

January 8, 2019

*Unapproved*

The Wythe County Board of Supervisors held its regularly scheduled meeting at 7:00 p.m., Tuesday, January 8, 2019. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Joe F. Hale, Vice Chair  
 B. G. "Gene" Horney, Jr.  
 Ryan M. Lawson

Charlie G. Lester  
 Coy L. McRoberts  
 Brian W. Vaught

**MEMBERS ABSENT:**

Timothy A. Reeves, Sr., Chair

**STAFF PRESENT:**

Stephen D. Bear, County Administrator  
 Scot Farthing, County Attorney  
 Martha Collins, Administrative Assistant/Clerk  
 Bill Vaughan, County Engineer

**OTHERS PRESENT:**

Josh Carter  
 Bob Eaton  
 Jeff Foglesong  
 Buddy Johnstone  
 Charity Kreher (AEP)  
 Rick Lindamood  
 Bob Litton  
 Matthew Miller

Courtney Mustard (AEP)  
 Cathy Pattison  
 Millie Rothrock  
 Jack Weaver  
 Terry Wilson (and son)  
 Scott Woody (AEP)  
 Whitley Yates  
 One other Buckley Drive resident

**CALL TO ORDER**

Mr. Bear determined that a quorum was present and called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor Rick Lindamood, West End United Methodist Church, provided the invocation and Mr. Bear led the Pledge of Allegiance.

**ELECTION OF CHAIR FOR 2019**

Mr. Bear opened the floor for nominations for the Wythe County Board of Supervisors Chair for calendar year 2019.

Supervisor Lester nominated Supervisor Tim Reeves as Chair for 2019.

Supervisor Hale made a motion, seconded by Supervisor Horney, to close the nominations and elect Supervisor Reeves as Chair for 2019.

The motion passed unanimously with six ayes and one absent.

**ELECTION OF VICE CHAIR FOR 2019**

Mr. Bear opened the floor for nominations for Vice Chair for calendar year 2019.

Supervisor McRoberts nominated Supervisor Joe Hale as Vice Chair for 2019.

Supervisor Horney made a motion, seconded by Supervisor Lester, to close the nominations and elect Supervisor Hale as Vice Chair for 2019.

The motion passed unanimously with six ayes and one absent.

**RULES OF PROCEDURE & MEETING CALENDAR 2019**

The Board reviewed and discussed the 2019 Rules of Procedure and Meeting Calendar.

Supervisor Horney made a motion, seconded by Supervisor Lester, to adopt the 2019 Rules of Procedure and Meeting Calendar as presented.

The motion passed unanimously with six ayes and one absent.

**CITIZENS' TIME**

Vice Chairman Hale inquired if anyone present wished to address the Board.

1. Smyth/Wythe Water Interconnect - Mr. Jack Weaver appeared before the Board regarding the Smyth/Wythe water interconnect where there are approximately two miles unserved by either county. He stated he has been asking for this for about ten years even though it doesn't affect him personally. From Roanoke to Bristol, he understands there's a solid water connection, with the exception of this two and a half mile stretch. He said the residents in Groseclose and Atkins get

their water from Marion, and if something happens to that, they have no way to get reverse water as there is no line from Rural Retreat.

Mr. Weaver also said that he sees JIDA east of Reed Creek, but Rural Retreat has a lot to offer. He said there is a 62,000 s.f. building that remains empty. He has told the Board before that they will remodel the building to anyone's specifications who wants the space and will pay the rent. Mr. Weaver simply asks that more consideration be given to Rural Retreat.

Vice Chair Hale thanked Mr. Weaver for his input and will refer his water concerns to the Water Committee for their review and consideration.

With no one else wishing to address the Board, Vice Chairman Hale closed Citizens' Time.

#### **PUBLIC HEARING – BUCKLEY DRIVE ABANDONMENT**

Mr. Bear read the public hearing notice as follows:

Pursuant to §33.2-909 of the Code of Virginia, the Wythe County Board of Supervisors will hold a public hearing to hear public comments regarding the abandonment of a section of Route 737, Buckley Drive, from Route 11 to the end of state maintenance, a distance of .13 miles.

Mr. Bear opened the public hearing and asked if anyone present wished to address the Board.

1. Mr. Jeff Foglesong appeared before the Board and stated, "I have land that adjoins that and I'm not sure exactly how the right-of-way should go. I think it may go all the way to the Interstate. What I want to ask is if we can look into that either clearing that right-of-way up, or if we can maybe see if VDOT would come in and give me access off the main road to that piece of property. The tract of land I have, it is in two different tracts and that's on a separate tract from the access point from one place I have. I'm not sure how it would go and how it would affect each other like me and the other party involved if you were to open it back up, but I was hoping maybe we could even look into that or maybe look into having a right-of-way for me put in off the main road. There's a drainage ditch that comes across the road right there is banked off and the water runs in and keeps it kind of wet year-round anyway. So, one way or the other it would

January 8, 2019

*Unapproved*

just be nice to have access to the land in case something would ever happen and that tract of land would be separated from the other tract that I currently have.

2. Ms. Terry Wilson appeared before the Board and stated, "I was the one that asked that Buckley Drive be abandoned. I live on that road. When I acquired the property almost five years ago, Mr. Buckley owned the property that I now have and he also owned the property that Mr. Foglesong now has. And during the course of when he lived there, he put a building up and it's right in the middle of this old road, and I just spent money and had siding put on the building because the building was pretty much an eyesore. I also had the property surveyed after I acquired it and when they surveyed it, the surveyor said that the ... it went right down the middle of the old road ... so the best I can tell the two buildings that are on this property they were erected in the late 60's and I'm just assuming that Mr. Buckley at that time thought, '*well, my family owns this side and this side so I'll just put a building up*'. So, I have a building that sits right in the middle of this road and I would like to see it abandoned because like I said I just spent the money and had this building, had siding put on it and that's all I have to say. I just hope that all of you would consider abandoning this road. I've lived there almost five years now and my neighbor hasn't needed access to his property up until just recently. So, I'm wondering why now it's a priority when before it wasn't."

Hearing no other comments, Vice Chairman Hale closed the public hearing.

Mr. Bear stated that in accordance with abandonment procedures through VDOT, the Board must take action within four months of a public hearing so there's adequate time to consider the matter and public comments.

Supervisor Vaught suggested having a VDOT representative here to discuss this issue before taking action.

Mr. Bear will request someone from VDOT attend the next day meeting (January 22<sup>nd</sup>).

### **PAYMENT OF COUNTY INVOICES**

Supervisor McRoberts made a motion to pay the invoices for approval on January 8, 2019, for the various departments of County government. The invoices were paid on General Warrants 30102673-30102727 as follows:

**EXPENDITURES BY DEPARTMENT**  
**BOARD OF SUPERVISORS**  
**January 8, 2019**

<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
30102673	01/02/2019	APPALACHIAN POWER	590.50
30102674	01/02/2019	BUSINESS CARD	2,979.82
30102675	01/02/2019	CENTURYLINK	45.34
30102676	01/02/2019	CENTURYLINK	72.93
30102677	01/02/2019	CENTURYLINK	80.28
30102678	01/02/2019	CENTURYLINK	115.14
30102679	01/02/2019	CENTURYLINK	148.18
30102680	01/02/2019	CENTURYLINK	227.98
30102681	01/02/2019	CENTURYLINK	338.62
30102682	01/02/2019	CENTURYLINK	4,704.51
30102683	01/02/2019	WYTHE CO WATER & WASTEWAT	40.64
<b>TOTAL EXPENDITURES 01/02/2019</b>			<b>\$9,343.94</b>
30102684	01/08/2019	APPALACHIAN POWER	290.66
30102685	01/08/2019	BEST PEST CONTROL, LLC	125.00
30102686	01/08/2019	BLUE 360 MEDIA LLC	760.73
30102687	01/08/2019	BROWN EXTERMINATING CO	45.00
30102688	01/08/2019	CDW GOVERNMENT INC	75.66
30102689	01/08/2019	CENTURYLINK	129.53
30102690	01/08/2019	CITIZENS TELEPHONE COOP	720.00
30102691	01/08/2019	CROWGEY, ERIC W	1,200.00
30102692	01/08/2019	CSG SYSTEMS, INC	1,621.22
30102693	01/08/2019	FERGUSON ENTERPRISES #5	794.94
30102694	01/08/2019	FN WHOLESALE LIGHTING & S	104.36
30102695	01/08/2019	GRANT, BRUCE M	4,136.75
30102696	01/08/2019	JOINT PUBLIC SERVICE AUTH	35,908.60
30102697	01/08/2019	KING-MOORE INC	1,053.00
30102698	01/08/2019	LACY, CAMPBELL & MUNIQUE	120.00
30102699	01/08/2019	LEAD MINES RESCUE SQUAD	4,099.63
30102700	01/08/2019	LEXISNEXIS	207.00
30102701	01/08/2019	LEXISNEXIS	332.41
30102702	01/08/2019	LEXISNEXIS	724.00
30102703	01/08/2019	LUMOS NETWORKS	62.97

January 8, 2019

*Unapproved*

30102704	01/08/2019	MANSFIELD OIL CO	6,929.49
30102705	01/08/2019	MAILROOM FINANCE, INC	505.05
30102706	01/08/2019	NEW RIVER REGIONAL WATER	12,559.00
30102707	01/08/2019	PAPER CLIP	3,360.10
30102708	01/08/2019	R&R ENTERPRISES INC	135.00
30102709	01/08/2019	RURAL DEVELOPMENT	2,282.00
30102710	01/08/2019	RURAL DEVELOPMENT	2,514.00
30102711	01/08/2019	RURAL DEVELOPMENT	11,572.00
30102712	01/08/2019	SHENTEL	1,330.48
30102713	01/08/2019	SMYTH WYTHE AIRPORT COMMI	13,430.00
30102714	01/08/2019	SOUTHWESTERN VA GAS SERVI	552.38
30102715	01/08/2019	SUNTRUST	36,881.92
30102716	01/08/2019	TESLA ELECTRIC SERV	1,215.16
30102717	01/08/2019	TOWN WYTHEVILLE	500.00
30102718	01/08/2019	TYLER TECHNOLOGIES INC	2,563.29
30102719	01/08/2019	V&M RECYCLING	72,851.53
30102720	01/08/2019	VERIZON	13.50
30102721	01/08/2019	VIRGINIA BUSINESS SYST	95.13
30102722	01/08/2019	VITA	164.11
30102723	01/08/2019	VITA	206.59
30102724	01/08/2019	WEST PAYMENT CENTER	394.00
30102725	01/08/2019	WORDSPRINT	394.88
30102726	01/08/2019	WYTHE CO WATER & WASTEWAT	227.44
30102727	01/08/2019	XEROX	145.80
<b>TOTAL EXPENDITURES 01/08/2019</b>			<b>\$223,334.31</b>

**TOTAL EXPENDITURES APPROVED 01/08/2019** **\$232,678.25**

Supervisor Lester seconded the motion and the roll call vote was as follows:

AYES:	Brian W. Vaught	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.

ABSENT: Timothy A. Reeves, Sr.

#### **MINUTES OF PREVIOUS MEETING**

The Board was presented with the December 27, 2018 minutes for approval.

Supervisor Horney made a motion, seconded by Supervisor Lawson, to approve the December 27, 2018, minutes as presented.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.

ABSENT: Timothy A. Reeves, Sr.

### **MAX MEADOWS BRIDGE PROJECT**

Mr. Bear reported that they met last week with the engineer and the contractor to discuss the bridge project. They are still working on value engineering and ask that the Board table this until the next meeting.

Vice Chair Hale expressed interest to meet with them next time to provide his input as to potential cost saving ideas.

Mr. Bear said the Water Committee meets next week and we will discuss this then.

### **AEP UPDATE**

Ms. Charity Kreher is the project manager for the Glendale area project. She explained that a few years ago they identified a need to update reliability in this area due to weather (thermal) violation on one of the lines. This large project has pieces in both Carroll and Wythe Counties, and will include a two-mile line extension near Galax as well as a new substation in Galax. She said it will impact Wythe County at the current Wythe station, as well as retiring the Lee Highway station.

Ms. Kreher also mentioned a 14-mile line retirement of which 12 miles are in Wythe County between Billsby and Lee Highway. They are currently awaiting permits, but if approved, construction is expected to start in early 2020 and retirement of Lee Highway station to begin in Spring of 2021.

Mr. Scott Woody, AEP engineer, explained the removal of 12 miles and relocation of two miles. Removals will be similar to that of Bland with some of the towers being removed

by helicopter and the rest by a "control fall". Mr. Woody said once the line is gone, AEP will keep the right-of-way and evaluate it for future use at a later date.

Ms. Courtney Mustard added that the work in Wythe (12 miles) is further down the road which is why they're speaking to the Board now. She added that they will be speaking with landowners affected by the removal and explain what they can expect by these changes.

Ms. Mustard reported that the Bland County project, 20 miles of rebuild from Mercer County through Bland County to Wythe County, is complete and in service, and the reclamation work is being done now. She also reported that the substation at Jackson Ferry is under construction now but it won't be in service until the summer of 2022.

Vice Chair Hale expressed concern about major stations' security and asked that AEP provide the Board with a meaningful update on what's being done from a physical security standpoint.

Mr. Bear mentioned there was a lot of discussion at the recent Tobacco Commission meetings about the importance of substations and providing reliable power. He appreciates the work AEP is doing especially near the industrial parks.

### **HAY REMOVAL BIDS**

Mr. Bear summarized the bids received for hay removal at various properties. He said that staff recommend awarding Progress Park Lot #24 to Art Davis for \$2,500, and awarding Kents Lane, Speedwell Landfill, Ager Park and Fairview House to Virgil Moore for \$800. Staff will make sure the providers have proper certifications and insurance. These bids are per year for three years.

Supervisor Horney made a motion, seconded by Supervisor Vaught, to award hay removal at Progress Park Lot #24 to Art Davis for \$2,500, and hay removal at Kents Lane, Speedwell Landfill, Ager Park and Fairview House to Virgil Moore for \$800.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.



ABSENT: Timothy A. Reeves, Sr.

### **APPOINTMENTS 2019**

Mr. Bear stated that several of the board appointed members have upcoming meetings, therefore, it is important to make those appointments now, and they will consider the others at the next day meeting.

1. Appalachian Regional Exposition Center Authority – Supervisor Lester made a motion, seconded by Supervisor Horney, to reappoint Cory Aker, Tam Topham and Bob Litton.

The motion passed unanimously with six ayes and one absent.

2. Chief Local Elected Official Board – Supervisor Lawson made a motion, seconded by Supervisor Vaught, to reappoint Joe Hale to the Chief Local Elected Official Board.

The motion passed unanimously with six ayes and one absent.

3. District III Governmental Cooperative - Supervisor Horney made a motion, seconded by Supervisor Lester, to reappoint Tim Reeves to District III Governmental Cooperative.

The motion passed unanimously with six ayes and one absent.

4. District III Governmental Cooperative Alternate - Supervisor Lester made a motion, seconded by Supervisor Horney, to reappoint Brian Vaught to serve as District III Governmental Cooperative Alternate.

The motion passed unanimously with six ayes and one absent.

5. Insurance Committee – Supervisor Horney made a motion, seconded by Supervisor Lawson, to reappoint all Insurance Committee members including Kim Ayers for DSS and Scott Jefferies for Schools.

The motion passed unanimously with six ayes and one absent.

6. Joint Industrial Development Authority – Supervisor McRoberts made a motion, seconded by Supervisor Horney, to reappoint Wesley Mabe and Dicky Morgan to the Joint Industrial Development Authority.

The motion passed unanimously with six ayes and one absent.

7. Joint Public Service Authority – Supervisor Lester made a motion, seconded by Supervisor Lawson, to reappoint Gene Horney, Coy McRoberts and Tim Reeves to the Joint Public Service Authority.

The motion passed unanimously with six ayes and one absent.

8. Mount Rogers Community Service Board – Supervisor Vaught made a motion, seconded by Supervisor Lester, to reappoint Barbara Bartnik to the Mount Rogers Community Service Board.

The motion passed unanimously with six ayes and one absent.

9. Mount Rogers Planning District Commission Transportation Technical Committee – Supervisor Lawson made a motion, seconded by Supervisor Lester, to reappoint Bill Vaughan to the Mount Rogers Planning District Commission Transportation Technical Committee.

The motion passed unanimously with six ayes and one absent.

10. Mountain Community Action Program – Supervisor Horney made a motion, seconded by Supervisor Lawson, to reappoint Charlie Lester and Debra Reeves to the Mountain Community Action Program.

The motion passed unanimously with six ayes and one absent.

11. New River Highlands Resource Conservation and Development Council - Supervisor Horney made a motion, seconded by Supervisor Vaught, to reappoint Chris King to the New River Highlands Resource Conservation and Development Council and to reappoint John Huffard to serve as alternate.

The motion passed unanimously with six ayes and one absent.

12. New River Community Corrections Board - Supervisor Horney made a motion, seconded by Supervisor Lester, to reappoint Brian Vaught to the New River Community Corrections Board.

The motion passed unanimously with six ayes and one absent.

13. New River Valley Regional Jail Authority - Supervisor McRoberts made a motion, seconded by Supervisor Horney, to reappoint Tim Reeves to the New River Valley Regional Jail Authority and to reappoint Stephen Bear to serve as alternate.

The motion passed unanimously with six ayes and one absent.

14. Ninth District Development Financing Inc. Board of Directors - Supervisor Lawson made a motion, seconded by Supervisor Lester, to reappoint Jennifer Atwell to the Ninth District Development Financing Inc. Board of Directors.

The motion passed unanimously with six ayes and one absent.

15. Smyth Wythe Airport Commission - Supervisor Vaught made a motion, seconded by Supervisor Horney, to reappoint Anne Crockett-Stark to the Smyth Wythe Airport Commission.

The motion passed unanimously with six ayes and one absent.

16. Rural Retreat Town/County Committee - Supervisor McRoberts made a motion, seconded by Supervisor Lester, to reappoint Gene Horney and Brian Vaught to the Rural Retreat Town/County Committee.

The motion passed unanimously with six ayes and one absent.

17. Wytheville Town/County Committee - Supervisor McRoberts made a motion, seconded by Supervisor Lester, to reappoint Ryan Lawson and Charlie Lester to the Wytheville Town/County Committee.

The motion passed unanimously with six ayes and one absent.

**January 8, 2019*****Unapproved***

18. Wall of Honor Committee - Supervisor Lester made a motion, seconded by Supervisor Horney, to reappoint Ryan Lawson and Wayne Roop to the Wall of Honor Committee.

The motion passed unanimously with six ayes and one absent.

19. Wythe Grayson Regional Library Board - Supervisor Horney made a motion, seconded by Supervisor Lawson, to reappoint Supervisor Lester to the Wythe Grayson Regional Library Board.

The motion passed unanimously with six ayes and one absent.

Mr. Bear said the Board Chairman will work on Chair Appointments for the next meeting. He asked if anyone has any changes or preferences to please advise the Chair.

## **APEX CENTER**

1. APEX Construction Committee - Vice Chair Hale made a motion, as recommended by the APEX Construction Committee, to name the entrance road "APEX Drive".

Supervisor Vaught asked if consideration had been given to naming the road "Expo Drive" since everyone knows what an Expo is but he's not sure how many know what an APEX is. In light of future expansion of the road, he feels that Expo Drive would be more attractive to people coming into the area.

Vice Chair Hale explained that when the project was conceived 2 ½ years ago, the acronym APEX (Appalachian Regional Exposition Center) and its logo is what was decided on.

Mr. Bear added that EXPO is very generic to all EXPO centers. Because we're trying to market the APEX Center as best we can, he thinks naming it APEX Drive will help marketability of the new facility.

Supervisor Lawson thinks the name of the road should match the signage and name of the facility although she understands the thought process behind Expo Drive.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.

ABSENT: Timothy A. Reeves, Sr.

2. APEX Authority – Mr. Matthew Miller was presented with a pound of bacon from Supervisor McRoberts in light of the Tobacco Commission approving the grant for the accessory building (i.e. "bring home the bacon").

Mr. Miller announced events currently under contract: January 18<sup>th</sup> and 19<sup>th</sup> is a motocross event, January 25<sup>th</sup> and 26<sup>th</sup> is pro rodeo, February 2<sup>nd</sup> is a monster truck event, February 15<sup>th</sup> and 16<sup>th</sup> is a demotion derby, and February 22<sup>nd</sup> and 23<sup>rd</sup> is an outlaw dirt kart racing event. There is also an MMA Titans of the Cage booked (under contract) in April.

In addition to those contracts, Mr. Miller said there are multiple groups currently holding dates (ComiCon, Equus, and a large team roping event). He said they continue to field calls every day from people interested in bookings. Lastly, he said the Virginia High School rodeo is interested in an event this summer, as are some cattle sales/shows.

Mr. Miller said that the Authority has not yet advertised these events but he believes the event promoters are advertising (on-line and radio) as well as contracting with local hotels.

The Authority is elated with the grant from the Tobacco Commission and the overwhelming support.

Mr. Miller also reported that there is interest in the facility from a very large livestock/cattle event that's held annually in the state of Virginia (outside of our region). It would be a three-day event, a couple thousand people, big trade show, and would generate a lot of money for our local economy if it comes to fruition.

Mr. Bear explained that Wythe County put in a grant application for \$400,000. \$200,000 would be grant money from the Tobacco Commission which requires a

**January 8, 2019*****Unapproved***

\$200,000 match from the County for the multi-purpose facility/barn. He said the Tobacco Commission staff were very supportive in meeting with us. Mr. Bear appreciates Mr. Miller and the rest of the Authority for all their work on this grant. He thinks it would be nice to host a reception for the Tobacco Commission soon at the facility.

Mr. Miller added that he's received several inquiries from people who are interested in booking both the main structure and the adjoining building when complete.

Mr. Miller said that the APEX Authority had selected SMG, a global consulting and venue management company to provide operational services. Mike Krewson is the interim manager who's currently splitting his time between Waco, TX and Wytheville. Mr. Miller explained that Mr. Krewson oversees the Baylor University stadium and outsources that facility's management to SMG. Mr. Krewson has already booked three out of four concessions at the APEX and hopes that all four will be filled before the first event. He will also insure that we have all the necessary items to open. Because Mr. Krewson is interim manager, they are currently sourcing candidates for the general manager and event manager positions, as well as administrative staff. Mr. Miller asked if anyone knows of any good local talent, to please refer them to these job postings.

3. Construction Update – Mr. Vaughan reported that work is about 95% complete, with much of the work to be done in Spring (grading for storm water etc.). Caulking and touch-up paint should be finished tomorrow in the restroom and concession areas. Health Department approval should come immediately thereafter.

Mr. Vaughan also reported that telephone, internet and Wi-Fi is all up and running, the door locks are in, more gravel is going down in the parking area near the future barn, the entrance road and handicapped lot is paved, and that striping and signage is needed to be ADA compliant. Mr. Vaughan is confident that the Certificate of Occupancy ("CO") will be issued by the end of this week.

Mr. Vaughan reported that the current contract value, including all approved change orders, is \$6.46MM.

Minor improvements are still needed on Ready Mix Road and drainage issue that needs to be resolved with VDOT. Mr. Vaughan reported that the telephone poles have been installed at the intersection and are ready for the traffic flashing light installation.

Bids have been requested for the lower parking lot (deliver, grade and compact) and the road; such work to take place in the Spring.

Mr. Vaughan stated the audio should be finalized and tested early next week and Lee Hartman will provide training on the system. They will also have someone on site for the first event, just in case.

Mr. Vaughan also reported that furniture for two of the conference rooms was delivered yesterday.

Supervisor Vaught asked Mr. Vaughan if he guarantees the facility will be ready for the first event.

Mr. Vaughan said it would be ready. The original substantial completion date was late September, and 6 weeks later November 11<sup>th</sup>. The penalty clause was for "actual harm" if we could not host an event. Mr. Vaughan said there's been no harm to date.

Mr. Bear requests, once the CO is issued and we issue substantial completion, that the Board authorize the facility be turned over to the Authority.

Vice Chair Hale added that it is imperative that we (Authority and County) have operational manuals/drawings on everything. He would also like to suggest the Board do a walk-through of the building and test the audio before the first event.

In response to Supervisor Vaught's inquiry about a punch list, Mr. Bear responded that Mr. Spraker has a list relating to the CO which he and Mr. Vaughan have been working on. The non-building code items are being rectified by Mr. Vaughan and Mr. Shanks.

Mr. Vaughan indicated that after date of acceptance, the general warranty provides for one year on most items, with the exception of roof, air compressors and other major equipment.

The Board agreed to recess until January 16<sup>th</sup> at 4:30 p.m. to do a walk-through of the building. It would be beneficial to have the Authority participate.

Supervisor Horney made a motion, seconded by Supervisor Lawson, to authorize the Construction Committee to accept and issue substantial completion.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Joe F. Hale
	Charlie G. Lester	Coy L. McRoberts
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.

ABSENT: Timothy A. Reeves, Sr.

**RECESS**

The Board recessed at 8:27 p.m. until Wednesday, January 16, 2019, at 4:30 p.m.