TOTAL		249,947	255,956	272,004	281,002

Account	Account Title	Spent FY 14	Approved FY 15	Spent YTD FY15 Dec	Requested FY16
1209 COMMISSIONER OF REVENUE					
41100	SALARIES	184,150	184,484	92,232	184,464
41130	BONUS PAY			1,000	
41300	PART-TIME PAY PERSONNEL				
42100	FICA	14,016	14,111	7,083	14,111
42210	VRS - RETIREMENT	13,420	21,435	10,717	21,435
42212	VRS - RETIREE HEALTH CRED		240		
42300	HEALTH INSURANCE	27,732	30,240	14,934	30,240
42400	VRS - GROUP LIFE EMPLOYER	878	885	443	885
42500	HYBRID DISABILITY INSURANCE	42	124	62	124
42600	UNEMPLOYMENT INSURANCE	402	650	118	650
42700	WORKERS COMPENSATION	811	1,005	476	1,005
42820	EDUCATION - TUITION	125	600	125	600
43110	PROF SERV - HEALTH	95	100		100
43310	REPAIR & MAINTENANCE		300		300
43320	MAINT SERVICE CONTRACTS		200		200
43600	ADVERTISING		100		100
43840	PURCHASE OF SERVICES	1,515	2,000	1,615	2,000
45210	POSTAL SERVICES	2,500	3,000		3,000
45230	TELECOMMUNICATIONS	4,225	3,500	2,110	3,500
45305	MOTOR VEHICLE INSURANCE	379			0
45510	TRAVEL - MILEAGE	300	500	105	500
45540	TRAVEL - CONV & EDUCAT	500	600		600
45810	PAYMENT - DUES	340	400	400	400
46001	OFFICE SUPPLIES	3,211	3,500	74	3,500
46007	REPAIR & MAINT SUPPLIES		300		300
46009	VEHICLE SUPPLIES	108	500		500
46012	BOOKS & SUBSCRIPTIONS	68	250	109	250
48202	FURNITURE & FIXTURES		1,500	1,053	3,000
48220	LEASE - EQUIPMENT	1,140	1,500	570	1,500
TOTAL		255,956	272,004	133,228	273,264⁰

I have ask for 2 new computers. The XP box has run it life and I have 1 that will need to be replaced. Also we need to update the computer in the read only for the public to use. We have two there now 1 is all we need there.

The salary breakdown for each person in my office is:

Name	Salary	State	Local
Faye Barker	78517	66750	11767
Kathy Vaught	36935	17451	17451
Kayla Beamer	25858	12217	13641
T. Adam Linkous	22054	5056	16998
Ashley Collins	21100	0	21100

Thank you for any raise consideration for the employee's in my office.

Faye Barker

Commissioner of the Revenue



COMMONWEALTH of VIRGINIA

Department of Taxation

September 2, 2014

TO: Councils of Incorporated Cities and Towns
Boards of Supervisors of Counties
Commissioners of the Revenue and Assessing Officers
Railroad Companies
Interstate Pipeline Transmission Companies

A revision has been issued to the document "Statement of Assessed Values for Local Tax Purposes for Railroads and Interstate Pipeline Transmission Companies" made by the Department of Taxation for the tax year 2013 affecting Norfolk Southern Combined Rail Subsidiaries and may include Chesapeake Western Railway, Interstate Railroad Company, Norfolk and Portsmouth Belt Line Railroad Company, Norfolk Southern Railway Company, Norfolk and Western Railway Company and Virginia and Southwestern Railway Company.

For your convenience, this revised document can now be easily accessed on the Commonwealth of Virginia Department of Taxation website, www.tax.virginia.gov, Facts & Figures, Annual Studies & Reports selecting Railroad & Pipeline Assessments where specific years can be found and downloaded in Adobe PDF format.

If you have any questions, or find that accessing and/or printing the document poses a hardship, please call Jason Illig (804) 371-0857, Railroad & Pipeline Assessment Section, for assistance.



2014

**Statement of Assessed Values
for Local Tax Purposes for Railroads
and Interstate Pipeline Transmission
Companies**

www.tax.virginia.gov

2014

**Statement of Assessed Values
for Local Tax Purposes for Railroads
and Interstate Pipeline Transmission
Companies**

Virginia Department of Taxation
P.O. Box 565
Richmond, Virginia 23218-0565

October 1, 2014

**TO: Councils of Incorporated Cities and Towns
Board of Supervisors of Counties
Commissioners of the Revenue and Supervisors of Assessments
Railroad Companies
Interstate Pipeline Transmission Companies**

The document "Statement of Assessed Values for Local Tax Purposes for Railroads and Interstate Pipeline Transmission Companies" is a certified statement of the assessment made by the Department of Taxation for the tax year 2014 of the Virginia real estate and tangible personal property of railroad and interstate pipeline transmission companies.

TABLE OF CONTENTS

RAILROAD COMPANIES

<u>Company</u>	<u>Name and Address of Officer Responsible for Tax Payments</u>	<u>Page Number</u>
Buckingham Branch Railroad Company	R. Mark Bryant President P. O. Box 336 Dillwyn, VA 23936	1
CSX Transportation, Inc.	Kerry G. Carnahan Director - Property Taxes 500 Water Street (J-910) Jacksonville, FL 32202	2
Chesapeake Western Railway	Michael K. Quinn Director, State Taxes Norfolk Southern Corporation 110 Franklin Road, S.E. Roanoke, VA 24042-0028	6
Commonwealth Railway, Inc.	Michael B. Holben Director of Finance 13901 Sutton Park Drive South, Suite 125 Jacksonville, FL 32224	6
Interstate Railroad Company	Michael K. Quinn Director, State Taxes Norfolk Southern Corporation 110 Franklin Road, S.E. Roanoke, VA 24042-0028	7
Norfolk and Portsmouth Belt Line Railroad Company	Michael K. Quinn Director, State Taxes c/o Norfolk Southern Corporation 110 Franklin Road, S.E. Roanoke, VA 24042-0028	7
Norfolk Southern Railway Company	Michael K. Quinn Director, State Taxes Norfolk Southern Corporation 110 Franklin Road, S.E. Roanoke, VA 24042-0028	8

<u>Company</u>	<u>Name and Address of Officer Responsible for Tax Payments</u>	<u>Page Number</u>
Norfolk and Western Railway Company	Michael K. Quinn Director, State Taxes Norfolk Southern Corporation 110 Franklin Road, S.E. Roanoke, VA 24042-0028	11
North Carolina and Virginia Railroad Company, Inc.	Richard T. Murtagh Director – Property, Sales & Use Tax Genesee & Wyoming, Inc. 13901 Sutton Park Drive South, Suite 150 Jacksonville, FL 32224	16
Richmond, Fredericksburg and Potomac Railway Company	Kerry G. Carnahan Director - Property Taxes CSX Transportation, Inc. 500 Water Street (J-910) Jacksonville, FL 32202	17
Shenandoah Valley Railroad, LLC	Lance Arey General Manager c/o Cargill Turkey Production, LLC One Kratzer Road Harrisonburg, VA 22802	18
Virginia Central Railroad Limited	Sally S. Kammauff, President 762 Lexington Avenue Charlottesville, VA 22902	18
Virginia and Southwestern Railway Company	Michael K. Quinn Director, State Taxes Norfolk Southern Corporation 110 Franklin Road, S.E. Roanoke, VA 24042-0028	19
Winchester and Western Railroad Company	Douglas M. Zove Assistant Treasurer UNIMIN Corporation 258 Elm Street New Canaan, CT 06840	19

PIPELINE COMPANIES

<u>Company</u>	Name and Address of Officer Responsible for <u>Tax Payments</u>	<u>Page</u>
Colonial Pipeline Company	J. Keith Fuqua Indirect Tax Manager 1185 Sanctuary Parkway, Suite 100 Alpharetta, GA 30009-4765	20
Columbia Gas Transmission, LLC	Erin Whitehead, Tax Director c/o NiSource 200 Civic Center Drive Columbus, OH 43215	22
Dominion Cove Point LNG Limited Partnership	c/o Dominion Resources, Inc. 701 East Cary Street – OJRP 17 th Floor ATTN: Michael A. Nwaokobia, Lead Tax Accountant Richmond, VA 23219	25
Dominion Transmission, Inc.	c/o Dominion Resources, Inc. 701 East Cary Street – OJRP 17 th Floor ATTN: Michael A. Nwaokobia, Lead Tax Accountant Richmond, VA 23219	25
East Tennessee Natural Gas, L.L.C.	Ana M. Sklark Principal Tax Analyst c/o SpectraEnergy Property Tax Department P. O. Box 1642 Houston, TX 77251-1642	26
Plantation Pipeline Company	Shelley Yetter Senior Tax Representative c/o Kinder Morgan Energy Partners, L.C. 500 Dallas St., Suite 1000 Houston, TX 77002	27
Transcontinental Gas Pipeline Corporation	Van L. Priest Senior Tax Representative Property Tax Department One Williams Center P. O. Box 2400 (MD 46-4) Tulsa, OK 74102-2400	28

NORFOLK AND WESTERN RAILWAY COMPANY

COUNTY	ROADWAY AND TRACK	OPERATING IMPROVEMENTS	TELEPHONE, POWER AND WATER LINES	MACHINERY, FURNITURE & OTHER EQUIP.	MATERIALS AND SUPPLIES	TOTAL EXCLUDING LAND	2014 LOCAL RATIO	TOTAL ASSESSED EXCL. LAND	OPERATING LAND	TOTAL ASSESSED VALUE
WISE:										
All Districts	6,877,138	1,434,713	63,581	8,628	0	8,384,060		7,579,190	55,800	7,634,990
Lipps District	0	0	142,136	20,861	0	162,997		147,349	113,100	260,449
Coeburn, Town of	844,168	127,978	34,849	3,451	0	1,010,446		913,443	114,000	1,027,443
St. Paul, Town of	567,650	98,731	15,464	1,844	0	683,689		618,055	126,300	744,355
TOTAL WISE COUNTY	8,288,956	1,661,422	256,030	34,784	0	10,241,192	90.4	9,258,037	409,200	9,667,237
WYTHE:										
Rural Retreat, Town of	8,821,907	1,405,142	1,009,643	48,470	0	11,285,162		11,172,310	283,200	11,455,510
Wytheville, Town of	432,518	70,820	50,825	1,726	0	555,889		550,330	191,100	741,430
Wytheville, Town of	2,050,430	215,845	155,472	5,177	0	2,426,924		2,402,655	172,300	2,574,955
TOTAL WYTHE COUNTY	11,304,855	1,691,807	1,215,940	55,373	0	14,267,975	99.0	14,125,295	646,600	14,771,895
TOTAL COUNTIES:	468,714,380	58,135,022	19,816,256	2,996,168	263,383	549,925,209		527,382,452	31,348,425	558,730,877
AGGREGATE TOTAL:	579,813,597	236,709,591	32,109,326	29,770,807	24,093,719	902,497,040		877,590,481	157,354,575	1,034,945,056

EAST TENNESSEE NATURAL GAS, L.L.C.

COUNTY	OPERATING IMPROVEMENTS	MACHINERY AND EQUIPMENT	AUTOS AND TRUCKS	GENERAL PLANT & OTHER	TRANSMISSION MAINS AND LINES	MATERIAL, SUPPLIES & CONSTRUCTION	TOTAL EXCLUDING LAND	2014 LOCAL RATIO	TOTAL ASSESSED EXCL. LAND	LAND AND NONCARRIER PROPERTY	TOTAL ASSESSED VALUE
WYTHE:	372,962	6,051,159	0	8,440	35,003,416	0	41,435,977		41,021,617	60,200	41,081,817
Wytheville, Town of	9,045	242,551	0	0	1,108,764	0	1,360,360		1,346,756	5,000	1,351,756
TOTAL WYTHE	382,007	6,293,710	0	8,440	36,112,180	0	42,796,337	99.0	42,368,373	65,200	42,433,573
TOTAL COUNTIES:	645,102	25,192,989	0	83,930	175,374,306	262,571	201,558,898		194,341,138	980,250	195,321,388
AGGREGATE TOTAL:	645,102	25,192,989	0	83,930	175,376,356	262,571	201,560,948		194,343,145	980,250	195,323,395

PLANTATION PIPELINE COMPANY

CITY	OPERATING IMPROVEMENTS	MACHINERY AND EQUIPMENT	AUTOS AND TRUCKS	GENERAL PLANT & OTHER	TRANSMISSION MAINS AND LINES	MATERIAL, SUPPLIES & CONSTRUCTION	TOTAL EXCLUDING LAND	2014 LOCAL RATIO	TOTAL ASSESSED EXCL. LAND	LAND AND NONCARRIER PROPERTY	TOTAL ASSESSED VALUE
ALEXANDRIA:	0	0	0	0	442,295	0	442,295	96.3	425,930	0	425,930
FREDERICKSBURG:	17,218	372,627	0	1	83,875	0	473,721	94.3	446,719	282,000	728,719
RICHMOND:	417,772	754,413	102,950	263,216	1,337,034	0	2,875,385	94.9	2,728,740	0	2,728,740
ROANOKE:	0	0	0	0	138,032	0	138,032	99.4	137,204	0	137,204
TOTAL CITIES:	434,990	1,127,040	102,950	263,217	2,001,236	0	3,929,433		3,738,593	282,000	4,020,593

COUNTY

AMELIA:	0	0	0	0	234,367	0	234,367	94.0	220,305	0	220,305
ARLINGTON:	0	204,956	0	0	22,269	0	227,225	91.7	208,365	0	208,365
CAROLINE:	68,961	295,933	0	64,494	1,255,607	0	1,684,995	100.0	1,684,995	57,900	1,742,895
CHARLOTTE:	0	0	0	0	248,382	0	248,382	86.6	215,099	0	215,099
CHESTERFIELD:	28,884	1,336,004	0	0	4,049,244	0	5,414,132	97.8	5,295,021	112,200	5,407,221
FAIRFAX:	445,893	2,003,539	98,706	141,895	2,040,442	556,645	5,287,120	92.5	4,890,586	505,300	5,395,886
FRANKLIN:	0	0	0	0	579,960	0	579,960	97.6	566,041	0	566,041
GOOCHLAND:	0	0	0	0	58,650	0	58,650	96.6	56,656	0	56,656
HALIFAX:	44,074	351,926	0	93,184	613,409	0	1,102,593	100.0	1,102,593	26,300	1,128,893
HANOVER:	0	534,325	0	2,112	966,773	0	1,503,210		1,425,043	152,500	1,577,543
Ashland, Town of	0	1,151,314	0	0	65,587	0	1,216,901		1,153,622	0	1,153,622
TOTAL HANOVER	0	1,685,639	0	2,112	1,032,360	0	2,720,111	94.8	2,578,665	152,500	2,731,165
HENRICO:	0	0	0	0	617,816	0	617,816	96.1	593,721	0	593,721
HENRY:	29,665	247,377	0	55,587	454,419	0	787,048	96.5	759,501	34,200	793,701

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
12091 MAPPING					
41300	PART-TIME PAY PERSONNEL				
42100	FICA				
42600	UNEMPLOYMENT INSURANCE				
42700	WORKERS COMPENSATION	0			
43100	PROFESSIONAL SERVICES	8,059	24,226	15,000	30,000
45230	TELECOMMUNICATIONS	25	127	1,200	800
45810	PAYMENT - DUES				
46001	OFFICE SUPPLIES				1,500
TOTAL		8,084	24,353	16,200	32,300



County Administrator's Office

340 South Sixth Street
Wytheville, VA 24382-2598
Telephone (276) 223-4500
FAX (276) 223-4515

R. Cellell Dalton
County Administrator

January 9, 2015

Wendy Stout, VBMP Program Manager
Virginia Geographic Information Network (VGIN)
Virginia Information Technologies Agency
11751 Meadowville Lane
Chester, VA 23836

Dear Ms. Stout:

We are familiar with the Virginia Base Mapping Program (VBMP), under which VGIN is acquiring digital orthophotography extending across the entire land base of Virginia in 2013 and 2015.

We would like VGIN to upgrade the scale/resolution of orthophotography and other options it acquires over either all or a portion of our jurisdiction. We understand this will increase VGIN's cost associated with the VBMP procurement and will not be undertaken by VGIN in the absence of financial support from our jurisdiction to offset this cost increase.

We have reviewed the tile map and the cost calculation worksheet that documents the additional cost for the "upgraded" tile assignment. We understand and agree with the procedure and the calculation.

Therefore, Wythe County agrees to transfer \$13730.12
Jurisdiction Total Cost

For the upgrades summarized below

UPGRADE	# OF TILES	COST PER TILE	COST
6 inch orthos	156	\$53.00	\$8268.00
2 foot contours	156	\$27.27 plus set up fee	\$4254.12 + \$1208.00 set up cost= Total \$ 5462.12

VITA Finance will issue an invoice in two payments, 50% upon completion of the acquisition flight and 50% upon acceptance of the final products:

Signed: R. Cellell Dalton
Name: R. CELLULL DALTON
Title: County Administrator
Governmental entity: WYTHE County

1-22-15

Cellell Dalton

From: Stout, Wendy (VITA) <Wendy.Stout@vita.virginia.gov>
Sent: Friday, January 09, 2015 10:52 AM
To: Cellell Dalton
Cc: Addington, Timothy (VITA); Brandon Moore
Subject: RE: Ortho quote
Attachments: Letter_of_Agreement_Wythe.doc

Thank you. Please find commitment letter attached. Please sign and return to me at your earliest convenience.

Best Regards,

Wendy

Wendy R. Stout, GISP

Geospatial Program Manager, Virginia Geographic Information Network
Virginia Information Technologies Agency (VITA)
Service Management and Delivery
VITA - Enabling the Business of Government
11751 Meadowville Lane
Chester, VA 23836
wendy.stout@vita.virginia.gov
www.vita.virginia.gov
Office: (804)416-6029; Blackberry: (804)481-5036

VITA Customer Care Center - Call (866) 637-8482 (toll free) to report an outage or request service. Or e-mail the VCCC at vccc@vita.virginia.gov. Please note: E-mail should not be used to report critical issues or outages impacting an agency. To report a critical issue, please call the VCCC directly.

From: Cellell Dalton [<mailto:rcdalton@wytheco.org>]
Sent: Friday, January 09, 2015 10:45 AM
To: Stout, Wendy (VITA)
Subject: RE: Ortho quote

Thanks, we plan on moving forward and will execute the commitment letter upon receipt.

From: Stout, Wendy (VITA) [<mailto:Wendy.Stout@vita.virginia.gov>]
Sent: Thursday, January 08, 2015 11:26 AM
To: rcdalton@wytheco.org
Cc: Brandon Moore
Subject: Ortho quote

Please find attached quote for 6 inch ortho upgrade and 2 foot contours. Commitment letter will follow later today.

Best Regards,

Wendy

Wendy R. Stout, GISP

Geospatial Program Manager, Virginia Geographic Information Network

Virginia Information Technologies Agency (VITA)
Service Management and Delivery
VITA - Enabling the Business of Government
11751 Meadowville Lane
Chester, VA 23836
wendy.stout@vita.virginia.gov
www.vita.virginia.gov
Office: (804)416-6029; Blackberry: (804)481-5036

VITA Customer Care Center - Call (866) 637-8482 (toll free) to report an outage or request service. Or e-mail the VCCC at vccc@vita.virginia.gov. Please note: E-mail should not be used to report critical issues or outages impacting an agency. To report a critical issue, please call the VCCC directly.

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
1210 ASSESSORS					
41300	PART-TIME PAY PERSONNEL	1,605			
42100	FICA	123			
42600	UNEMPLOYMENT INSURANCE	48			
43100	PROFESSIONAL SERVICES	18	0		240,000
TOTAL		1,793	0	0	240,000

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
1213 TREASURER					
41100	SALARIES	212,883	206,393	206,895	212,067
41130	BONUS PAY				
41300	PART-TIME PAY PERSONNEL	0			13,000
42100	FICA	16,358	15,802	15,827	17,218
42210	VRS - RETIREMENT	15,003	15,034	24,041	24,642
42212	VRS - RETIREE HEALTH CRED	11		269	
42300	HEALTH INSURANCE	36,330	36,499	36,288	32,605
42400	VRS - GROUP LIFE EMPLOYER	981	983	993	1,018
42600	UNEMPLOYMENT INSURANCE	618	580	666	440
42700	WORKERS COMPENSATION	195	1,725	2,167	2,301
43100	PROFESSIONAL SERVICES	26,756	27,764	26,000	46,000
43110	PROF SERVICES - HEALTH	180			
43310	REPAIR & MAINTENANCE	120	596	600	600
43500	PRINTING & BINDING	0	179	300	300
45210	POSTAL SERVICES	5,000	8,000	8,400	8,600
45230	TELECOMMUNICATIONS	4,752	4,684	4,500	4,500
45307	PUBLIC OFFICAL INSURANCE	0		750	750
45309	INSURANCES	0		950	950
45510	TRAVEL - MILEAGE	239	490	500	600
45540	TRAVEL - CONV & EDUCAT	565	455	1,200	1,800
45810	PAYMENT - DUES	400	430	450	450
46001	OFFICE SUPPLIES	2,627	3,300	5,000	5,000
46055	LICENSE - COUNTY	5,598	1,140	0	
48202	FURNITURE & FIXTURES	1,547		6,000	1,050
48220	LEASE - EQUIPMENT	1,140		2,750	2,780
TOTAL		331,302	324,055	344,546	376,671

Account	Account Title	Spent FY 14	Approved FY 15	Spent YTD FY15 Dec	Requested FY16
1213 TREASURER					
41100	SALARIES	206,393	206,895	103,448	207,004
41130	BONUS PAY			1,000	
41300	PART-TIME PAY PERSONNEL				13,000
42100	FICA	15,802	15,827	8,002	
42210	VRS - RETIREMENT	15,034	24,041	12,021	
42212	VRS - RETIREE HEALTH CRED		269		
42300	HEALTH INSURANCE	36,499	36,288	18,078	
42400	VRS - GROUP LIFE EMPLOYER	983	993	496	
42600	UNEMPLOYMENT INSURANCE	580	666	74	
42700	WORKERS COMPENSATION	1,725	2,167	1,028	410005
43100	PROFESSIONAL SERVICES	27,764	26,000	40,820	28,000 2
43110	PROF SERVICES - HEALTH				
43310	REPAIR & MAINTENANCE	596	600		600
43500	PRINTING & BINDING	179	300		300
45210	POSTAL SERVICES	8,000	8,400		8600 2
45230	TELECOMMUNICATIONS	4,684	4,500	2,376	4500
45307	PUBLIC OFFICAL INSURANCE		750		750
45309	INSURANCES		950		950
45510	TRAVEL - MILEAGE	490	500	128	600
45540	TRAVEL - CONV & EDUCAT	455	1,200	549	1800 3
45810	PAYMENT - DUES	430	450	400	450
46001	OFFICE SUPPLIES	3,300	5,000	258	5000
46055	LICENSE - COUNTY	1,140	0		
48202	FURNITURE & FIXTURES		6,000	5,963	1050
48220	LEASE - EQUIPMENT		2,750	570	2750
TOTAL		324,055	344,548	195,210	275,354

1. Part Time - 1300 hr. Per Year @ \$10. per hr. (Replace Smith & Painter)
 2. Increase in Postage Rates & Number of Toy Tickets
 3. Required to meet education requirements for Certification for 35 Staff Members.
 4. Replace Counter Printers as Needed (Last 2 Last year, getting old)
- DMV Stops are Past Their money, To date we have spent \$12,700. Should Budget \$18,000 for Stops in Line item 43100.

**FY 2015 / 2016
BUDGET REQUEST**



**WYTHE COUNTY
TREASURERS' OFFICE
WALTER S. CROCKETT, MGT**

WYTHE COUNTY TREASURERS OFFICE
BUDGET INFORMATION
(WITHOUT PAY INCREASE)

SALARY 2015/2016

NAME	CURRENT SALARY	REQUESTED PAY RAISE	NEW SALARY	COUNTY SUPP	TOTAL SALARY
Crockett, WS	88,323				88,323
Fisher, PE	30,235				30,235
Repass, D	44,871			379	45,250
Cantrell A.	22,054				22,054
Morris J.	21,142				21,142
Totals	206,625				\$207,004

This budget is different than the one turned into the State, I did include a 4% pay raise in the state budget all employees for this FY 15/16.

PAY RAISE REQUEST

Again this year I wish to request \$2000 pay raise for two County employee in the Treasurer's office, (Cantrell & Morris). They been working for us 1 and 2 years now and both are working out very well. For the important job that they are doing they need a good pay increase, above the scale that they are on. For the Comp Board employees I requested, from the State a 4% pay raise, which I know is a waste of time. I feel it is important to get their wages increased to a more livable wage and they do a very important job and they need to be compensated accordingly.

PART TIME PERSONNEL

We need to replace the hours that Mrs. Smith and Miss Painter were working for there early retirement. Each of them was working about 25 hours per month. I feel that for the increased workload added to this office, we need a part time person for 1300 hours per year. That works out to 25 hours per week.

FRINGE BENEFITS
2015/2016

1.	FICA	xx	5.	GROUP INS	xx
2.	VSRS	xx	6.	UNEMP INS.	xx
3.	RET. HEALTH	xx	7.	WORKERS COM	xx
4.	HEALTH INS.	xx		TOTAL	xxxxxx

CAPITAL OUTLAY

This past year we had 2 of our impact printers fail. We had a couple of spares which we put into service. The others are several years old and we need to have some spares on hand. The Okidata Microline 320 printers cost \$350 each @ Quill, and I put three of them in the State Budget.

FURNITURE AND FIXTURES
\$1050.00

STATE AND LOCAL DOLLARS BREAKDOWN

	STATE	LOCAL
41100 SALARIES	\$108,212	\$98,414
42100 FICA	8,278	7,529
41300 PART TIME SALARY		13,000 *1
42210 VRS - RETIREMENT		xx
42212 VRS - HEALTH CRED		xx
42300 HEALTH INS		xx
42400 VRS-GROUP LIFE		xx
42600 UNEMPLOYMENT INS		xx
42700 WORKERS COM		xx
43100 PROFESSIONAL SEV		28,000 * 2
43310 REPAIR & MAIN		600
43500 PRINTING & BINDING		300
45210 POSTAL SERVICES		8,600 *2
45230 TELECOMM		4,500
45307 PUB OFF. INS		750
45309 INSURANCES		950
45510 TRAVEL- MILEAGE		600
45540 CONV - EDUCATION		1,800 * 3
45810 DUES		450
46001 OFFICE SUPPLIES		5,000
46055 LICENSE - COUNTY		0
48202 FURNITURE & FIX		1,050 *4
48220 LEASE - EQUIPMENT		2,780 (55,350)
	\$116,490	\$1xxxxxxxx

1. Part time 1300 hours @\$10 per hr. to replace Smith & Painter who are now fully retired
2. Increase in postage, due to rate increase of 7% starting in 2015, and the increase in tax tickets
3. Required to meet education requirements for certification for 3 staff members.
4. Replace counter printers as needed. (lost 2 last year, and need replacements, the ones left have a lot of age on them)

TO: CELLELL DALTON
FROM: WALTER S. CROCKETT, TREASURER
SUBJECT: COUNTY BUDGET, 2015/2016

I have enclosed a copy of the State Budget, for the Treasurers office for year 2015/16 for your records. I have included a copy of the Certification of Career Development for the Treasurer. None of our deputy treasurers are certified at this time. However, Pam Fisher, Amy Cantrell and Joy Morris are taking classes and working toward obtaining their certification from the State. So having 3 people taking classes will require some additional funds for the classes. If you have any questions about this budget please contact me. Thank You.



- Enter
- Clear
- Ext
- F1
- F2
- F3
- F4
- F5
- F6
- F7
- F8
- F9
- F10
- F11
- F12
- Help

MCCA-D COIN BUDGET REQUEST 01/19/2015 11:21
 V.01312011 FY: 2016 LOC: 197 OFF: 774 WYTHE COUNTY

TREASURER'S CAREER DEVELOPMENT PROGRAM

H. I HAVE MET THE STAFF DEVELOPMENT AND TRAINING REQUIREMENTS DEFINED IN THE TREASURER'S CAREER DEVELOPMENT PROGRAM.

THE FOLLOWING EMPLOYEES IN MY OFFICE ARE ENROLLED AND PARTICIPATING IN THE CERTIFIED DEPUTY TREASURER'S PROGRAM ADMINISTERED BY THE WELDON COOPER CENTER FOR PUBLIC SERVICE:

LAST NAME:	FIRST
Fisher	Pam
Cartrell	Amy

F8 TO PROCEED TO CERTIFICATION
 F1=HELP F3=MENU F4=TOTALS F5=FIRST F6=LAST F7=PREV F8=NEXT F12=MAIN

SCB TEST

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
1221 LEGAL					
41100	SALARIES			75,000	
42100	FICA			5,738	
42210	VRS - RETIREMENT			8,715	
42212	VRS - RETIREE HEALTH CRED			98	
42300	HEALTH INSURANCE			6,048	
42400	VRS - GROUP LIFE EMPLOYER			360	
42500	HYBRID SHORT TERM DISABLILITY			443	
42600	UNEMPLOYMENT INSURANCE			130	
42700	WORKERS COMPENSATION			68	
48202	FURNITURE & FIXTURES			8,000	
TOTAL		0	0	104,600	0

WYTHE COUNTY REQUESTED EXPENDITURE BUDGET FY 2016

Account	Account Title	Spent FY 13	Spent FY 14	Approved FY 15	Requested FY16
1301 ELECTORAL BOARD					
41300	PART-TIME PAY PERSONNEL	6,682	8,019	8,019	8,019
41310	COMP PAY FOR SERVICES				
42100	FICA	511	613	613	613
42700	WORKERS COMPENSATION	9	7	27	27
43100	PROFESSIONAL SERVICES	0			1,500
43202	NON EMPLOYEE COMPENSATION	10,593	7,426	12,000	15,000
43310	REPAIR & MAINTENANCE	0		5,000	5,000
43840	PURCHASE OF SERVICES	9,987	6,120	8,000	13,000
45210	POSTAL SERVICES	1,009	691	1,600	1,600
45230	TELECOMMUNICATIONS	100	130	200	200
45305	MOTOR VEHICLE INSURANCE	3		4	4
45310	INSURANCE - VOTING MACH	102	95	19	19
45510	TRAVEL - MILEAGE	817	828	1,600	1,600
45540	TRAVEL - CONV & EDUCAT	756	1,492	1,600	2,500
45810	PAYMENT - DUES	245	365	200	200
46001	OFFICE SUPPLIES	3,621	1,259	2,000	2,000
46007	REPAIR & MAINT SUPPLIES	0		500	500
46009	VEHICLE SUPPLIES				
48202	FURNITURE & FIXTURES	0			
48221	LEASE - BUILDING	220	110	220	220
TOTAL		34,656	27,155	41,602	52,002

Account	Account Title	Spent FY14	Approved FY 15	Spent YTD FY15Dec	Requested FY16
1301 ELECTORAL BOARD					
41300	PART-TIME PAY PERSONNEL	8,019	8,019	2,295	8,019
41310	COMP PAY FOR SERVICES				
42100	FICA	613	613	176	613(e)
42700	WORKERS COMPENSATION	7	27	4	27(e)
43100	PROFESSIONAL SERVICES				1,500
43202	NON EMPLOYEE COMPENSATION	7,426	12,000	6,100	15,000
43310	REPAIR & MAINTENANCE		5,000		5,000
43840	PURCHASE OF SERVICES	6,120	8,000	4,031	13,000
45210	POSTAL SERVICES	681	1,600	436	1,600
45230	TELECOMMUNICATIONS	130	200	110	200
45305	MOTOR VEHICLE INSURANCE		4	4	4(e)
45310	INSURANCE - VOTING MACH	95	19	19	19(e)
45510	TRAVEL - MILEAGE	828	1,600	358	1,600
45540	TRAVEL - CONV & EDUCAT	1,492	1,600	841	2,500
45810	PAYMENT - DUES	365	200	125	200
46001	OFFICE SUPPLIES	1,259	2,000	1,077	2,000
46007	REPAIR & MAINT SUPPLIES		500		500
46009	VEHICLE SUPPLIES				
48202	FURNITURE & FIXTURES				
48221	LEASE - BUILDING	110	220	110	220
		TOTAL 27,155	41,602	15,685	52,002

Line item #

43100 Professional Services

Poll book updates for each election. Previously paid by State with the Help America Vote Act (HAVA) funds.

43202 Non Employee Compensation

Requesting increase of \$3000. Wage adjustment for Officers of Election – last increase 7-01-07, Chief from \$145. to \$155. and all other Officers from \$115. to \$125.

43840 Purchase of Services

Increase due to the programming of new machines – some costs not previously incurred.

45540 Travel – Conv. & Education

Virginia Electoral Board Assoc. increases and Department of Elections annual meeting (attendance required).

Paid by State \$ 8,019.
 Paid by County 43,983.
 Total: \$ 52,002.

**** Note there may be presidential primaries in February 2016 that must be paid from FY 2016 funds. Primary costs inflate these budget figures as they do not occur annually.**

Electoral Board line item numbers and descriptions for Fiscal Year 2016

<u>Line item #</u>	<u>Description</u>
<u>41300</u>	<u>Part time personnel.</u> Includes Chairman, Vice-Chairman and Secretary of Electoral Board.
<u>42100</u>	<u>FICA</u>
<u>42700</u>	<u>Workers Compensation</u>
<u>43100</u>	<u>Professional Service.</u> Poll book updates for each election
<u>43202</u>	<u>Non-employee compensation.</u> Wages of all Officers of Election per Election (including primaries) and the required training sessions.
<u>43310</u>	<u>Repair and Maintenance.</u> Delivery and storage trailer repairs and maintenance.
<u>43840</u>	<u>Purchase of Service.</u> Programming and preparation of ballots for each election including primaries.
<u>45210</u>	<u>Postal Services.</u> Post office box rental, mailing of absentee ballots, general correspondence and notice of appointments to each Officer of Election.
<u>45230</u>	<u>Telecommunications.</u> Election Day usage by one (1) Officer of Election at each polling location.
<u>45305</u>	<u>Motor vehicle insurance.</u> Amount determined by County.
<u>45310</u>	<u>Insurance</u> Voting machines – determined by County.
<u>45510</u>	<u>Travel – mileage.</u> Travel to and among voting precincts – delivering equipment and ballots on Election Day. Travel to and from VEBA annual meeting and Department of Elections annual meeting (required).
<u>45540</u>	<u>Travel – Convention & Education .</u> Attendance by Board members to the annual VEBA convention and the annual required training conducted by the Department of Elections.
<u>45810</u>	<u>Payment – Dues.</u> Annual Virginia Electoral Board Association dues.
<u>46001</u>	<u>Office Supplies.</u> Items not covered in the General Registrar's budget such as payroll cards for Officers of Elections, envelopes for absentee ballots, key envelopes etc.
<u>46007</u>	<u>Repair and Maintenance supplies</u>
<u>48202</u>	<u>Furniture and Fixtures</u>
<u>48221</u>	<u>Lease – Building.</u> \$110. each election per location.