



Planning Commission
340 South Sixth Street - Administration Building
Wytheville, Virginia 24382-2598
Telephone (276) 223-4508 or 223-4500
FAX (276) 223-4515

Eric W. Crowgey, Chair
Douglas E. Wilson
Stephen D. Bear, Assistant County Administrator
K. Michelle Cassell, Assistant Department Head

MEMORANDUM

Eural D. Clippard
Timothy W. Carter
Robert H. Walk
David P. Midkiff
Jeffery S. Lienhart

TO: Wythe County Planning Commission Members

FROM: K. Michelle Cassell, Assistant Department Head

DATE: March 31, 2016

SUBJECT: April Meeting

The Wythe County Planning Commission will conduct its regular monthly meeting on **Monday, April 4, 2016 at 7:00 p.m.** The meeting will be held in the Board Room of the County Administration Building, 340 South 6th Street, Wytheville, VA.

Enclosed is an agenda package for your review and if you have any questions, please do not hesitate to call me at 223-4508.

Enclosures



**ORDER OF BUSINESS
WYTHE COUNTY PLANNING COMMISSION
APRIL 4, 2016
7:00 P.M.**

- I. Determination of Quorum and Call to Order**
- II. March 7, 2016 Minutes (Page 1)**
- III. Subdivision Ordinance**
 - A. Subdivision Plat Report (Page 2)**
 - B. Staff Report**
 - 1. Minor Subdivision**
 - a. Max Meadows Properties (Page 3)**
 - b. Newman (Page 4)**
 - 2. Lot Line Revision**
 - a. Cook (Page 5)**
 - 3. Adjoining Owner/Lot Line Revision**
 - a. Dunford/Bandemier/Blair (Page 6)**
- IV. Citizens Time**
- V. New Business**
 - A. April/May Calendars (Page 7)**
- VI. Adjourn**

March 7, 2016

The Wythe County Planning Commission held its regular monthly meeting on Monday, March 7, 2016, in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia beginning at 7:00 p.m.

PRESENT

Eric W. Crowgey, Chair
Douglas E. Wilson
Eural D. Clippard

Robert H. Walk
Jeffery S. Lienhart

ABSENT

Timothy W. Carter

David P. Midkiff

OTHERS PRESENT

Stephen D. Bear, Assistant County Administrator
K. Michelle Cassell, Assistant Department Head

DETERMINATION OF QUORUM AND CALL TO ORDER

Mr. Bear determined that a quorum was present and called the meeting to order.

APPROVAL OF MINUTES

A motion was made by Mr. Lienhart to approve the February 1, 2016 minutes as corrected. The motion was seconded by Mr. Wilson and passed.

SUBDIVISION ORDINANCE

1. **Subdivision Plat Report** – The Commission reviewed a report including plats completed from January 27, 2016 through March 1, 2016.
2. **Minor Subdivision** – The Commission reviewed a plat showing a minor subdivision that was approved by Ms. Cassell for Mr. and Mrs. Clay Lawrence.
3. **Adjoining Owner/Lot Line Revision** – The Commission reviewed a plat showing an Adjoining Owner/Lot Line Revision that was approved by Ms. Cassell for Dexter Davis and Kristina Weisiger.
4. **Adjoining Owner Subdivisions** – The Commission reviewed the following plats showing adjoining owner subdivisions that were approved by Ms. Cassell:
 - E.G. and Joanne Sowers
 - Teresa G. Phillippi

Mr. Bear explained that the ordinance does not require the combining of properties when doing an adjoining owner subdivision. He stated if that is an issue that the Commission would like to address in the future to let staff know.

Completed divisions by staff will be included on the agenda each month to keep the Commission up to date on the divisions that are being done in the County.

CITIZENS TIME

Chair Crowgey asked if anyone wished to address the Commission during citizen's time.

Hearing no comments, he proceeded with the agenda.

PLANNING COMMISSION MONTHLY CALENDARS

The Commission reviewed and accepted the monthly calendars for March 2016 and April 2016.

COUNTY REPORT

1. Budget Work Sessions – Mr. Bear reported that the Board of Supervisors would be meeting with department heads, organizations, etc. during the week of March 28 – April 1 to discuss their budget requests for FY 2016-17. He stated that the Board of Supervisors met with the School Board last week to discuss proposed school renovations and priorities.
2. Appalachian Regional Exposition Center – Mr. Bear stated that the Appalachian Regional Exposition Center has recently met twice. He reported that the Board of Supervisors has entered into an agreement with the Lane Group to create a master plan for the development of the center.
3. Water Projects – Mr. Bear reported that the Poplar Camp to Castleton Road water project is in winter shutdown. He stated that the county has secured options for a wastewater treatment plant and pump station in the Poplar Camp area.

ADJOURN

With no further business to come before the Planning Commission a motion was made by Mr. Clippard to adjourn. The motion was seconded by Mr. Wilson and passed unanimously.

Eric W. Crowgey

Landowner	Subdivision Name	Surveyor	Parcels	Submitted	Completed	District
Cook, Curtis & Peggy Lot Line Revision 3/16/16 - 1st review - needs revisions 3/17/16 - 2nd review - ok for originals 3/18/16 - originals received 3/22/16 - complete pb 12 pg 799	n/a	Pillar, Inc.		3/16/16	3/22/16	Black Lick
Dunford, Melinda & Blair, Gary Adjoining Owner/Lot Line Revision 2/18/16 - 1st review - Needs revisions 2/25/16 - 2nd review - plat ok - need proof of septic 3/15/16 - Received original 3/16/16 - complete pb 12 pg 795	n/a	Blue Ridge Surveying & Ma		2/18/16	3/16/16	Lead Mines
Max Meadows Properties, LLC Minor Subdivision 2/29/16 - 1st review - needs revisions 3/3/16 - 2nd review - ok for originals 3/21/16 - originals received 3/22/16 - complete pb 12 pg 798	n/a	Hurt & Proffitt Inc.	1	2/26/16	3/22/16	Fort Chiswell
Newman, Jeffrey Minor Subdivision 3/14/16 - 1st review - needs revisions 3/16/16 - 2nd review - Waiting on septic permit. 3/17/16 - Septic permit received/complete pb 12 pg 797	n/a	Pillar, Inc.	1	3/14/16	3/17/16	Black Lick
Total Number of Parcels:			2			

Selection Criteria: DateCompleted(3/02/2016 to 3/30/2016), Sorted By Landowner Name



Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 3/8/2016
Re: Minor Subdivision – Max Meadows Properties, LLC

Max Meadows Properties, LLC recently subdivided their property of +/-127.2 acres located along Danner Road, SR 632, in the Fort Chiswell Magisterial District. This minor subdivision created a 1.490 acre lot and a +/-125.7 acre residual.

The 1.490 acre lot is proposed for commercial purposes and will be served by private sewer and public water. The proposed lot has adequate state road frontage to meet the ordinance requirements.

The residual property will continue to be utilized for agricultural/residential purposes and has +/-1,800 feet of remaining state road frontage.

Staff will answer any questions that the Commission may have regarding this division.

NOTES:

1. THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY DONE AS PER DATE OF THIS PLAT AND THERE ARE NO VISIBLE ENCUMBRANCES OR ENROACHMENTS EXCEPT AS SHOWN.
2. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT, THEREFORE, NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.
3. THE AREA SHOWN HEREON IS LOCATED IN FLOOD HAZARD ZONE 'X' AND IS NOT LOCATED WITHIN FLOOD HAZARD ZONE 'A' FOR A 100 YEAR FLOOD AS DETERMINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AS SHOWN ON COMMUNITY-PANEL MAPS #51197C02280 DATED 05/02/08.
4. T.M. #44-10 IS CURRENTLY SERVED BY PRIVATE SANITARY SEWER AND PROPERTY CAN BE SERVED BY PUBLIC WATER.
5. THERE ARE NO PRINCIPLE STRUCTURES WITHIN THE SETBACK AREAS ALONG NEW BOUNDARY LINES. FRONT SETBACKS = 30', REAR SETBACKS = 10', AND SIDE SETBACKS = 10'.
6. PUBLIC UTILITY EASEMENTS OF NOT LESS THAN TEN (10) FEET IN WIDTH SHALL BE PROVIDED FOR WATER, SEWER, POWER LINES, AND OTHER PUBLIC UTILITIES IN THE SUBDIVISION ALONG EACH PROPERTY LINE (EXCEPT ALONG THE OUTSIDE BOUNDARY WHERE TWENTY (20) FEET SHALL BE REQUIRED).
7. SUBJECT PROPERTY IS CURRENTLY USED AS AGRICULTURAL. THE PROPOSED USE FOR THE NEW LOT SHALL BE COMMERCIAL. ALL ADJACENT PROPERTIES ARE CURRENTLY USED AS AGRICULTURAL/RESIDENTIAL.
8. NEW LOT 'A' CONSISTING OF 1.490 AC IS BEING CREATED FROM A PARENT TRACT CONSISTING OF +/-127.2 AC RESULTING IN A RESIDUE ACREAGE OF +/-125.7 AC.
9. RESTRICTIONS AND/OR COVENANTS, IF ANY, ARE TO BE RECORDED SIMULTANEOUSLY WITH THIS PLAT AND THERE ARE NO EXISTING COVENANTS.
10. THERE ARE CURRENTLY NO PLANS FOR DEVELOPING NEW LOT 'A' OR THE RESIDUAL PARCEL.
11. THERE IS +/-1800' OF STATE ROAD FRONTAGE ALONG DANNER RD. REMAINING FOR THE RESIDUAL PARCEL.
12. NEW LOT 'A' HAS HEALTH DEPARTMENT DRAINFIELD PERMIT #02-198-020.

OWNER'S COMMENT:

THIS IS TO CERTIFY THAT THIS SUBDIVISION AS SHOWN HEREON HAS BEEN PREPARED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DEEDS OF THE UNDERSIGNED OWNERS, PROPRIETORS AND TRUSTEES, IF ANY.

REPRESENTATIVE OF MAX MEADOWS PROPERTIES, LLC _____ DATE _____

COMMONWEALTH AT LARGE TO WIT:
STATE OF VIRGINIA
COUNTY/CITY OF _____

I, _____ A NOTARY PUBLIC IN AND FOR THE STATE AFORESAID, DO HEREBY CERTIFY THAT THE OWNERS/REPRESENTATIVES WHOSE NAMES ARE SIGNED HEREON HAVE ACKNOWLEDGED THE SAME BEFORE ME THIS _____ DAY OF _____ 20____ MY COMMISSION EXPIRES: _____

NOTARY PUBLIC _____

WYTHE COUNTY CERTIFICATE OF APPROVAL:

THE SUBDIVISION PLAT KNOWN AS THE MAX MEADOWS PROPERTIES LLC. DIVISION IS IN ACCORDANCE WITH EXISTING SUBDIVISION REGULATIONS AND MAY BE ADMITTED TO RECORD.

ADMINISTRATOR _____ DATE _____

PLANNING COMMISSION _____ DATE _____

SUBDIVISION CERTIFICATE:

I HEREBY CERTIFY, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THAT ALL OF THE REQUIREMENTS OF THE BOARD OF SUPERVISORS AND THE ORDINANCES OF WYTHE COUNTY, VIRGINIA, REGARDING THE PLATING OF SUBDIVISIONS WITH THE COUNTY HAVE BEEN MET.

BRADLEY TATE, L.S. NO. 2794 _____ DATE _____

SOURCE OF TITLE: T.M. #44-10

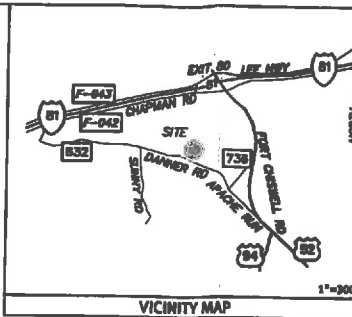
THE PROPERTY SHOWN HEREON WAS ACQUIRED BY MAX MEADOWS PROPERTIES, LLC FROM R. LYNN GOFORTH AND SUSAN D. GOFORTH BY DEED DATED DECEMBER 21, 2012 AS RECORDED IN INSTR #120003770 OF THE CIRCUIT COURT CLERKS OFFICE OF WYTHE COUNTY, VIRGINIA, WHICH IS THE LAST INSTRUMENT IN THE CHAIN OF TITLE TO SAID PROPERTY.

SUBJECT PLAT OF REFERENCE:

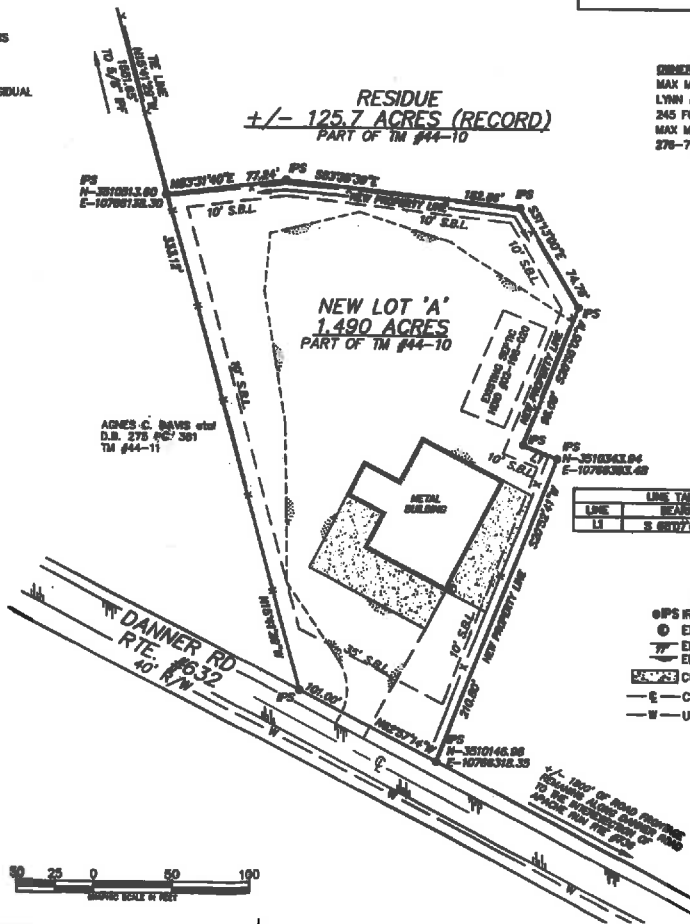
PLAT BY H.L. LOUTHEN ENTITLED "PROPERTY OF J. ELMO DAVIS", DATED "1-31-76 & 2-21-78" AS RECORDED IN P.B. 5 PG. 83 OF THE CIRCUIT COURT CLERKS OFFICE OF WYTHE COUNTY, VIRGINIA.

APPROVED

By Michelle Cassell at 2:30 pm, 03/03/16



OWNER'S ADDRESS:
MAX MEADOWS PROPERTIES LLC
LYNN & SUSAN GOFORTH
245 FORT CHISWELL RD.
MAX MEADOWS, VA
276-724-0809



LINE TABLE		
LINE	BEARINGS	LENGTH
L1	S 89°07'03" E	23.73

- LEGEND**
- IPS IRON PIN SET
 - ⊙ ELECTRIC METER
 - ▬ EDGE OF PAVEMENT
 - ▬ EDGE OF GRAVEL
 - ▬ CONCRETE
 - E — CENTERLINE ROAD
 - W — UG WATER LINE



PROJECT NO. 20150676
P.L. NO.
FILE NO.
DATE 02-25-16
DRAWN BY: BRG
CHECKED BY: BAB

HURT & PROFFITT

SHEET NO. 1 OF 1

PLAT SHOWING
 MINOR SUBDIVISION OF THE PROPERTY OF
MAX MEADOWS PROPERTIES, LLC.
 FORT CHISWELL MAGISTERIAL DISTRICT, WYTHE COUNTY, VIRGINIA

HURT & PROFFITT
 INCORPORATED
 3705 4TH STREET
 FORT CHISWELL, VA 22603
 252-228-8800 FAX
 252-228-8800



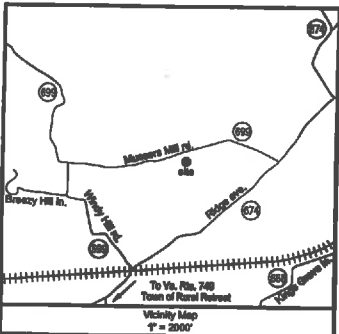
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 3/30/2016
Re: Minor Subdivision – Newman

Jeffrey Newman recently subdivided his property of 6.22 acres located along Mussers Mill Road, SR 699, in the Black Lick Magisterial District. This minor subdivision created a 4.334 acre lot (Lot B1) and a 2.006 acre lot (Lot B2).

Lot B1 is currently served by private water and private sewer and proposed Lot B2 will be served by the same. Both lots will be utilized for residential purposes and have adequate amount state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.



Symbol & Abbreviation:

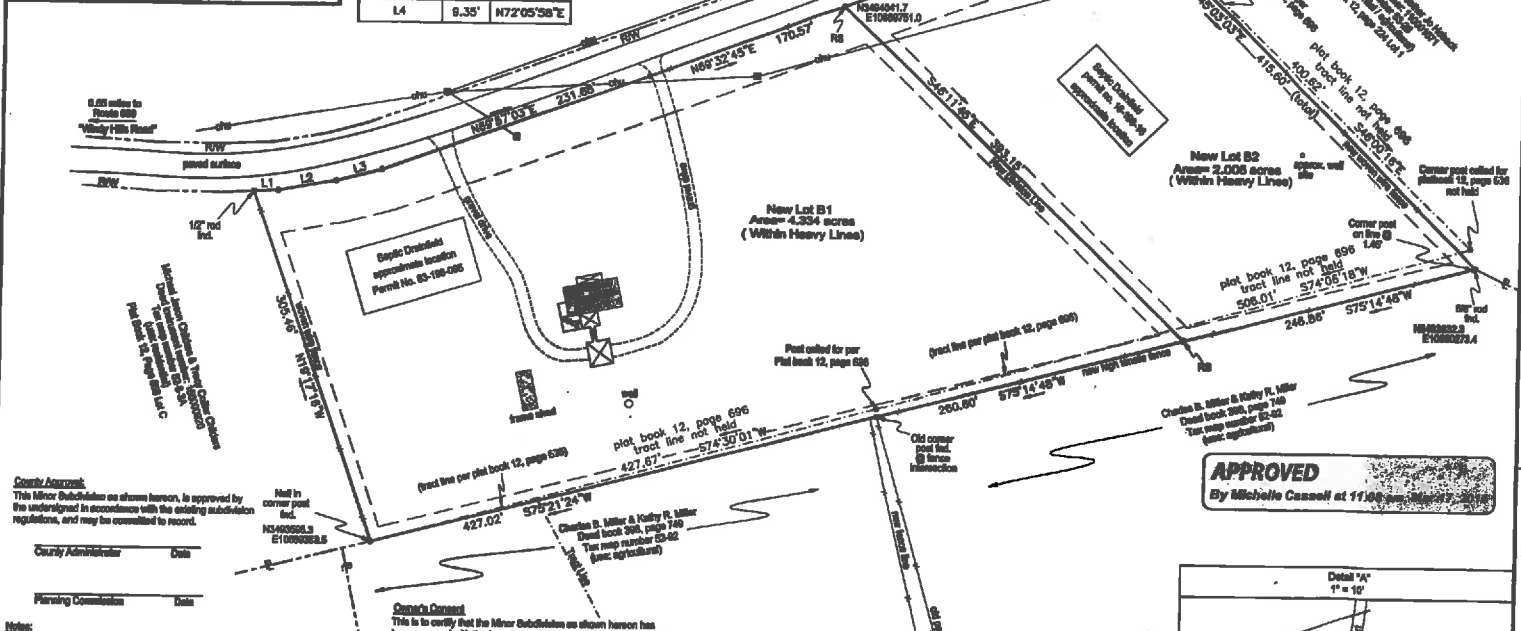
---	Building setback line
- - -	Property line
---	Fence line
- - -	Right-of-way line
---	Road Set
---	Found
---	Utility pole
---	Overhead utilities
●	Point on right-of-way

Line Table

Line Number	Length	Direction
L1	19.66'	N67°36'18"E
L2	48.30'	N80°05'23"E
L3	38.83'	N75°08'20"E
L4	8.35'	N72°05'58"E

Curve Table

Curve Number	Delta	Radius	Length	Tangent	Chord Length	Chord Bearing
C1	3°40'13"	1705.00'	109.22'	54.63'	109.20'	N73°05'47"E



County Assessor:
This Minor Subdivision as shown hereon, is approved by the undersigned in accordance with the existing subdivision regulations, and may be recorded to record.

County Administrator: _____ Date _____

Planning Commission: _____ Date _____

- Notes:**
- This plat is based on a current field survey.
 - This plat was prepared without the benefit of a title report. There may be existing encumbrances that encumber this property that are not shown hereon.
 - Reference: Deed Book 303, Page 693; Tax Map No. 62-90A, Plat book 12, Page 696.
 - This property does not lie within a FLOOD, 100 year flood hazard zone. This option is based on the flood zone shown on community panel No. 5119020003 effective date May 2, 2008.
 - 1/2" water set at all corners unless otherwise shown.
 - There are not any buildings within setback areas along new boundary lines.
Front Setback= 30'; Rear Setback= 10'; Side Setback= 10'.
 - Parent tract 0.22 Acres (Parcel), 2 new lots are created by this division with no residual.
 - Proposed easements: none; existing easements: none.
 - Current use = residential; Proposed use = residential.
 - Public utility easements of not less than 10 feet in width shall be provided for water sewer, power lines, and other utility systems in the subdivision along each property line except along the outside boundary where 20 feet shall be required.
 - There are not any existing storm water structures on the property shown hereon.
 - Lot B1 shown hereon to be served by private water and private sewer systems. Lot B2 will be served by water and by a private sewer system.

Contractor's Consent:
This is to certify that the Minor Subdivision as shown hereon has been prepared with the free consent and in strict accordance with the wishes and desires of the undersigned owner.

Jeffrey Newman _____ Date _____

Notary's Certificate:
County of _____ to wit:

_____, a duly qualified and for the Commonwealth and County aforesaid do hereby certify that _____ whose name is signed to the foregoing writing bearing date of _____ 2018 has personally appeared before me and acknowledged the same.

Given under my hand and seal on this _____ day of _____, 2018

Notary Public
My commission expires _____

Owner's Address:
Jeffrey Newman
435 Meigs Mill rd.
Creston Va, 24323

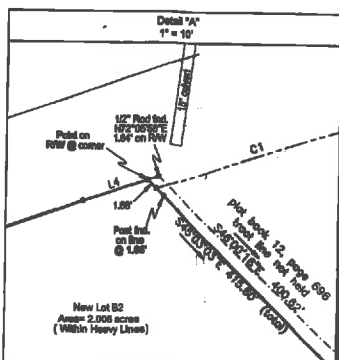
Source Of Title:
The property shown hereon are portions of the properties acquired by Jeffrey Newman, by Deed Book 303, Page 693, recorded in the Clerk's office of Wyo. County, Virginia which is the last instrument in the chain of title to said property.

I, _____, a duly qualified and for the Commonwealth and County aforesaid do hereby certify that _____ whose name is signed to the foregoing writing bearing date of _____ 2018 has personally appeared before me and acknowledged the same.

Given under my hand and seal on this _____ day of _____, 2018

Notary Public
My commission expires _____

APPROVED
By Michelle Caswell at 11:00



**Plat of Minor Subdivision of
Tax map no. 52-90A**
Property of Jeffrey Newman

Block Lot Management Database
Wythe County, Virginia



Job Number: 1910077
Drawn by: SMC
Checked by: RAN

Date: 5-14-2018
Revised:

**Sheet
1 of 1**



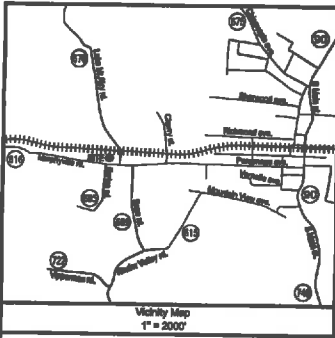
Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 3/31/2016
Re: Lot Line Revision – Cook

Through a lot line revision, Curtis and Peggy Cook recently resubdivided their property located along Murphyville Road, SR 616, in the Black Lick Magisterial District. They combined original Lot 4 and 5 to create a 0.976 acre parcel (Revised Lot 4).

Revised Lot 4 will be utilized for residential purposes and will be served by public water and public sewer. The revised lot will have adequate state road frontage to meet the ordinance requirements.

Staff will answer any questions that the Commission may have regarding this division.



County Approval:

This Lot Line Revision as shown herein, is approved by the undersigned in accordance with the existing subdivision regulations, and may be committed to record.

County Administrator _____ Date _____

Planning Commission _____ Date _____

Surveyor's Certificate:

I hereby certify, to the best of my knowledge and belief, that the requirements of the Wayne County Virginia regarding the platting of subdivisions within the County have been complied with.

Way J. Anderson, L.S. No. 3094 _____ Date _____

Reason of Title:

The property shown herein are the properties acquired by Curtis M. Cook and Peggy Ann Cook, by Deed Instrument no. 19000822 recorded in the Clerk's office of Wayne County, Virginia which is the last instrument in the chain of title to said property.

Way J. Anderson, L.S. No. 3094 _____ Date _____

Owner's Consent:

This is to certify that the Lot Line Revision as shown herein has been prepared with due care and in strict accordance with the various acts and codes of the undersigned corner.

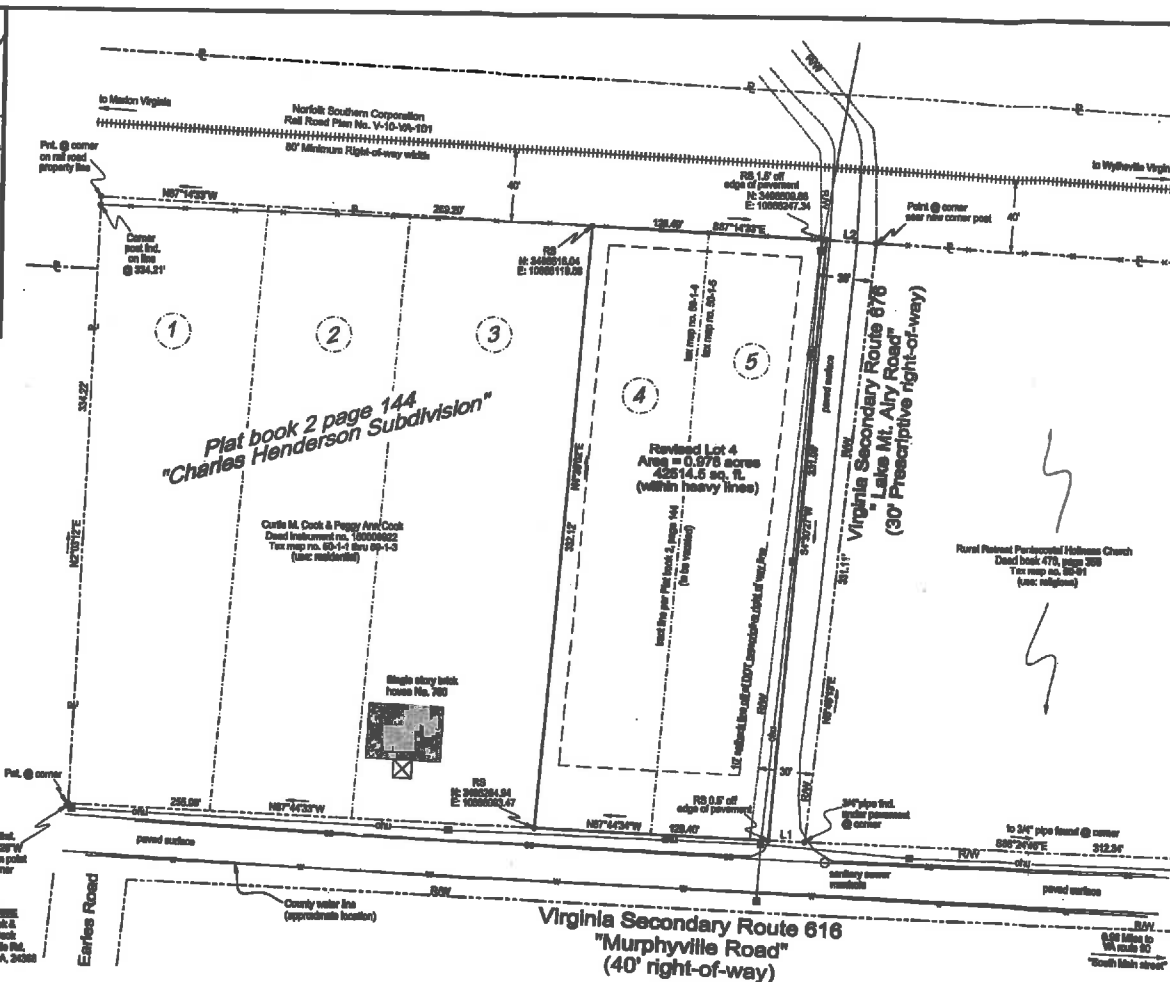
Curtis M. Cook _____ Date _____

Peggy Ann Cook _____ Date _____

Owner's Address:
Curtis M. Cook &
Peggy Ann Cook
750 Mapleville Rd.
Rural Retreat, VA, 24380

Notes:

- This plat is based on a current field survey.
- This plat was prepared without the benefit of a title report. There may be existing encumbrances that encumber this property that are not shown herein.
- Reference: Deed Instrument number 19000822; Tax Map No. 80-1-4 & 80-4-5.
- This property does not lie within a H.A.L.D. 100 year flood hazard zone. This opinion is based on the Flood zone from Commonwealth Panel No. 81187091700 effective date May 2, 2008.
- 1/2" note set at all corners unless otherwise shown.
- There are not any buildings within setback areas along new boundary lines. Front Setback 35'; Rear Setback = 10'; Side Setback = 10'.
- Parcel tract 80-1-4 = 0.463 Acres, 80-1-5 = 0.488 Acres, (Record), 2 lots are related by this division with no record.
- Proposed coverable stone; Existing coverable none.
- Current use = residential. Proposed use = residential.
- Public utility easements of not less than 10 feet in width shall be provided for water, sewer, power lines, and other public utilities in the subdivision along each property line except along the outside boundary where 20 feet shall be required.
- There are not any existing above sewer structures on the property shown herein.
- Revised lot 4 shown herein to be served by public water and public sewer systems.



Symbols & Abbreviation:

---	Building setback line
---	Property line
---	Fence line
---	Right-of-way line
RS	Road Set
---	Sanitary sewer line
---	Water line
---	Found
---	Tract line
U	Utility pole
OH	Overhead utilities

Line Table

Line Number	Length	Direction
L1	20.08'	S87°46'44"E
L2	27.28'	N87°14'33"W

APPROVED
By Michelle Cassell at 10:30 am on 07/27/2018



**Plat of Lot Line Revision of
Tax map no. 80-1-4 & 50-1-5**
Property of Curtis M. Cook & Peggy Ann Cook
Block, Lot Management District
Wayne County, Virginia



Job Number: WJAS18
Drawn By: BMC
Checked By: BJA
Date: 05-16-2018
Project: _____
Sheet 1 of 1



Subdivision Report

To: Planning Commission
From: Michelle Cassell, Assistant Department Head
Date: 3/30/2016
Re: Adjoining Owner/Lot Line Revision – Dunford/Bandemier/Blair

Melinda Dunford, Tammy Bandemier, Jama and Gary Blair recently resubdivided their property through an adjoining owner/lot line revision. The property is located on Guava Lane, SR 768, in the Lead Mines Magisterial District.

These individuals exchanged a total of 8.573 acres to create a 7.836 acre lot (tax id #72-21A) to be retained by Jama and Gary Blair; and a 0.737 acre lot (tax id #72-20) to be retained by Melinda Dunford and Tammy Bandemier.

Both revised parcels have adequate state road frontage and will continue to be utilized for residential purposes. Both properties will be served by private water and private sewer.

Staff will answer any questions that the Commission may have regarding this division.

OWNER'S STATEMENT:

THE ABOVE AND FOREGOING SUBDIVISION OF REAL ESTATE AS IT APPEARS ON THIS PLAT IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS.

MELINDA SUE DUNFORD _____ DATE _____

TAMMY RENEE BANDEMIER _____ DATE _____

JAMA H. BLAIR _____ DATE _____

GARY W. BLAIR _____ DATE _____

NOTARY'S STATEMENT:

STATE OF _____ TO WIT:
CITY/COUNTY OF _____

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2016, BY GARY W. AND JAMA H. BLAIR.

NOTARY PUBLIC _____ MY COMMISSION EXPIRES _____ REGISTRATION # _____

NOTES:

1. THIS PLAT IS THE RESULT OF A CURRENT FIELD SURVEY.
2. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT.
3. SUBJECT PROPERTY AS SHOWN IS ALL OF OF WYTHE COUNTY TAX ID #73-30, 20A, & 21A.
4. SUBJECT PROPERTY AS SHOWN DOES NOT FALL WITHIN THE LIMITS OF A H.U.D. DESIGNATED FLOOD HAZARD ZONE EXCEPT FOR THE AREAS IN CLOSE PROXIMITY TO THE BRANCH AS SHOWN, WHICH LIE IN ZONE A. THIS OPINION IS BASED UPON AN INSPECTION OF THE FLOOD INSURANCE RATE MAP'S (COMMUNITY PANEL 98187C 0278D, ZONE X) AND HAS NOT BEEN FIELD VERIFIED.
5. OWNER ADDRESS:
JAMA & GARY BLAIR MELINDA DUNFORD
583 QUAVA LANE 583 DUNFORD ROAD
MAX MEADOWS, VA 24380 MAX MEADOWS, VA 24380
PHONE: 276-883-1943 PHONE: 276-877-1194
TAMMY BANDEMIER
367-B FORT CHISWELL ROAD
MAX MEADOWS, VA 24380
PHONE: 276-877-8722
6. SUBJECT PROPERTY IS SERVED BY PRIVATE WATER AND SEWER.
7. 35' MINIMUM BUILDING SETBACK FROM FRONT LINES. 10' MINIMUM BUILDING SETBACK FROM BACK AND SIDE LINES.
8. PUBLIC UTILITY EASEMENTS OF NOT LESS THAN 10 FEET IN WIDTH SHALL BE PROVIDED FOR WATER, SEWER, POWER LINES AND OTHER PUBLIC UTILITIES IN THE SUBDIVISION ALONG EACH PROPERTY LINE EXCEPT ALONG THE OUTSIDE BOUNDARY WHERE 20 FEET SHALL BE REQUIRED.
9. PRESENT AND FUTURE USE OF SUBJECT PROPERTY IS RESIDENTIAL.
10. THERE ARE NO EXISTING OR PROPOSED COVENANTS TO BE IMPOSED BY THE OWNER TO THIS SURVEYOR'S KNOWLEDGE.
11. THIS DIVISION CREATES TWO (2) REVISED LOTS.
12. DISTANCES DEPICTED ON THIS MAP ARE GROUND MEASUREMENTS. TO COMPUTE GRID DISTANCE MULTIPLY BY 0.999999223.
13. THE PROPERTY SHOWN HEREON MAY BE SUBJECT TO EASEMENTS AND/OR RIGHTS-OF-WAY WHICH MAY NOT BE SHOWN.
14. THERE ARE NO EXISTING SANITARY SEWERS, WATER MAINS, OR STORM DRAINING LOCATED ON THIS PROPERTY.

APPROVED
By Michelle Caswell at 10:41 am, 2/12/2016

SHOWN AS
TAX ID #73-20A
GROSECLOSE BROTHERS, LLC
DEED INST. #130003490
PRESENT AND FUTURE USE
IS AGRICULTURAL.

NOTARY'S STATEMENT:
STATE OF _____ TO WIT:
CITY/COUNTY OF _____

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2016, BY MELINDA SUE DUNFORD.

NOTARY PUBLIC _____ MY COMMISSION EXPIRES _____ REGISTRATION # _____

NOTARY'S STATEMENT:
STATE OF _____ TO WIT:
CITY/COUNTY OF _____

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2016, BY TAMMY RENEE BANDEMIER.

NOTARY PUBLIC _____ MY COMMISSION EXPIRES _____ REGISTRATION # _____

TAX ID #	ACREAGE BEFORE LLR
73-30	0.698
73-20A	0.177
73-21A	0.916
TAX ID #	ACREAGE AFTER LLR
73-30	0.737
73-20A	0.000
73-21A	7.838



TAX ID #73-10
GILES J. FISHER
ELOISE A. FISHER
DEED BOOK 181, PAGE 781
PRESENT AND FUTURE USE
IS AGRICULTURAL.

TAX ID #73-10A
GILES J. FISHER
ELOISE A. FISHER
DEED BOOK 181, PAGE 781
PRESENT AND FUTURE USE
IS AGRICULTURAL.

TAX ID #73-20A
GROSECLOSE BROTHERS, LLC
DEED INST. #130003490
PRESENT AND FUTURE USE
IS AGRICULTURAL.

PORTION OF
TAX ID #73-30
2.000 AC.
(5,120 SQ.FT.)
TO BECOME PARTPARCEL TO
TAX ID #73-21A

7.838 AC.
AFTER VACATION
OF LOT LINES
TAX ID #73-21A
JAMA H. BLAIR
GARY W. BLAIR
DEED BOOK 488, PAGE 301
PLAT BOOK 12, PAGE 312
PRESENT AND FUTURE USE
IS RESIDENTIAL.

TAX ID #65-3
GROSECLOSE BROTHERS, LLC
DEED INST. #130003490
PRESENT AND FUTURE USE
IS AGRICULTURAL.

LEGEND

- Adjoining
- Circle/Branch
- Edge of Road
- Fence
- 5/8" Ground
- Overhead Utility
- 6" Water Line
- Utility Pole

Curve	Radius	Arc Length	Chord Length	Chord Bearing	Delta Angle
C1	453.89	65.94	65.72	S 65°38'44" E	10°36'29"
C2	438.74	82.38	82.20	S 14°53'01" E	05°52'09"
C3	1191.07	82.81	82.79	S 10°19'39" E	05°30'54"
C4	2028.00	104.87	104.79	S 10°49'23" E	05°30'21"
C5	643.88	82.07	82.02	S 12°38'27" E	07°08'14"



PORTION OF
TAX ID #73-20A
0.177 AC.
(4,816 SQ.FT.)
TO BECOME PARTPARCEL TO
TAX ID #73-20

0.737 AC.
(20,120 SQ.FT.)
AFTER VACATION
OF LOT LINES
TAX ID #73-30

MELINDA SUE DUNFORD
TAMMY RENEE BANDEMIER
DEED INST. #130001180
PLAT BOOK 12, PAGE 312
PRESENT AND FUTURE USE
IS RESIDENTIAL.

APPROXIMATE
EXISTING DRAINFIELD
PERMIT #10-4-03

64" Rod Found
N:2472684.4
E:10744170.0

64" Rod Found
N:2473684.4
E:10744170.0

End State Main,
64" Rod Set
N:2473218.13
E:10744282.72

CERTIFICATE OF APPROVAL:
THIS VACATION OF TRACT LINES IS APPROVED BY THE UNDERSIGNED IN ACCORDANCE WITH THE EXISTING SUBDIVISION REGULATIONS AND MAY BE COMMITTED TO RECORD.

ADMINISTRATOR _____ DATE _____

PLANNING COMMISSION _____ DATE _____

TITLE REFERENCE:
PLAT SHOWING 8.873 AC. (TOTAL) IS ALL OF THAT PROPERTY ACQUIRED BY JAMA H. BLAIR AND GARY W. BLAIR AS DESCRIBED IN DEED BOOK 488, PAGE 301, DEED INST. #130001180, AND ALL OF THAT PROPERTY ACQUIRED BY MELINDA SUE DUNFORD AND TAMMY RENEE BANDEMIER AS DESCRIBED IN DEED INST. #130001180, ON RECORD IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF WYTHE COUNTY, VIRGINIA.

BRIAN L. SUTPHIN, L.S. 82678 _____ DATE _____

SURVEYOR'S CERTIFICATE:
I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL OF THE REQUIREMENTS OF THE BOARD OF SUPERVISORS AND THE ORDINANCES OF WYTHE COUNTY, VIRGINIA, REGARDING THE PLATTING OF SUBDIVISIONS WITHIN THE COUNTY HAVE BEEN COMPLIED WITH. GIVEN UNDER MY HAND THIS _____ DAY OF _____, 2016.

BRIAN L. SUTPHIN, L.S. 82678 _____ DATE _____

PLAT SHOWING
"MAJORING OWNER LOT LINE REVISION"
8.573 AC. (TOTAL)

PROPERTY OF
**MELINDA SUE DUNFORD
TAMMY RENEE BANDEMIER
JAMA H. BLAIR
GARY W. BLAIR**

LOCATED ON
VA. SEC. RTE. 9788 - "QUAVA LANE"
LEAD NUMBER MAGISTERIAL DISTRICT
WYTHE COUNTY, VIRGINIA
SCALE: 1" = 80'
DATE: 12 FEBRUARY 2016
BLUE RIDGE SURVEYING & MAPPING, INC.
448 WEST STUART DRIVE - HILLSVILLE, VA 24343
PHONE/FAX 276.728.2022 - bsurvey1@gmail.com - www.bsrsurveying.com

-60A-

April 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
**The Planning Commission approves major/ Townhouse subdivision ONLY. Those proposals must be submitted no later than April 20th to be included on the May 2nd Planning Commission agenda for review/ approval.					1	2
3	4 Planning Commission 7 pm	5 Building & Grounds 8 am	6 Staff Meeting 8 am	7 Economic Development 8 am	8	9
10	11	12 Board of Supervisors 7 pm	13	14	15	16
17	18 Fire & Rescue 8 am	19 Water Committee 9:30 am	20 *Subdivision Deadline JPSA 7 pm	21 NRRWA 9:30 am Budget Committee 4 pm	22	23
24	25	26 Board of Supervisors 9 am	27	28	29	30

May 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Planning Commission 7 pm	3 Building and Grounds 8 am	4 Staff Meeting 8 am	5 Economic Development 8 am	6	7
8	9	10 Board of Supervisors 7 pm	11	12	13	14
15	16 Fire & Rescue 8 am	17 Water Committee 9:30 am	18 JPSA 7 pm	19 NRRWA 9:30 am Budget 4 pm	20	21
22	23	24 Board of Supervisors 9 am	25 *Subdivision Deadline	26	27	28
29	30 County Offices Closed	31		*The Planning Commission approves Major/ Townhouse subdivisions ONLY. Those proposals must be submitted no later than May 25th to be included on the June 6th Planning Commission agenda for review/approval.		

-7A-



**INFORMATIONAL PACKAGE AGENDA
APRIL 4, 2016**

- I. Department Head Reports**
 - A. Animal Control**
 - B. Building Inspection**
 - C. Emergency Communications**
 - D. Engineering Department**
 - E. Parks & Recreation Department**

ANIMAL CONTROL AND LITTER CONTROL

ACTIVITY REPORT FOR February 2016

- I. DOGS ON HAND THE BEGINNING OF THE MONTH: 6
- II. DOGS PICKED UP: 20
- III. DOGS BROUGHT IN BY TOWN OF WYTHEVILLE: 3
- IV. DOGS BROUGHT TO SHELTER BY PUBLIC: 7
- V. DOGS RECEIVED FROM BLAND COUNTY: 2
- VI. DOGS EUTHANIZED: 3
- VII. DOGS DIED AT THE VET FACILITY: 0
- VIII. DOGS ADOPTED: REPLACED: 0 ADOPTED: 5 / \$100.00 Board: 3 / \$18.00 Total: 8 / \$112.00
- IX. DOGS TRANSFERED TO OTHER FACILITIES: 22
- X. DOGS ON HAND AT THE END OF THE MONTH: 5
- XI. TAGS ISSUED:

	1 YEAR TAG	2 YEAR TAG	3 YEAR TAG	KENNELS	DUPLICATE	DAINGEROUS DOG
MONTH	66	10	0	3	0	0
YTD TOTAL	713	298	148	11	0	1

XII. ANIMAL CONTROL

CITATIONS ISSUED: 2 FINES: \$ COURT COST: \$

CALLS RECEIVED: 143
DISPATCHED CALLS: 67
REPORTS ON FILE

XIII. LITTER CONTROL

CITATIONS ISSUED: FINES: \$ COURT COST: \$

COMPLAINTS: 5
REPORTS ON FILE

TOTAL: FINES: \$ COURT COST: \$

Date: 3/17/2016

Building Permits - Use Code Summary
Building Inspection Department
Wythe County, Virginia

Page 1

Use Code	Number	Estimated Cost	Inspector's Value	Permit Fee
Business Building Add/Remodel	1	3,638,979	3,978,000	5,200.00
Add/Upgrade Antenna's on Existing Tower	3	145,000	145,000	150.00
Electrical Inspection	1	200	200	50.00
Gas Heat	6	23,000	23,050	300.00
Heat Pump	1	7,000	7,000	50.00
Manufactured Homes/Single family	1	40,000	64,680	147.84
Nursing Facility	1	2,000	2,000	50.00
Office Trailer	1	3,000	3,000	64.00
Single Family Dwelling Add/Remodel	2	30,000	30,500	324.88
Storage Building	3	19,550	19,550	161.44
Total:	20	\$3,908,729	\$4,272,980	\$6,498.16

Selection Criteria: PermitDate(2/01/2016-2/29/2016)

Wythe County Emergency Communications Center

Status Report

February 18th – March 16th

Most of the last week of February was spent going over figures to determine the budget request for FY17/18. While going over any information that I could find, I was able to start compiling a list of Vendors and associated products. I have also started an inventory of all of the hardware that is associated with, or used and operated by the Center.

Much training has taken place in the past thirty days. Two of our senior communications officers attended a state certified APCO class at New River Training Academy. The class was titled, "Train the Trainer". They both are now state certified as trainers and each have been assigned a trainee.

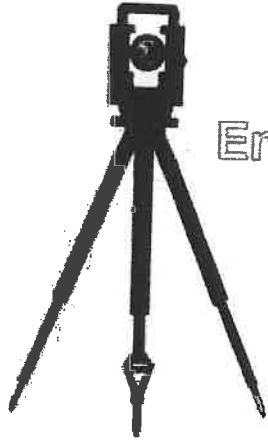
I have covered some shifts to ensure holiday time is being taken by employees and covering sick time as well. I have been trying to keep overtime down to a minimum, but I have not reached my goal of no overtime used. I plan to reach that goal very soon.

I have been working on procedures and protocol for the center and plan to meet with the Fire Departments and Rescue Squads to go over it to ensure that we are all agreeable and in compliance with each other.

I have been speaking with area directors and dispatch center supervisors, trying to get a good read on what systems they are using for their CAD and RMS systems. I have a meeting at 1:00pm today with Sheriff Keith Dunagan, Ricky Arnold and Tim Reeves to discuss where we all stand on the choice of systems that we are looking at.

Hope you have a great week.

Director Darlene Lang

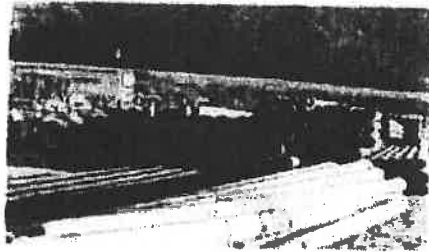


Engineering Department

PROJECT STATUS REPORT

As of March 15, 2016

WATER PROJECTS

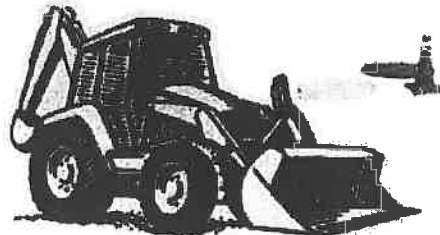


Water Projects Synopsis

2009 - 2016

Project	Project Cost	Line Contract Cost	%	Notes
Mythville-Rural Retreat		\$4,270,887.80	100	
Water Storage Tank	\$5,465,300.00	\$455,784.81	100	
Old School Road Extension		\$618,081.00	100	
Old School Road Loop	\$1,076,700.00	\$272,704.88	100	Budgeted cost: \$1,082,100
Route 619	\$895,985.80	\$756,921.87	100	
Stibtown/Rt 619	\$171,228.55	\$188,678.00	100	Budgeted cost: \$1,084,200
Speedwell Div 1A		\$1,079,051.50	100	
Speedwell Div 1B		\$798,816.50	100	
Speedwell Div 1C		\$2,006,820.50	100	
Water Storage Tank	\$4,824,800.00	\$394,741.43	100	Final draw request in process. All funds used.
Barren Springs Phase I	\$927,000.00	\$880,191.00	95	Myths Co. funded
Barren Springs Div IIA		\$640,573.00	82	
Barren Springs Div IIB		\$916,090.00	33	
Barren Springs Div IIC		\$1,009,750.00	55	
Water Storage Tank	\$3,754,000.00	\$509,574.00	26	
Kitchen-Nixon-Wildins Road	\$684,000.00	\$969,195.75	0	Bids opened 28Jan16
Speedwell Phase II Div 1A		\$684,209.85	0	Bids opened 21Jan16
Speedwell Phase II Div 1B	\$2,918,200.00	\$864,660.00	0	Bids opened 21Jan16

UNDER CONSTRUCTION



UNDER CONSTRUCTION

Barren Springs Division 1

- Start – 5 Jan 15.
- Substantial completion – 3 Aug 15.
- Current progress: 99%.
- Remaining work.
 - Disinfection will be performed upon connection with Division II.
 - Retainage held at \$500.

Asst. Eng. G. B. ...
Eng. ...

UNDER CONSTRUCTION

Jackson School/Rt 52

- Start – 5 Jan 15.
- Current progress: 75%.
- Current/upcoming activity.
 - Substantial completion Sta. 0+00 to Sta. 8+00. Certificate to Operate received from VDH; contractor setting meters.
 - Bore at Rt 52, Jackson School, Scaffani/Ward residence completed
 - Labor Standards Review, 29 Jan 16. Minor discrepancies corrections on-going

UNDER CONSTRUCTION

Castleton Road

(aka Barren Springs Div II and III)

Division IIA: \$640,371.00, Little B Enterprises, Castletown, VA.
Division IIB: \$916,090.00, Meade Contracting, Pulaski, VA.
Division IIC: \$1,029,839.53, Central Builders, Rocky Mount, NC.
Division III: \$509,574.00, King General Contractors, Bristol, VA.

Total awards: \$3,095,874.53

Recent activity

- Construction on-going.
 - Div IIA - 82%.
 - Div IIB - 33%.
 - Div IIC - 55%.
 - Div III - 26%

Meade Contracting, Pulaski, VA.
Central Builders, Rocky Mount, NC.

UNDER CONSTRUCTION

Castleton Road

(aka Barren Springs Div II and III)

Recent change order activity

- Div IIA
 - CO-0 - Install 4-in force main for Exit 24 WW project
 - 15 Mar 16, accepted by Water Committee.
 - Will be billed against wastewater project

PRE-CONSTRUCTION



PRE-CONSTRUCTION

Kitchen, Nixon, Wilkins Roads

Recent activity

- Pre-bid conference held 20 Jan 16.
- Bids opened 28 Jan 16.
 - Low bidder, Little B Enterprises @ \$369,195.75.
- Water Committee directed, prioritized use of "additional" funds at March 15th meeting

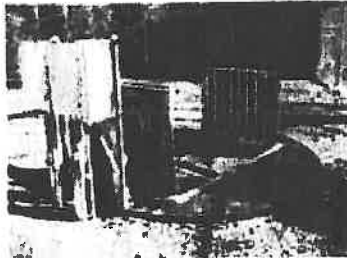
PRE-CONSTRUCTION

Speedwell Phase II

Recent activity

- Pre-bid conference held 20 Jan 16.
- Bids opened 28 Jan 16.
 - Div IA low bidder, King General Construction @ \$694,209.65.
 - Div IB low bidder, Boring Contractors Inc. @ \$864,660.00
- Water Committee directed, prioritized use of additional funds at March 15th meeting.

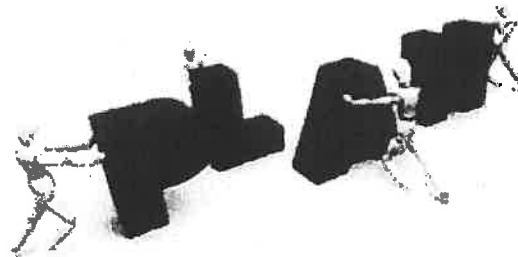
WASTEWATER PROJECTS



Exit 24 Wastewater Improvements

- Virginia Clean Water Revolving Loan Fund (VCWRLF)
- \$2,103,000 loan.
- 90% review comments from VDH received on 4 Feb 16; pre-final documents under final review.
- Project in two contracts.
 - Division 1: Sewerline. Final alignments near Beale Street coordinated; Easements identified dependent upon final placement of lift station.
 - Division 2: Treatment plant.
- Easements/property acquisition.
 - Option executed for lift station and WWTP sites. Acquisition documents under development.

PROJECT PLANNING



PROJECT PLANNING

Wastewater Projects

Fort Chiswell Sewer Extension

This project addresses emerging requirements south of Fort Chiswell High School. As envisioned, approximately 1,300 feet of gravity sewer and a wet well will be constructed by private contractors in the first phase. The County will construct a lift station and 4,700 feet of force main during phase I. Phase I will address current requirements. Phases II and III will extend service to the High Meadow Road, Ghent Lane, and Ivanhoe Road with the ultimate buildout designed to provide service to 1,000 acres of 1-acre lots and 1,250 acres of 5-acre lots. No industrial flows are accommodated by this project.

Budget Request Programming Costs by FY

FY	Item	Cost
17	Preliminary Engineering Report	\$ 10,000
	Environmental Report	\$ 5,000
	Engineering Services (Basic, Additional)	\$288,000 (1)
	FY Total	\$303,000
18	Phase I Construction	\$672,250 (2)
	Phase I related costs (2)	\$147,200
	FY Total	\$819,450
19	Phase II Construction	\$680,000
	Phase II related costs (2)	\$148,900
	FY Total	\$828,900
20	Phase III Construction	\$2,200,000
	Phase III related costs (2)	\$481,800
	FY Total	\$2,681,800

Notes: (1) Combined cost for all phases (total FY amount).
 (2) Inception, etc.
 (3) Includes \$174,000 private contribution.

PROJECT PLANNING

Wastewater Projects

- Fort Chiswell WWTP Headworks: Design Proposal.
 - Three firms down selected, vis-à-vis interviews completed.
 - Final selection: Anderson & Associates (8 Apr 15).
 - Construction alternatives under evaluation.
 - Fee proposal accepted by Water Committee 15 Sep.
 - \$9,685.
 - PER, Bid documents, Bid package.
 - Lead Mines Rescue Squad Building
 - Design prepared.
 - Request sent to Health Department on August 8th for permit based upon definition of graywater system found at Code of Virginia § 32.1 - 248.2.
 - Health Department review received, coordinated 28 Aug 15; "way-ahead" guidance received; project will be considered a "Professional Engineer Application."
 - Soil profile required to complete final submittal.
- Could be OBE dependent upon results of Fort Chiswell Sewer Extension planning.

PROJECT PLANNING

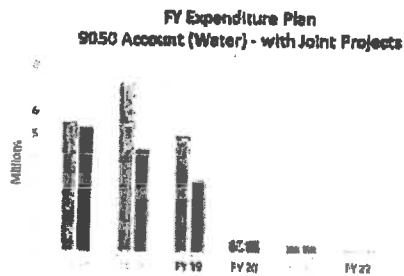
Water Projects

Olive Branch Waterline, Atkins Mill Road Waterline, and Rickey Road Extension.

- Letter of Conditions from USDA RD received on 20 January 16 for the "Blended" PER SEARCH grant request.
 - \$25,000 grant: \$5,000 environmental; \$20,000 Preliminary Engineering Report.

Planning: FY 17 Budget Request

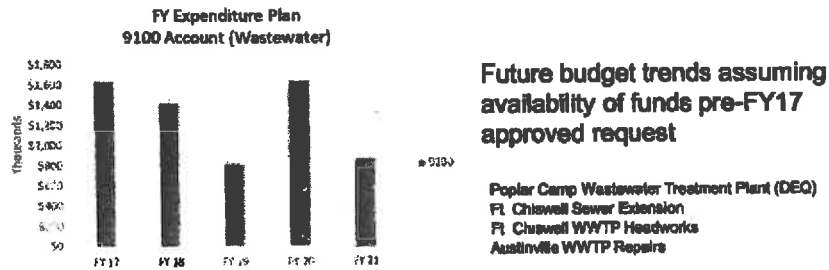
Water Projects



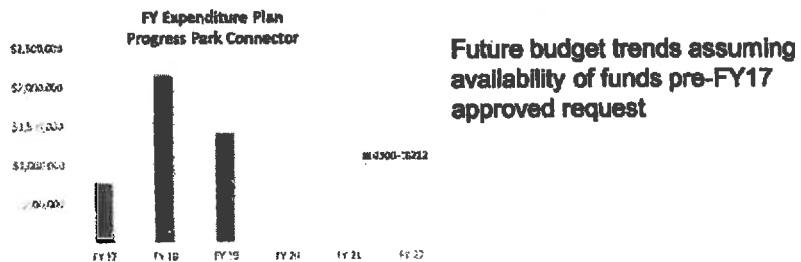
Future budget trends assuming availability of funds pre-FY17 approved request

- Speedwell Water Est Phase II (RD)
- Barren Springs Waterline (VDH)
- Jackson School Waterline (VDH)
- Castleton Road Waterline (RD)
- Kitchen-Waters-Nixon Rd Waterline (RD)
- Olive Branch Waterline
- Siebtown/Vanhook Waterlines
- North Road Waterline Repairs
- Atkins Mill Road Waterline
- Max Meadows Bridge Waterline Reallocation
- Speedwell-St Peters Road Waterline Replacement
- Rickey Road Waterline Extension
- Raper Ridge Water Tank
- SEARCH Grant
- SCADA Improvements - Tank Sites
- Lois Gap Tank & Waterline Extension
- Wythe-Pulaski Interconnect

Planning: FY 17 Budget Request Wastewater Projects



Planning: FY 17 Budget Request Transportation



Wythe County Parks and Recreation Department

Status Report – March 2016

- 1. Varsity Youth Basketball** – We had a good season with the Varsity Basketball Program In 2016. Combined with the Wytheville Parks and Recreation we had a good amount of participation. Only one Wythe County team made it to the finals for both the boys' and girls' league and that was the Max Meadows girls. They lost to the Wytheville Duke team in the end.
- 2. 2nd & 3rd Grade Basketball** - This is the first year that Wythe County has coordinated and supervised this age group. This was decided after talking with the Booster Clubs and it was decided that we will help with this league. After this season there have been numerous positive reports about the league and we will continue to supervise and coordinate this age group in the future.
- 3. Spring Sports** – Spring soccer sign ups have ended and there are 8 teams playing in the U-10 league and 6 teams playing in the U-13 league. Season is to start the beginning of April.
- 4. Southwest Virginia District Youth Baseball** - After forming our own league with Carroll County, Grayson County, City of Galax, and the Town of Wytheville, we are excited to begin this new league. Baseball sign ups are due Monday March 21st and we will know about how many teams we will have competing this year.
- 5. Training and Certifications** – On March 21st Scotty and Kevin will attend an Athletic Fields workshop sponsored by the Virginia Parks and Recreation Society, in Salem at the Baseball Stadium. This workshop will cover the most up to date practices for maintaining athletic fields. Kevin also purchased the workbook to prepare him to take the Certified Parks and Recreation Professional exam. He plans to take this exam sometime this coming summer.
- 6. Sheffey After-School Program** – This program continues to have 15-20 students attend on a daily average. We will continue this program through May 12th. This is longer than originally planned but this will make up for the snow days that the program missed this past winter.
- 7. Bob Ross Painting Classes** – We had a successful class in Rural Retreat on March 13th with 14 participating. We have a class planned for April 10 at the Max Meadows Ruritan. If both classes meet the minimum required we will plan an additional class this fall.
- 8. Kids Fish Day** – After speaking with VDGIF it was decided to move kids fish day from Rural Retreat Lake to Cold Branch this year. The past few years the fishing for kids fish day at the lake has been sub-par. So we will try it at Cold Branch this year. The parks and Rec will continue to provide give-a-ways this year as we have in the past.

9. Ager Park - We met with Mr. Suthers and Mr. Skyes from the Vocational School and we will be working together to build some much needed steps leading up to the ball field at Ager Park. This need was determined by watching the public naturally go up and down the hillside. We have also seen the public naturally fall down the hillside. By building steps we will hopefully reduce the falls that occur up and down in this area.

10. Rural Retreat Campground – Reservations for the upcoming 2016 camping season have started to pick up. Since we closed the campground for the season we have received approximately \$1000 in payments/deposits for campsites and shelter reservations. We have also seen the return of many guests from previous years and also have gotten several reservations for at least 2 months camping.

We are currently advertising for seasonal workers for both the campground and pool for the upcoming camping season.

Kevin Williams, Jeremy Farley, and Stephen Bear have been working on the initial draft of the new lease agreement for the Rural Retreat Campground. We will have a copy for Mr. Dalton to review and submit to VDGIF for additional revisions.

11. Additional Programming - Kevin met with DCR at Foster Falls to discuss a Petal Paddle Program that will be facilitated by DCR. This program could be targeted for active Seniors in the county. He also discussed a possibility of an intergenerational horse ride that will take place at Foster Falls.

We have also been in touch with the Vocational School to try and utilize their culinary kitchen for a cooking program.

We have also been reaching out to potential instructors to hold classes at Sheffey Community Gym this coming summer and fall.