

**June 30, 2020**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9:00 a.m., Tuesday, June 30, 2020. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Brian W. Vaught, Chair  
 Ryan M. Lawson, Vice Chair  
 Rolland R. Cook  
 B. G. "Gene" Horney, Jr.

Coy L. McRoberts  
 James D. "Jamie" Smith  
 Stacy A. Terry

**STAFF PRESENT:**

Stephen D. Bear, County Administrator  
 Scot Farthing, County Attorney  
 Martha Collins, Administrative Assistant/Clerk

**OTHERS PRESENT:**

Billy & Maggie Bowers  
 Todd Catron  
 Anthony Cline  
 Lennon Counts  
 Curtis Crawford  
 Don Crisp  
 Colleen Cummings  
 Jim Ennis  
 Charlie Foster  
 Bruce Grant  
 Lori Guynn  
 Tim Irving

Melissa Kegley  
 Johnny Kincer  
 Darlene Lang  
 Josh Lewis  
 David & Beverly Suthers  
 Naomi Suthers  
 Kyle Taylor  
 Kathy Vaught  
 Rhonda Vaught  
 Kevin Williams  
 Ann Wynn

**CALL TO ORDER**

Chair Vaught determined that a quorum was present and called the meeting to order at 9:00 a.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor Tim Irving, Wytheville Baptist Church, provided the invocation and Supervisor Cook led the Pledge of Allegiance.

**HONORING DAVID SUTHERS**

Chair Vaught expressed his gratitude to Mr. Suthers for his 23 years of dedication and expertise. In that time frame, David has become a cornerstone for Wythe County technology. On behalf of the entire Board of Supervisors, the Chairman extended heartfelt thanks and appreciation to David for all he’s done.

Mr. Bear reminisced about his 20+ years working alongside David and how incredibly dedicated and knowledgeable he is. He knew as technology changed, so must we, and he was always willing to move forward accordingly. As Chair Vaught indicated, David’s retirement has come much too soon, but we are incredibly grateful for the immeasurable contributions David has made in his 23 years with Wythe County.

Mr. Bear presented David with a plaque, followed by a standing ovation. As soon as it’s safe to gather in a large group again, the County would like to host a well-deserved celebration in David’s honor.

**ROLLAND COOK RETIREMENT**

The Chairman also wanted to extend congratulations to Supervisor Rolland Cook on his retirement from the public school system after 23 years.

**CITIZENS’ TIME**

Chair Vaught inquired if anyone present wished to address the Board.

With no one wishing to address the Board, Chair Vaught closed Citizens’ Time.

**PAYMENT OF COUNTY INVOICES**

Supervisor McRoberts made a motion to pay the invoices for approval on June 30, 2020, for the various departments of County government, with the addition of revenue refunds. The invoices were paid on General Warrants 30106923-30107079 as follows:

**EXPENDITURES BY DEPARTMENT  
BOARD OF SUPERVISORS  
June 30, 2020**

<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
30106923	06/30/2020	ALPHA & OMEGA REPAR SERVI	\$ 1,710.63
30106924	06/30/2020	AMERICAN MINE RESEARCH IN	6,784.00
30106925	06/30/2020	APPALACHIAN JUVENILE COMM	17,325.00
30106926	06/30/2020	APPALACHIAN POWER	31,180.99

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30106927	06/30/2020	APPLIED INDUSTRIAL TECH	607.30
30106928	06/30/2020	AXON ENTERPRISE INC	1,224.00
30106929	06/30/2020	BARREN SPRINGS VOL FIRE D	1,023.75
30106930	06/30/2020	BEAR, STEPHEN	369.32
30106931	06/30/2020	BLUE RIDGE ANALYTICAL, LL	1,320.00
30106932	06/30/2020	BLUE RIDGE AUTO PARTS INC	21.13
30106933	06/30/2020	BLUE RIDGE HEATING & AIR,	1,447.00
30106934	06/30/2020	BOXLEY	1,165.00
30106935	06/30/2020	BROWN EXTERMINATING CO	867.00
30106936	06/30/2020	C W WARTHEN	800.00
30106937	06/30/2020	CARDINAL BLUEPRINTERS	215.55
30106938	06/30/2020	CARTER MACHINERY CO INC	4,478.02
30106939	06/30/2020	CARZ R US LLC	94.00
30106940	06/30/2020	CAVALIER SUPPLY CO	1,276.45
30106941	06/30/2020	CDW GOVERNMENT INC	3,459.81
30106942	06/30/2020	CENTURYLINK	39.98
30106943	06/30/2020	CENTURYLINK	95.52
30106944	06/30/2020	CENTURYLINK	116.07
30106945	06/30/2020	CENTURYLINK	311.62
30106946	06/30/2020	CENTURYLINK	559.84
30106947	06/30/2020	CLAWA ENTERPRISE, INC.	300.25
30106948	06/30/2020	COGENT3D, INC	1,000.08
30106949	06/30/2020	COLT W. SIMMONS CONSTRUCT	3,750.00
30106950	06/30/2020	PAUL WIDENER	6,172.02
30106951	06/30/2020	COMMUNITY ANIMAL CLINIC I	72.90
30106952	06/30/2020	COMPUTER PROJECTS OF IL I	720.00
30106953	06/30/2020	CREATIVE GLASS INC	2,528.64
30106954	06/30/2020	DALY COMPUTERS	2,016.00
30106955	06/30/2020	DAVID ALLEN MILLER	258.91
30106956	06/30/2020	DELL MARKETING LP	25,652.81
30106957	06/30/2020	DEMTECH VOTING SOLUTIONS	770.00
30106958	06/30/2020	DEPOT DESIGNS OF RURAL RE	128.00
30106959	06/30/2020	DEPT OF MOTOR VEHICLES	1,825.00
30106960	06/30/2020	DESIGN RESOURCE SERVICES	3,835.46
30106961	06/30/2020	DIRECT DODGE	97.61
30106962	06/30/2020	DUKE'S PRINTING	597.00
30106963	06/30/2020	DUNCAN-PARNELL INC	9,339.10
30106964	06/30/2020	EAST COAST EMERGENCY VEHI	1,604.50
30106965	06/30/2020	ECS MID ATLANTIC LLC	1,346.00

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30106966	06/30/2020	EDITH BOLLING WILSON BIRT	2,000.00
30106967	06/30/2020	ELECTION SYSTEMS & SOFTWA	1,753.74
30106968	06/30/2020	ENTERPRISE FM TRUST	22,751.37
30106969	06/30/2020	ESP	3,475.95
30106970	06/30/2020	FARTHING, SCOT S	5,957.50
30106971	06/30/2020	FERGUSON ENTERPRISES #5	1,899.80
30106972	06/30/2020	FIDELITY POWER SYSTEMS	1,838.41
30106973	06/30/2020	RAYMOND M. ROBERTSON	35.82
30106974	06/30/2020	GALLS	37.98
30106975	06/30/2020	GKD-USA INC.	3,611.02
30106976	06/30/2020	GOINS, JACOB K	87.89
30106977	06/30/2020	GRAINGER	113.45
30106978	06/30/2020	GRANT, BRUCE M	4,343.59
30106979	06/30/2020	HARPO'S HARDWARE & BLDG S	386.97
30106980	06/30/2020	HOME DEPOT PRO	1,006.35
30106981	06/30/2020	IRVIN CONSTRUCTION SERVIC	16,822.00
30106982	06/30/2020	IVANHOE FIRE DEPT	761.25
30106983	06/30/2020	JASON'S AUTO SERVICE	805.99
30106984	06/30/2020	JERRY B PETERS SALES INC	1,272.58
30106985	06/30/2020	KING-MOORE INC	9,600.00
30106986	06/30/2020	MUNICIPAL EMERGENCY SERVI	84.00
30106987	06/30/2020	LEAD MINES RESCUE SQUAD	13,420.41
30106988	06/30/2020	LEXISNEXIS	217.00
30106989	06/30/2020	LEXISNEXIS	724.00
30106990	06/30/2020	MATTHEW BENDER & CO INC	111.43
30106991	06/30/2020	MAX MEADOWS FIRE DEPT	11,023.86
30106992	06/30/2020	MCI COMM SERVICE	34.12
30106993	06/30/2020	MCI COMM SERVICE	78.78
30106994	06/30/2020	MCI COMM SERVICE	782.67
30106995	06/30/2020	MEADE TRACTOR	58.53
30106996	06/30/2020	MILO C COCKERHAM INC	545.53
30106997	06/30/2020	MUSSER, JEREMIAH	568.20
30106998	06/30/2020	MUSSER, HEREMIAH	15.70
30106999	06/30/2020	NATIONAL POOLS	2,662.55
30107000	06/30/2020	NEW RIVER REGIONAL WATER	17,106.76
30107001	06/30/2020	NEW RIVER VALLEY JUVENILE	5,332.50
30107002	06/30/2020	NEW RIVER VALLEY REGIONAL	122,220.90
30107003	06/30/2020	PAPER CLIP	1,634.11
30107004	06/30/2020	PAULEY, MICHAEL A	290.00

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30107005	06/30/2020	PITNEY BOWES	274.65
30107006	06/30/2020	POSTAGE BY PHONE RESERVE	700.00
30107007	06/30/2020	PROFESSIONAL COMM SYSTEMS	1,925.45
30107008	06/30/2020	R&R ENTERPRISES INC	200.00
30107009	06/30/2020	R.E. MICHEL COMPANY, LLC	40.14
30107010	06/30/2020	RCI	325.00
30107011	06/30/2020	RGM ERECTORS INC	30,500.00
30107012	06/30/2020	RIDDELL	6,047.99
30107013	06/30/2020	ROCIC	300.00
30107014	06/30/2020	RURAL RETREAT AUTO PARTS	260.27
30107015	06/30/2020	RURAL RETREAT MILLS INC	55.60
30107016	06/30/2020	SALEM STONE	152.68
30107017	06/30/2020	SHEEPDOG RESPONSE, LLC	2,399.96
30107018	06/30/2020	THE SHERWIN-WILLIAMS CO.	3,882.35
30107019	06/30/2020	SIRCHIE FINGER PRINT LABO	80.80
30107020	06/30/2020	SOUTHWESTERM EQUIPMENT	123.19
30107021	06/30/2020	SPEEDWELL FIRE DEPT	12,408.26
30107022	06/30/2020	STATE ELECTRIC SUPPLY CO	1,310.58
30107023	06/30/2020	SUBURBAN PROPANE-1241	85.52
30107024	06/30/2020	SUPREME COURT OF VIRGINIA	600.00
30107025	06/30/2020	TACS	626.00
30107026	06/30/2020	TENCARVA MACHINERY CO	3,186.25
30107027	06/30/2020	TESLA ELECTRIC SERV	3,248.12
30107028	06/30/2020	THOMPSON TIRE	1,938.68
30107029	06/30/2020	THREE RIVERS MEDIA CORP	330.00
30107030	06/30/2020	TOWN OF WYTHEVILLE	21,283.20
30107031	06/30/2020	TRI-CITIES / SOUTHWEST RE	642.10
30107032	06/30/2020	TUCK, W DOUG	160.11
30107033	06/30/2020	TWO WAY RADIO	865.00
30107034	06/30/2020	US POSTAL SERVICE	975.00
30107035	06/30/2020	USA BLUE BOOK	1,075.36
30107036	06/30/2020	VA DEPT OF AGRI & CONSUME	97.00
30107037	06/30/2020	VAUGHAN, CORY	119.67
30107038	06/30/2020	VERIZON WIRELESS	1,568.43
30107039	06/30/2020	VGFOA	50.00
30107040	06/30/2020	VIRGINIA BUSINESS SYST	97.39
30107041	06/30/2020	VIRGINIA ELECTRIC SUPPLY,	2,228.07
30107042	06/30/2020	VITA	142.19
30107043	06/30/2020	WILLIAMS, KEVIN	112.18

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30107044	06/30/2020	WILSON BAIT & TACKLE INC	95.00
30107045	06/30/2020	WYTHE TIRE AND MUFFLER	1,162.57
30107046	06/30/2020	WYTHEVILLE OFFICE SUPPLY	2,990.63
30107047	06/30/2020	XEROX	524.84

**TOTAL EXPENDITURES 06/30/2020** **\$499,169.20**

<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
30107048	06/30/2020	ALDERMAN, MICHAEL HARRIS	\$ 39.10
30107049	06/30/2020	BEVERLY, III WILLIAM DEWEY	69.60
30107050	06/30/2020	BROWN, JR FRED P	117.99
30107051	06/30/2020	CARROLL, ZACKERY DANIEL	20.00
30107052	06/30/2020	COOK, SHIRLEY ANETTE	75.92
30107053	06/30/2020	DALTON, JR KERMIT NEAL	37.34
30107054	06/30/2020	DEAN, MICHAEL T JR	519.16
30107055	06/30/2020	DUNFORD, GORDON THOMAS	24.63
30107056	06/30/2020	FLEMING, BRADLEY L	178.41
30107057	06/30/2020	GRAYBEAL, JAMES LEE	38.77
30107058	06/30/2020	HASH, FRED ARNOLD JR	275.16
30107059	06/30/2020	JOHNSON, JAMES REED	17.61
30107060	06/30/2020	JONES, DAVID B	130.00
30107061	06/30/2020	JONES, JR WILLIAM SOUTHARD	32.91
30107062	06/30/2020	JONES, JR WILLIAM SOUTHARD	35.72
30107063	06/30/2020	KEITH, SAMANTHA LEE	47.33
30107064	06/30/2020	LINKOUS, KAREN D	6.29
30107065	06/30/2020	MOORE, TERRY & SHIRLEY	32.86
30107066	06/30/2020	O'NEAL, DAWN MECHELLE	129.07
30107067	06/30/2020	PAKACKI, RICHARD F	52.54
30107068	06/30/2020	PAULEY, TINA MICHELLE	20.00
30107069	06/30/2020	PRICE, LARRY F	40.00
30107070	06/30/2020	STILTNER, KRISTINA E &	39.86
30107071	06/30/2020	TAXING AUTHORITY CONSULTING	915.95
30107072	06/30/2020	TOMLINSON, CHARLES J & JULIE H	695.16
30107073	06/30/2020	UTT, JIMMY LEWIS	20.00
30107074	06/30/2020	UTT, JIMMY LEWIS	20.00
30107075	06/30/2020	VAUGHT, MELISSA SOWERS	20.00
30107076	06/30/2020	WILLIAMSON, JESSICA DAWN	70.47
30107077	06/30/2020	THE BANK OF MARION	531.90
30107078	06/30/2020	VANDERBILT MORTGAGE & FINANCE INC	248.71
30107079	06/30/2020	WELLS FARGO REAL ESTATE TAX SERVI	472.50

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**TOTAL EXPENDITURES 06/30/2020** **\$ 4,974.96**

**TOTAL EXPENDITURES APPROVED 06/30/2020** **\$504,144.16**

Supervisor Horney seconded the motion and the roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

### **MINUTES OF PREVIOUS MEETINGS**

The Board was presented with the June 9, 2020, minutes for approval.

Supervisor Terry made a motion, seconded by Vice Chair Lawson, to approve the June 9, 2020, minutes as presented.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

### **ADOPTION OF FY21 REVENUE & EXPENDITURE BUDGET**

Mr. Bear explained that a lot of time was spent working on this budget and he appreciates everyone's hard work and efforts. As mentioned in the budget public hearing, the budget includes CARES Act funding (\$2.5M). The budget also includes an additional \$56k in CARES Act funding that the Registrar received. Also, Mrs. Collins received final numbers from VACO so the "actual" numbers have been included.

Chair Vaught added that School Board has worked very hard resulting in a \$1.5M+ carryover which significantly helped our bottom line. This Board appreciates their diligent efforts reducing the amount we need to pull out of reserves to balance the budget.

June 30, 2020

Supervisor Terry made a motion, seconded by Vice Chair Lawson, to adopt the Fiscal Year 21 Revenue & Expenditure Budget as presented.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

The Chairman thanked everyone involved for their hard work on this year's budget.

## APPOINTMENTS

1. Community Policy & Management Team ("CPMT") – Supervisor McRoberts made a motion, seconded by Supervisor Smith, to appoint Jason Childers to CPMT as its parent representative.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

2. Mount Rogers Planning District Commission – Mr. Bear stated that Bill Dixon resigned and that vacancy has yet to be filled. If the Board can't recommend anyone, staff will contact individuals who may be interested.
3. Mountain Community Action Program – Mr. Bear explained that although the Head Start Program has gone away, MCAP is still in existence. There is a vacancy that needs to be filled, and it can be filled by a member of this Board.

Supervisor Terry expressed interest depending on when MCAP meets.



4. New River/Mount Rogers Workforce Development Board – Chair Vaught asked when they meet.

Mr. Bear could not recall their meeting times but he will find out and let this Board know. He also said they're constantly looking for representatives, preferably with industry experience.

### **TREASURER'S REPORT**

Treasurer Lori Guynn appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Mrs. Guynn reported that the Consolidated Account was comprised of \$62,315,390 of which \$40,611,361 was in the General Fund at the end of May. Sales tax revenue for April (received in June) was holding steady.
2. Tax Collections – Mrs. Guynn said that as of close of business on 6/26/20, collections of real estate and personal property taxes combined are at 96.5% of what was billed. Individually, real estate tax collection is at 97.9% and personal property is 95.1%. License fees are just over 87%. Mrs. Guynn reported that tax collections related to the Grouse Ridge Road project are coming in around 52%.
3. DMV Stops – The Treasurer's office retrieved DMV stops for delinquent personal property taxes on May 18<sup>th</sup> and uploaded 2,100 stops.
4. Delinquent Taxes – Mrs. Guynn hopes to spend time this summer working on and issuing wage and bank liens. With respect to delinquent real estate taxes, the Treasurer has renewed contract with Taxing Authority Consulting Services, collection agency and attorneys handling real estate collections, in and out of court.

Mrs. Guynn asked the Board to decide whether to publish the delinquent real estate list in the local newspaper and authorized by the Code of Virginia. The Treasurer would also recommend publishing both real estate and personal property delinquents online in an effort to collect taxes.

5. FY21 Budget – Mrs. Guynn thanked the Board for what was budgeted to her office, and she appreciates all their hard work on the budget.

6. Treasurer's Office Closure – Mrs. Guynn announced that the office will be closed tomorrow for year-end/month-end close-outs. Her office remains closed to the public but they continue to process payments over the phone, by mail and through the payment drop-box.

Mr. Bear added that the County Administration office will close at 3:00 p.m. today to work on closing out the month and fiscal year-end.

Chair Vaught thanked the Treasurer and her staff for all their hard work in collections, which had exceeded what was expected by 284%. He said it will certainly help ease the shortfall in sales, food and lodging taxes.

Mrs. Guynn is very proud of her staff and the work they've accomplished this year.

Mr. Bear asked the Treasurer if she would examine parcel 51-141C and advise of the delinquent taxes on it. He would like this Board to discuss options with the Town of Rural Retreat and her office on how best to address the situation. The house is abandoned but it sits on Norfolk Southern Railway property, making a tax sale of the home difficult.

### **COMMISSIONER OF REVENUE REPORT**

Commissioner of Revenue, Kathy Vaught, appeared before the Board to report that her office is working on the real estate and personal property books for 2020. She said the process is going well and believes they will meet the deadline.

Mr. Bear added that the Commissioner's office is starting work on the reassessment; field work to begin in August. Mr. Bear and Ms. Vaught will work closely on putting out a proposal for a new assessment software package.

### **SHERIFF'S REPORT**

Chief Deputy Charlie Foster appeared before the Board and expressed appreciation of the support given to the Sheriff's Office. He stated that six positions were in jeopardy this year and that the Board of Supervisors stepped up to retain those positions. He and the department are very grateful for support of their staff and automotive needs.

### **GENERAL REGISTRAR'S REPORT**

Mr. Lennon Counts appeared before the Board to provide an update on the recent election which he reported went very smoothly. There were 1,220 voters, of which 80 voted absentee. In the May election, Mr. Counts reported that 60% voted absentee by

mail. He also stated that they had 36 election officers throughout the County and that the dedication of those officers is truly remarkable.

As for PPE, Mr. Counts said the Department of Elections has provided them with most of what they need. His office did receive \$56k in CARES Act funding from the Department of Elections; money that can be used for additional PPE, voting supplies and various other areas. Mr. Counts stated that as the November election approaches, he expects to see an increase in the absentee/mail-in ballots. He also would like to thank this Board for the budget increase this year and said it will go a long way to retaining the election officers this November.

### **VIRGINIA INDUSTRIAL ADVANCEMENT ALLIANCE**

Mr. Josh Lewis, VIAA Executive Director, appeared before the Board to provide an update.

Mr. Lewis explained the partnerships they have with the six localities, colleges and the Tobacco Commission. They are also supported financially by AEP and several other private sector partners, utility companies and financial entities. Mr. Lewis stated that regional marketing allows them to pool resources that they normally wouldn't be able to at the local level. VIAA is the lead organization for the region for economic development and their main focus is industrial. Their ultimate goal is to grow and retain jobs, attract capital investment, provide leadership and strategic planning.

Mr. Lewis explained the recent expansion to their organizational structure and provided an overview of same.

In the period 2006-2011, he said the region experienced a net loss of 4,800 jobs but the numbers were more steady from 2011-2016. Mr. Lewis said they are targeting new sectors to increase the job numbers, and that adverse unemployment numbers hinder our ability to attract new businesses and projects.

Mr. Lewis also provided an overview of their marketing and advertising efforts and the various platforms they're using.

Mr. Lewis presented the annual report to the VIAA Board last week and said that, basically, all the increases from last year were based on activity and project opportunities. He highlighted some of the job increases, as well as grant money received from the Tobacco Commission and Go Virginia. He also mentioned a few other funding sources. Mr. Lewis mentioned that when he started in 2015, he was a staff of

one with a \$175k budget, and no projects in the pipeline. Since that time, VIAA has made significant progress with their outreach and related impacts. Housing values continue to rise, as is educational attainment, and the average household income continues to grow.

Vice Chair Lawson commented that she is amazed at all the work they do, and that most people don't realize that. She thanked Mr. Lewis and his team and stated that their efforts do not go unnoticed by this Board.

Chair Vaught reiterated the Vice Chair's comments and sentiments.

### **WATER COMMITTEE REPORT**

1. Rickey Road Water Line Extension Project – Supervisor Horney made a motion, as recommended by the Water Committee, to approve the extension to the Rickey Road Water Line Extension project.

Mr. Bear explained that the bids for this project came in low enough that they had some money left over. After communicating with some of the residents north of there, we decided to extend the water to those six or seven new customers.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

2. 2020 Water & Wastewater Comprehensive Study – Supervisor Horney made a motion, as recommended by the Water Committee, to approve the Engineering Agreement with Peed & Bortz LLC for the 2020 Water & Wastewater Comprehensive Study.

Mr. Bear stated that the Water Committee conducted interviews with several firms to perform this study. Money was already budgeted, so this just approves the contract so the work can get started right away.

Supervisor McRoberts commented that Peed & Bortz likely know more about Wythe County water system than most people and they are a good choice.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

### **BUILDING & GROUNDS COMMITTEE REPORT**

1. Mowing Bids for 16 Sites – Supervisor Cook made a motion, as recommended by the Building & Grounds Committee, to accept Miller's Lawn Care bid proposal for all 16 areas beginning July 1, 2020 for a period of one year.

Mr. Bear commented that awarding this work will allow the B&G staff to focus more of their time on projects in and around the courthouses.

Mr. Bowers agreed and said outsourcing this work will virtually be the equivalent of adding two persons to his crew. This will help significantly since he's been unable to get any inmates due to COVID-19.

Supervisor Terry asked if he needs to abstain from voting as Mr. Miller is a good friend of his.

County Attorney Scot Farthing responded that if he's not a relative, then there is no conflict.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

*(The Board took a five-minute recess)*

**CONSENT CALENDAR**

Supervisor Horney made a motion to approve the Consent Calendar as follows:

**1. PAYROLL – May 2020:**

General County Fund	\$	565,590.58
Police Activity Fund		40,319.73
Courthouse Security Fund		12,598.50
Water Department Fund		21,129.55
Wythe County Wastewater Fund		22,290.07
<b>TOTAL</b>	<b>\$</b>	<b>661,928.43</b>

**Check Numbers:** 20000776-20000797

**Voucher Numbers:** 12196-12368; 12375-12550

**2. STATUS REPORTS:**

- A. Animal Control – Arlan Dunford
- B. Building & Grounds/Refuse – Billy Bowers
- C. Building Inspection – Rhonda Vaught
- D. Central 911 – Darlene Lang
- E. Emergency Services – Curtis Crawford
- F. Engineering – Johnny Kincer
- G. Finance – Bruce Grant
- H. Parks & Recreation – Kevin Williams
- I. Planning Commission – Michelle Cassell
- J. Water & Wastewater – Don Crisp

**3. PERSONNEL:**

- A. Jensen, Casey – Resigned, Full-time Payroll Clerk, Effective May 29, 2020
- B. Queen, Eric – COIN Paygrade Increase, Annual Salary \$36,478, Effective January 1, 2020
- C. Suthers, David – Retired, Full-time Computer Coordinator, Effective June 30, 2020

June 30, 2020

- D. Taylor, Kyle – Hired, Full-time Building Official, Annual Salary \$47,500, Effective June 1, 2020

Supervisor Smith seconded the motion and the roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

Supervisor McRoberts asked what the timeline is on Rickey Road.

Mr. Bear responded that the contract has been signed, closing with Rural Development should take place in July, but he's not certain of the exact date construction is to begin. He will find out and let Supervisor McRoberts know.

## DEPARTMENT HEAD REPORTS

1. Building & Grounds/Solid Waste – Mr. Billy Bowers provided a year-end status update for the Building & Grounds/Solid Waste Departments. He also thanked the Board for recognizing the custodial staff, as they work very hard and it meant a lot to them to receive this recognition.

Supervisor Cook asked about gloves to protect staff from hazardous materials.

Mr. Bowers reported that he recently received around 30 pairs of gloves that will be distributed soon.

Supervisor Cook asked why the convenience centers are closed Thursday mornings.

Mr. Bear responded that when the schedule was set up long ago, closing the centers two mornings a week allowed for those centers to be open on Sundays while keeping staff hours below a certain level (part-time status).

2. Consolidated Dispatch – Mrs. Darlene Lang provided a year-end status update for the Consolidated Dispatch Department.

Mr. Bear commented that Mrs. Lang has done a tremendous job and the level of dedication is incomparable. Her efforts are so greatly appreciated.

3. Finance Department – Mr. Bruce Grant provided a year-end status update for the Finance Department.

Mr. Bear took a moment to introduce Ms. Kelly Woods, Accounting Technician, who's been a tremendous asset since she started.

Ms. Woods worked for Smyth County for 6 ½ years where she was responsible for accounts payable, budgeting and handled the Board of Supervisors' meeting agendas and minutes. She is very pleased to be working now for Wythe County.

4. Emergency Services – Mr. Curtis Crawford provided a year-end status update for the Emergency Services Department.

- A. Pool Filling Proposal – Barren Springs Fire Department has requested approval to fill citizens' swimming pools as a fundraiser. Mr. Crawford explained that the issue of doing this creates liabilities for the County. If we allow pool filling, then a uniform policy/system should be in place where the County can control and monitor it and eliminate risk/liability.

Mr. Bear said that this became an issue a few years back when fire department(s) were filling pools in surrounding localities. While fundraising is important, the water coming out of the fire hydrants should be paid for. If the Board of Supervisors wants to do this, then a policy/contract needs to be established covering liability, cost for water, donation to fire department, etc.

Chair Vaught commented that if we do this, it can't be at the detriment of responding to fire calls. Given the hot summer months and the COVID-related pool closures, this would be a good thing to look into at least for this year.

Mr. Bear will draft a policy for review by the Board.

**COVID-19 UPDATE, KAREN SHELTON** *(via telephone)*

Dr. Karen Shelton, Director of Mount Rogers Health District, reported that Southwest Virginia has fared better than the rest of State, so far. However, the Twin County



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Community has been hit fairly hard. Early on, positive cases were primarily due to travelers, then by community spread, onto healthcare workers and then into the business/industry sectors.

Dr. Shelton said that local businesses have reached out for more safety guidelines and protocols to help protect their workers. VDH has worked extensively with nursing homes on education and best practices, and have provided PPE where needed. Dr. Shelton reported that while they've had a few deaths, most have occurred in persons over the age of 70. Based on recent testing of all residents and staff, Carrington Place in Wytheville had no positive cases, and the Rural Retreat facility had two residents test positive.

Dr. Shelton stated they work closely with every positive case and follow them until they're no longer contagious. They also reach out to, and maintain contact with, all individuals having close contact with the infected person. Their main goal is to slow the spread.

Dr. Shelton added that the relatively slow development in our area has allowed them time to get strategies in place and to manage the virus more effectively. Currently, there are now better ways to treat the ill (Remdesivir) and we're getting closer to having a vaccine.

In conclusion, Dr. Shelton added that she stays in close contact with both Mr. Bear and Mr. Crawford. She is very appreciative of Mr. Crawford's efforts in this regard.

Supervisor McRoberts asked Dr. Shelton to please extend congratulations to Rhoda Thomas on her recent retirement and to thank her for her many years of hard work and dedication.

## **DEPARTMENT HEAD REPORTS CONTINUED**

5. Animal Control – Mr. Arlan Dunford provided a year-end status update for the Animal Control Department.

Chair Vaught asked if Mr. Dunford could monitor more closely the roadside trash near the convenience centers.

Supervisor Smith added that the area around Kents Lane should be patrolled, as well as around Progress Park where drivers are cleaning their trailers out.

Mr. Bear commented that adding a third person to Animal Control has been a big help. Ms. Sharon Dauley has proven herself to be a tremendous asset for the group. Her follow-up with citizens is to be commended.

Chair Vaught agreed with Mr. Bear in that he's received a lot of positive feedback about Ms. Dauley and her ability to deal with problem situations, as well as her communications with citizens.

6. Parks & Recreation – Mr. Kevin Williams provided a year-end status update for the Parks & Recreation Department.

Chair Vaught asked about the ice cream truck that he saw recently going through Rural Retreat Lake campground, and whether they are allowed/permitted.

Mr. Bear responded that if it was Happy Days, then they do have a peddler's license to be out there.

Separately, Mr. Bear has communicated with Mr. Williams and the towns about potential for a football season this year. He is not sure how we can effectively social distance enough to protect the kids with all the practices, bus rides, etc. and it may be best to hold off until spring. If football isn't an option this fall, perhaps they can come up with an alternative. Baseball is a little bit different in that the distancing is not as big an issue.

Supervisor Cook commented that without football income, there won't be enough money to pay the officials for other sporting events.

7. Engineering – Mr. Johnny Kincer provided a year-end status update for the Engineering Department.

Chair Vaught asked about the APEX punch list with RGM, and what is the estimated date of completion so we can pay the final drawdown on their contract.

Mr. Bear believes they are down to just two items, but said we would need to hold some funds until DEQ can approve the stormwater management, but we are very close.

8. Information Technology – Mr. Todd Catron provided a year-end status update for the IT Department.

The Chairman inquired about the date of completion for the telephone upgrades.

Mr. Catron replied that, per the company we contracted with, the work should be done by the end of July. Mr. Catron believes it will likely be mid-August.

Chair Vaught praised Mr. Catron for succeeding under very challenging times with Mr. Suthers' sudden departure.

9. Building Inspection – Mr. Kyle Taylor provided a year-end status update for the Building Inspection Department.

The Board welcomed Mr. Taylor, and Mr. Bear added that he has been a real asset in the short time he's been with us.

10. Water & Wastewater – Mr. Don Crisp provided a year-end status update for the Water and Wastewater Departments.

Mr. Bear had emailed to the Board the agreement relating to the Revolving Loan Fund Application. As Mr. Crisp mentioned, it has a matching component (25% County match) and funds have already been budgeted. Mr. Bear requests authorization for staff to sign the application for the Virginia Clean Water Revolving Loan Fund through the Southwest Virginia Pilot Program.

Supervisor Terry made a motion, seconded by Vice Chair Lawson, to approve and authorize staff to sign the application for the Revolving Loan Fund as presented.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

## COUNTY ADMINISTRATOR REPORT

County Administrator Stephen Bear addressed the Board regarding the following matters:

1. Parking Ordinance – Set New Public Hearing Date – Mr. Bear stated that the public hearing was previously delayed but requests the Board to now set a date.

Supervisor Horney made a motion, seconded by Supervisor Terry, to set the Parking Ordinance Public Hearing for Tuesday, August 11<sup>th</sup> at 6:00 p.m.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

2. FY20 Year-End Appropriations & Carryover Report – Mr. Bear said that this was reviewed last week by the Budget Committee and recommends Board approval of the report and its amendments. The appropriations are in the amount of \$529,012 and the carryovers are \$5,811,672.

Supervisor Smith made a motion, seconded by Supervisor Cook, to approve the FY20 Year-End Appropriations & Carryover Report as presented.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

3. FY21 First Quarter Appropriations – Mr. Bear recommends Board approval of the first quarter appropriations and carryovers.

Supervisor Smith made a motion, seconded by Supervisor Terry, to approve the FY21 First Quarter Appropriations and carryovers as presented.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

4. Broadband Discussion – Mr. Bear stated that initial meetings were conducted with School Board representatives and that Dr. Holmes from DHCD has scheduled some meet and greets. Mr. Bear said they met with Century Link, had a conversation with Point Broadband, are discussing with AEP next week as well as one other provider. They also wish to speak with Citizens Cablevision, and are looking into possible grants.
5. Norfolk Southern Railway – Mr. Bear reported that NSR is interested in discussing the potential closing of the crossing on the west end of the Max Meadows community field. Supervisors Smith and Terry would be interested taking part in those meetings/discussions. Mr. Bear said that that the County pays ~\$700/annual rent for the Max Meadows ballfield and if they close the crossing then he'd like us to own the land outright for no additional charge.

#### **COUNTY ATTORNEY REPORT**

Mr. Farthing provided the Board with an updated list of assignments he is currently working on.

#### **GOVDEALS AUCTION RESULTS**

Mr. Bear recommends awarding the highest bidders on the Caterpillar generator and the Ford Taurus for a total of \$8,305.

Supervisor Smith made a motion, seconded by Supervisor Terry, to declare both the Caterpillar generator and Ford Taurus as surplus and approve the sale of both as presented.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

### **VICTIM WITNESS PROGRAM**

Supervisor Terry made a motion, seconded by Supervisor Horney, to approve the Victim Witness Program grant.

The roll call vote on the motion was as follows:

AYES:	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	James D. "Jamie" Smith	Stacy A. Terry
	Coy L. McRoberts	

NAYS: None

ABSTAIN:	Brian W. Vaught	Ryan M. Lawson
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### **SUPERVISORS' REPORTS**

1. Scenic Trail, Crockett – Supervisor Terry received a message from a citizen living on Scenic Trail in Crockett who is interested in getting the rest of the road paved. Apparently, a portion of the road was done last year but every time it rains, the road washes out. The road is highly used as a pass-through to Crockett. The Chair also received the same concern from a different citizen. Mr. Bear will discuss with VDOT to see if it might qualify for Rural Rustic.
2. FY21 Budget – Chair Vaught thanked everyone for their work on the budget as it was a real challenge this year.
3. Independence Day Holiday – Chair Vaught said that, in addition to a holiday on July 3<sup>rd</sup>, he would like to give County employees July 6<sup>th</sup> as well. They've put forth, and continue to put forth, extra efforts working through this pandemic.

Supervisor Terry made a motion, seconded by Vice Chair Lawson, to provide County employees with an extra holiday on July 6<sup>th</sup>.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

### **RECESS**

The Board recessed until 6:00 p.m. on Tuesday, June 30, 2020 for a public hearing.

### **RECONVENE**

The Board reconvened on Tuesday, June 30, 2020 at 6:00 p.m.

### **MEMBERS PRESENT:**

Brian W. Vaught, Chair	Coy L. McRoberts
Ryan M. Lawson, Vice Chair	James D. "Jamie" Smith
Rolland R. Cook	Stacy A. Terry
B. G. "Gene" Horney, Jr.	

### **STAFF PRESENT:**

Stephen D. Bear, County Administrator  
Martha Collins, Administrative Assistant/Clerk

### **OTHERS PRESENT:**

Andy Fowler (via telephone)	Phillip Scott
Linda Meyer	Edgar Testerman
Raymond Nelson	

### **PUBLIC HEARING – VDOT SIX-YEAR PLAN**

Chair Vaught read that the Virginia Department of Transportation and the Board of Supervisors of Wythe County, in accordance with Section 33.2-331 of the Code of Virginia, will conduct a joint public hearing in the Board Room of the Wythe County Administration Building, 340 South Sixth Street, Wytheville, Virginia 24382 at 6:00 p.m. on June 30, 2020. The purpose of this hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2020/21 through 2025/26 in Wythe

County and on the Secondary System Construction Budget for Fiscal Year 2020/21. Copies of the proposed Plan and Budget may be reviewed at the Wytheville Residency Office of the Virginia Department of Transportation, located at 2843 Chapman Road, Wytheville, Virginia 24382 or at the Wythe County Administration Offices located at 340 South Sixth Street, Wytheville, Virginia 24382.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia Will obligate federal transportation funds.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at (276) 228-2154. Persons wishing to speak at the public hearing should contact the Wythe County Board of Supervisors at (276) 223-4500.

The Chairman opened the hearing for public comment.

1. Mr. Phillip Scott appeared before the Board and stated "As you all know, I am Phillip Scott. I'd like to thank Jamie for contacting me; I didn't know about it. I've lived on Doe Run for 27 years and I called the State Department and everybody else to try to get it paved. 4/10 of a mile is all the road is but there's 13 families that live on that road. You can drive around Archer Road, there's an area there that's been paved, it's one mile and 7/10 got the same amount of families there. But where ours, we believe we've been left out because it's a dead-end road. But I've talked to several other families that live there to ask them to come with me, prior to this, to try to get it paved. And they said well, they won't do it. They won't do it; they won't come. But for me, if you go to adding up the numbers, when you paid all them people, they got paved that 1.7 miles it's a whole lot cheaper to have done that 4/10 because those people use that road too. I don't know what else to say but I just really appreciate it if you can get it on the list ... if you would."

Chair Vaught said many of these roads were discussed before and confirmed that Doe Run was on Supervisor Smith's "wish list".

2. Mr. Edgar Testerman appeared before the Board and stated "I live on Saddle Tree Lane in Speedwell, and going up and down this creek and there's sections of it; I've talked to the Army Corp of Engineers and State Department, there's sections of it that they have fixed in patches but nobody has yet come and see us about clearing the bridge, the debris under it, the trees growing under it, and I sent



pictures to about everybody on the erosion and what's going on there. And I know that DEQ said there aren't any funds to widen it or whatever but they have never come in, in sections, if you come and see it, it's shored up with rock and wire and it's down the creek that nobody's ever addressed the front issue, where the problem starts and I'm wondering why is that?"

Chair Vaught stated that this public hearing is for the roads on the Six-Year Plan, and Mr. Testerman's concerns should be raised at one of the regular Board meetings. However, Mr. Testerman is welcome to speak with Mr. Bear for an update on the roads after this meeting concludes.

3. Mr. Phillip Scott asked to speak again and stated "That reminded me - - VDOT, one time I spoke with, and there's a lot of times that roads needed to be scraped, and they would let it go like three days. But that night, they would come up or they would turn around and leave out, and I've been told that VDOT's trucks has a button in them that all they got to do is either pull it or push it, and they can cut the salt off but they say that the reason that they can't scrape our road would be putting the salt on the dirt road. So, they wait till they can put gravel but 4/10 of a mile is not that far. They can cut that off and just scrape it without leaving the salt and it'd be easier for people to get in an out and go back and forth to work. That would really help out."

Hearing no further comments, the Chairman closed the public hearing.

Mr. Bear stated that what is being presented now to the Six-Year Plan is the addition of roads this Board recommended and previously discussed with Mr. Fowler (VDOT). Those additional roads are: Gap of Ridge Road (1.6 mi), Sheffey Town Road (2 mi) and Doe Run Road (.45 mi). These would be added to the last year of the Plan (2026).

Mr. Fowler noted that a correction be made relating to Gap of Ridge Road, specifically that the Swallow Hollow part be removed.

Mr. Bear also noted that Route 738 should be Jonas Town Road not Jonas Road.

Mr. Fowler reported that the funding this year will cover Gap of Ridge, Sheffey Town Road and Doe Run, but that the additional \$90k needed for Doe Run will come from some of the leftover funds from Major Graham.

Supervisor Smith asked Mr. Fowler if any help can be provided on Doe Run relating to the storm water runoff.

Mr. Fowler said they can look at it but they've been overwhelmed dealing with all the flooding. However, if there are any culvert pipes stopped up, or ditches that need to be cleaned, they can help with that. He will ask the crews to go out and see if those types of issues exist. VDOT crews have spent most of their time combatting the floods and the flooding has stalled work on their projects and mowing. He is confident that work will be completed this year on Major Graham Road, Mt. Airy Road, Glade Road, Pope Road and Back Road.

Chair Vaught received a few complaints about mowing and the amount of grass left on the roads.

Mr. Fowler responded that the contractors were alerted and it should not happen again.

Supervisor Terry made a motion, seconded by Supervisor Horney, to approve the Secondary Six-Year Plan with the additions of Gap of Ridge Road, Sheffey Town Road and Doe Run Road.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

### **ADJOURNMENT**

With no other business to come before the Board, Chair Vaught adjourned the meeting at approximately 6:24 p.m.

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Brian W. Vaught, Chair