

December 28, 2021

The Wythe County Board of Supervisors held its regularly scheduled meeting at 6:00 p.m., Tuesday, December 28, 2021. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Brian W. Vaught, Chair

Ryan M. Lawson, Vice Chair

Rolland R. Cook

B. G. "Gene" Horney, Jr.

Coy L. McRoberts

James D. "Jamie" Smith

Stacy A. Terry

STAFF PRESENT:

Stephen D. Bear, County Administrator

Martha Collins, Administrative Assistant/Clerk

Scot Farthing, County Attorney

Matthew C. Hankins, Assistant County Administrator

Kyle Taylor, Building Official

Regina Williams, Finance Director

OTHERS PRESENT:

Barry Ayers

Vanessa Baldwin and guest

Jesse Burnett

Michael Colavecchio

Charles Foster

Gus Kincer

Linda Meyer

Beth and David Taylor

CALL TO ORDER

Chair Vaught determined that a quorum was present and called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Vanessa Baldwin, Bethel AME Church, provided the invocation and Supervisor Cook led the Pledge of Allegiance.

PRESENTATION OF BOARD MEMBER RESOLUTION – COY L. McROBERTS

Chair Vaught read and presented the following to retiring Board Member, Supervisor McRoberts:

**WYTHE COUNTY RESOLUTION 2021-42
A RESOLUTION HONORING
COY L. McROBERTS**

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WHEREAS, Coy L. McRoberts was elected on November 3, 2009, by the citizens of Wythe County's Lead Mines District to serve as their representative on the Wythe County Board of Supervisors and began serving on January 1, 2010; and,

WHEREAS, Coy L. McRoberts served as a dedicated member of the Board of Supervisors for three consecutive four-year terms; and,

WHEREAS, he devoted countless hours to serving on various committees and authorities, most recently serving on the Building & Grounds Committee, Fire & Rescue Committee, Water Committee, and the Wythe Bland Joint Public Service Authority; and,

WHEREAS, he previously served the citizens as a member of the Wythe County Planning Commission and Wythe County School Board; and,

WHEREAS, he was actively involved with promoting funding for fire department vehicles, rescue squad vehicles and building improvements, school capital improvements, and extending public water in areas where service was strongly desired.

NOW, THEREFORE, BE IT RESOLVED, that the Wythe County Board of Supervisors assembled in regular session in Wytheville, Virginia, this 28th day of December, 2021, does hereby express its appreciation on behalf of the citizens of Wythe County to this distinguished gentleman for a job well done and does convey its best wishes to him and his family for continued success, happiness, and good health in the years to come; and,

BE IT FURTHER RESOLVED, that the Wythe County Board of Supervisors does hereby direct that this resolution be incorporated in the official minutes of this Board and that a framed copy be given to Coy L. McRoberts as a token of their high regard.

Adopted this 28th day of December 2021.

Supervisor Smith made a motion, seconded by Supervisor Cook, to adopt Resolution 2021-42 Honoring Board Member Coy L. McRoberts.

The vote on the motion was unanimous.

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Supervisor McRoberts said for 11 years he's tried to get a community building in the Barren Springs area and they're closer now than ever before. He asked the Board to please keep the momentum going as the kids, as well as the elderly, need this building.

CITIZENS' TIME

With no one signed up to address the Board, Chair Vaught closed Citizens' Time.

PAYMENT OF COUNTY INVOICES

Supervisor Horney made a motion to pay the invoices for approval on December 28, 2021, for the various departments of County government. The invoices were paid on General Warrants 30111384-30111455, and one wire transfer, as follows:

**EXPENDITURES BY DEPARTMENT
BOARD OF SUPERVISORS
December 28, 2021**

CHECK #	ISSUE DATE	VENDOR	AMOUNT
30111384	12/28/2021	AMAZON	\$ 737.67
30111385	12/28/2021	APPALACHIAN JUVENILE COMM	7,000.00
30111386	12/28/2021	APPALACHIAN POWER	1,372.77
30111387	12/28/2021	BKT UNIFORMS	226.95
30111388	12/28/2021	CAVALIER SUPPLY CO	1,791.30
30111389	12/28/2021	CDW GOVERNMENT INC	164.22
30111390	12/28/2021	CENTURYLINK	39.98
30111391	12/28/2021	CENTURYLINK	98.97
30111392	12/28/2021	CENTURYLINK	131.01
30111393	12/28/2021	CENTURYLINK	310.40
30111394	12/28/2021	CORE&MAIN LP	621.00
30111395	12/28/2021	CREATIVE GLASS INC	1,114.40
30111396	12/28/2021	CSG SYSTEMS, INC	1,834.48
30111397	12/28/2021	DEPT OF GENERAL SERVICES	50.00
30111398	12/28/2021	DEPT OF MOTOR VEHICLES	30.00
30111399	12/28/2021	DUKE'S PRINTING	30.00
30111400	12/28/2021	ELECTION SYSTEMS & SOFTWA	33.30
30111401	12/28/2021	FARTHING, SCOT S	1,940.00
30111402	12/28/2021	FERGUSON ENTERPRISES #5	337.98
30111403	12/28/2021	FN WHOLESALE LIGHTING & S	805.16
30111404	12/28/2021	GENUINE PARTS COMPANY	487.41
30111405	12/28/2021	GUN SHOP	1,947.40

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30111406	12/28/2021	HILL STUDIO PC	34,000.00
30111407	12/28/2021	JOINT PUBLIC SERVICE AUTH	52.00
30111408	12/28/2021	LIFE SAFETY LIGHTING & EM	2,000.00
30111409	12/28/2021	LOWE'S	591.39
30111410	12/28/2021	MANSFIELD OIL CO	13,603.51
30111411	12/28/2021	MCI COMM SERVICE	31.54
30111412	12/28/2021	MCI COMM SERVICE	138.36
30111413	12/28/2021	MCI COMM SERVICE	931.83
30111414	12/28/2021	MIDWAY TRAILERS, INC	86,100.00
30111415	12/28/2021	NATIONAL RECREATION & PAR	175.00
30111416	12/28/2021	QUADIENT FINANCE USA, INC	717.31
30111417	12/28/2021	NEW RIVER REGIONAL WATER	36,707.00
30111418	12/28/2021	NEW RIVER VALLEY JUVENILE	5,000.00
30111419	12/28/2021	NEW RIVER VALLEY REGIONAL	121,848.45
30111420	12/28/2021	OFFICE OF THE CHIEF MEDIC	40.00
30111421	12/28/2021	G&G LIVESTOCK	4,464.00
30111422	12/28/2021	JOHN THOMPSON	24.00
30111423	12/28/2021	KATELYN E SAYERS	41.32
30111424	12/28/2021	MARGARET BOWERS	15.00
30111425	12/28/2021	MARY J MOORE	66.78
30111426	12/28/2021	MATTHEW A HILL	26.78
30111427	12/28/2021	RAYA H SPENCER	62.78
30111428	12/28/2021	TANNER E COMBS	32.21
30111429	12/28/2021	TANNER E COMBS	40.00
30111430	12/28/2021	PAPER CLIP	235.16
30111431	12/28/2021	PITNEY BOWES	274.65
30111432	12/28/2021	POSTAGE BY PHONE RESERVE	200.00
30111433	12/28/2021	PROFESSIONAL COMMUNICATIO	747.92
30111434	12/28/2021	R&R ENTERPRISES INC	3,885.00
30111435	12/28/2021	R.E. MICHEL COMPANY, LLC	231.27
30111436	12/28/2021	RILEY CONSTRUCTION, FNC	2,550.00
30111437	12/28/2021	RIVER ROAD JET BOATS	24,417.00
30111438	12/28/2021	SIRCHIE FINGER PRINT LABO	152.49
30111439	12/28/2021	SOUTHERN STATES CARROLL C	59.99
30111440	12/28/2021	SURE-FLO INC	4,030.50
30111441	12/28/2021	TOWN OF WYTHEVILLE	7,986.83
30111442	12/28/2021	TREASURER OF WYTHE COUNTY	60.00
30111443	12/28/2021	TWO WAY RADIO	2,740.00
30111444	12/28/2021	TYLER BUSINESS FORMS	290.59

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30111445	12/28/2021	TYLER TECHNOLOGIES INC	7,200.00
30111446	12/28/2021	US CELLULAR	1,229.52
30111447	12/28/2021	WAMPLER EANES APPRAISAL G	24,390.00
30111448	12/28/2021	WYTHE CO HEALTH DEPT	40.00
30111449	12/28/2021	XEROX	186.67
TOTAL EXPENDITURES 12/28/2021			\$408,721.25

CHECK #	ISSUE DATE	VENDOR	AMOUNT
30111450	12/21/2021	APPALACHIAN POWER	\$ 6,603.55
30111451	12/21/2021	CENTURYLINK	67.87
30111452	12/21/2021	CENTURYLINK	139.00
30111453	12/21/2021	CENTURYLINK	341.10
30111454	12/21/2021	TRACY ANDERSON	500.00
30111455	12/21/2021	VERIZON WIRELESS	160.08
TOTAL EXPENDITURES 12/21/2021			\$ 7,811.60

TOTAL EXPENDITURES APPROVED 12/28/2021 **\$416,532.85**

Vice Chair Lawson seconded the motion and the roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

MINUTES OF PREVIOUS MEETING

The Board was presented with the December 14, 2021 minutes for approval.

Supervisor McRoberts made a motion, seconded by Supervisor Terry, to approve the December 14, 2021 minutes as presented.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

SUPERVISORS DISTRICT AND VOTING PRECINCT ORDINANCE 2021-06

Mr. Bear referenced the public hearing held in late November and he recommends adoption of the ordinance establishing the Supervisors District and Voting Precinct. There have been no changes to the ordinance since the public hearing.

Supervisor Terry made a motion, seconded by Supervisor Smith, to adopt Ordinance 2021-06 Supervisors District and Voting Precinct.

The roll call vote was as follows:

AYES: Brian W. Vaught Rolland R. Cook Ryan M. Lawson James D. "Jamie" Smith	Coy L. McRoberts B. G. "Gene" Horney, Jr. Stacy A. Terry
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NAYS: None

APPOINTMENTS

Mr. Bear reminded the Board of the various appointments soon to expire. It may be helpful to put some of these vacancies on social media if any citizens are interested in the non-Board appointed positions.

TREASURER'S REPORT

Mrs. Regina Williams, Finance Director, presented the Treasurer's Report in Mrs. Guynn's absence:

1. Revenue Statement – Mrs. Williams reported that the Consolidated Account was comprised of \$68,631,190 of which \$44,656,491 was in the General Fund Account at the end of November.
2. Tax Collections – Mrs. Williams reported that at the end of November, tax collections were 40% totaling \$8,424,490.
3. Credit Card Purchases – Mr. Bear said that for years, our bank has absorbed the fees for credit card transactions saving the County approximately \$100k over those years. However, the bank will now be charging all localities 3% on every transaction, a cost that the County cannot absorb. Additionally, it was necessary

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to order new credit card machines and the IT Department has been working to get those machines connected to the WiFi.

Vice Chair Lawson made a motion, seconded by Supervisor McRoberts, to approve the 3% fee for credit card transactions.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

SHERIFF'S REPORT

Sheriff Charlie Foster, on behalf of the Sheriff's Office, presented a plaque to Supervisor McRoberts and thanked him for his many years of service and dedication to Wythe County.

COMMISSIONER OF REVENUE REPORT - REASSESSMENT

Michael Colavecchio, of Wampler-Eanes Appraisal Group, explained that they started the reassessment project in October/November of last year. Data conversion was part of the reassessment and, unfortunately, much of the data did not transfer correctly and needed to be manually input. Mr. Colavecchio said they expect to finalize the values near the end of January, and reassessment notices then mailed out. Notices will contain new land assessment, building assessment and total assessment (market value). The notices will also contain prior two years of assessed values, associated tax rates and levy. He said that property owners can request a review by mail, email or phone. They can also submit any pertinent data or documents to support a requested adjustment. Thus far, it appears residential properties are showing a 23% increase, with multi-family properties increasing about 10-15%, commercial property around a 5-10% increase, and agricultural properties a very modest increase of 5% or less. Land value, in general, has not changed much.

Mr. Colavecchio stated that if the reassessment is going to extend beyond the first of the year, they must request an extension. As in the past, they provide the request to the County Attorney for review and approval before presenting to the Board of Supervisors for approval, then it gets submitted to the Circuit Court for final approval.

Mr. Bear added that the County did switch over to a new software system (replacing a 20+ year old one) contributing to this delay and, therefore, he recommends approval of the resolution requesting an extension.

Supervisor Cook asked if there’s an additional cost associated with this extension.

Mr. Colavecchio said there will be no additional expense to the County. The extension is primarily to review and confirm the accuracy of the data.

Supervisor Cook made a motion, seconded by Vice Chair Lawson, to adopt Resolution 2021-44 Request for Extension of Time to Complete General Reassessment by Wampler-Eanes Appraisal Group, Ltd.

The roll call vote was as follows:

AYES:	Brian W. Vaught Rolland R. Cook Ryan M. Lawson James D. "Jamie" Smith	Coy L. McRoberts B. G. "Gene" Horney, Jr. Stacy A. Terry
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NAYS: None

CONSENT CALENDAR

Supervisor Horney made a motion to approve the Consent Calendar as follows:

1. PAYROLL – November 2021:

General County Fund	\$ 610,815.57
Police Activity Fund	62,315.31
Courthouse Security Fund	14,283.63
Water Department Fund	23,384.47
Wythe County Wastewater Fund	25,086.49
TOTAL	\$ 735,885.47

Check Numbers: 2001359-3001370; 2001379-2001390
Voucher Numbers: 19199-19370; 19381-19550

2. STATUS REPORTS:

A. Animal Control – Arlan Dunford

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- B. Building Inspection – Kyle Taylor
- C. Dispatch – Darlene Lang
- D. Emergency Services – Jimmy McCabe
- E. Engineering – Johnny Kincer
- F. Finance – Regina Williams
- G. Parks & Recreation – Kevin Williams

3. PERSONNEL:

- A. Russo, Steven – Hired, Full-time School Resource Officer, Annual Salary \$37,648, Effective November 16, 2021

4. BUDGET AMENDMENT:

- A. \$1,597.50 (Revenue Code 11003-319004) – Hazmat Cleanup
- B. \$500.00 (\$100.00 to 2102-498107; \$400.00 to 3102-498107) – Bond Forfeiture Refund
- C. \$17,475 (31021-470030) – Auto Claim, 2016 Ford Explorer #3269

Chair Vaught noted that under the Personnel section, the last name of Steven Russon should be corrected to Russo.

Vice Chair Lawson seconded the motion and the roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

FY2022 EXPENDITURE BUDGET THIRD QUARTER APPROPRIATIONS

Mr. Bear said this is the regular quarterly appropriation request for the Board's approval.

Supervisor Terry stated that he cannot support funding line item 8110 for the APEX in light of their ~\$120k loss. So as not to hold up all the other appropriations, he would like to pull line item 8110 from the request.

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Supervisor Terry made a motion, seconded by Vice Chair Lawson, to remove line item 8110 (APEX) from the FY22 Third Quarter Appropriations.

The roll call vote was as follows:

AYES:	Brian W. Vaught	James D. "Jamie" Smith
	Rolland R. Cook	Stacy A. Terry
	Ryan M. Lawson	

NAYS:	Coy L. McRoberts	B. G. "Gene" Horney, Jr.
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Supervisor Terry made a motion, seconded by Supervisor McRoberts, to approve FY22 Third Quarter Appropriations with the exception of line item 8110 (APEX).

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS:	None
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Mr. Farthing asked if, procedurally, the Board wishes to vote on the line item that was removed.

Another vote was deemed unnecessary.

LOTS GAP WATER TANK PROJECT RESOLUTION

Mr. Bear explained that they researched all funding sources for projects associated with Blue Star. For this project, they were initially looking at getting \$1M from DHCD in grant funding, but by doing this as a "regional" project (two or more entities), Mr. Bear said the County is eligible for \$2.5M in funding for the Lots Gap Water Tank project.

Supervisor Smith made a motion, seconded by Supervisor Terry, to approve Resolution 2021-43 Virginia Community Development Block Grant Application for the Lots Gap Water Tank Project.

The roll call vote was as follows:

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NAYS: None

Chair Vaught later mentioned that Point Broadband already has signs up in the Rural Retreat Lake area advertising their service. He asked if we can get information out to people letting them know about the availability of broadband.

Mr. Hankins responded that information will go out as quickly as possible.

2. Annual Visitors Guide – Mr. Hankins reported that the County and the Town of Wytheville partner every year on the Annual Visitors Guide, a \$15k budgeted item. He recommends the Board appropriate this amount for producing the Visitors Guide.

Vice Chair Lawson made a motion, seconded by Supervisor Terry, to appropriate \$15,000 from 7100-455010 for the Annual Visitors Guide.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

3. 911 Dispatch Personnel – Mr. Hankins announced that the Deputy Director position for 911 Dispatch is being advertised but that approval is required for the new position.

Supervisor Smith made a motion, seconded by Supervisor Cook, to authorize the creation and filling of 911 Dispatch Deputy Director position.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

Mr. Hankins added that one application has been received for the Deputy Director position, worthy of an interview. He also said they continue to look for more dispatchers but the response has been very slow.

4. Max Meadows Volunteer Fire Department MOU – Mr. Hankins advised that an operating agreement with Max Meadows VFD is necessary to outline procedures for paid, part-time firefighters.

Supervisor Terry made a motion, seconded by Vice Chair Lawson, to authorize staff to prepare and negotiate a Memorandum of Understanding with Max Meadows Volunteer Fire Department outlining procedures for prospective paid, part-time staff.

Supervisor Smith feels this task is well within Mr. Hankins' responsibilities and questioned whether a vote is even necessary.

The motion was withdrawn by both Supervisor Terry and Vice Chair Lawson.

Mr. Farthing recommended that once the MOU is negotiated, it should come before this Board for final authorization.

Mr. Hankins also said they are advertising for the firefighter positions and have received a few applications, but would like to see more. Positions will remain open until filled.

Supervisor Smith expressed concern for lack of interest in and response to the firefighter positions.

5. Grant Application for Expanded Rail – Mr. Hankins reported that they submitted a \$450,000 grant application to the Department of Rail and Public Transportation. In order to be considered, one must score at least a 50 on the application, and Mr. Hankins stated they scored a 70. A decision should be made on the application in mid-February.
6. DCJS Grant – Mr. Hankins said that, unfortunately, this grant was not approved (new corridor for Circuit Court) so they will seek other funding options.

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7. Rural Retreat Lake Lease – Mr. Hankins contacted Delegate Campbell who said that he is working on it but has yet to receive a response. The change in the General Assembly could be slowing things down.

COUNTY ADMINISTRATOR REPORT

1. Lot 1 Access Agreement – Mr. Bear reminded the Board that STS will be coming to Lot 1. Agracel, Inc. has contacted him to request access to the lot in order to begin work on the site.

Supervisor Terry made a motion, seconded by Vice Chair Lawson, to approve the access agreement with Agracel, Inc. for Lot 1 as presented.

The vote on the motion was unanimous.

2. V-STOP Grant Award – Mr. Bear said this is a DCJS grant for \$41,728 for the Board's approval.

Supervisor Cook made a motion, seconded by Vice Chair Lawson, to approve the V-STOP Grant Award in the amount of \$41,728.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

3. Blue Star NBR Facility Site Plan – Mr. Bear explained that M&H Consulting is working with Blue Star with their site plan and are requesting approval as well as asking for a few exemptions. The County has reviewed the covenant requirements and are recommending approval of the site plan as submitted with requested exemptions.

Supervisor Terry made a motion, seconded by Vice Chair Lawson, to approve the site plan, entrance design and sign, lighting plan with exemption, and landscape plan with exemption.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry

NAYS: None

ABSTAIN: James D. "Jamie" Smith

4. Progress Park Sewer – Mr. Bear handed out a map to further illustrate this topic. He said that after meetings with the company and review with our engineering firm, the previous plan using the existing wet well did not anticipate the volume of water we'd be receiving from Blue Star. Therefore, the engineers recommend we relocate and put in a force main between Lots 32 and 35. This would save us about 1,000 feet of force main that we would have had to install. Mr. Kincer, Mr. Crisp and Mr. Bear reviewed all the information and agreed this is the better alternative, and not having to pump as much results in operational savings. The existing wet well can be used in the future if needed. Mr. Bear said that unless the Board has any concerns, he will advise the engineering firm to proceed with this work as described.

The Board raised no questions or concerns.

5. Minimum Wage Increase – Mr. Bear said that with the minimum wage increase taking effect the first of the year, he would like the Board to review the handout he shared showing the current pay scale as well as the draft personnel policy. He will also email this information to them for review and discussion at a later date.

COUNTY ATTORNEY REPORT

Mr. Farthing announced that the opioid resolutions have been submitted to our counsel. He is currently working with Mr. Bear on the solar panel siting agreement for future projects. Mr. Farthing is also still trying to tackle the parking ordinance and enforcement and hopes to have a communication out by the end of the week with an update. Additionally, he will file the reassessment resolution tomorrow.

BUILDING & GROUNDS COMMITTEE

1. Building Permit Fee Schedule – Supervisor Cook made a motion, as recommended by the Building & Grounds Committee, to adopt the building permit fee structure no earlier than April 1, 2022.

Mr. Kyle Taylor, Building Official, provided the Board with an updated fee schedule that corrects a typo in the schedule included in the board package. Also, he reported that the last time the fee schedule was updated was back in March of 1990 (from 9¢ to 16¢). It is time now to update the fee schedule and he, therefore, proposes an increase for residential and commercial from 16¢ to 20¢ per square foot, plus the trades. Mr. Taylor said that compared to eleven other localities, Bland County is the only other one that does not include trades with their building permits. Wythe County currently has an “umbrella” permit that includes the trades but he proposes keeping the minimum fee at \$50 and pulling individual permits for each of the trades. Building permits will cover just the structure’s square footage, and each trade will now (if approved) require a permit. In the State of VA, general contractors are not licensed to do other trades. So, essentially, this will protect the homeowner and it will protect the general contractor as well.

The Chair clarified and said that if he were a general contractor and he subcontracted electrical work to an unlicensed electrician, under our current structure, that would be okay - which is very scary and dangerous.

Mr. Taylor said that it is imperative that we get certified and licensed people doing the trades on new construction and remodels. This does not affect individual homeowners who wish to pull the permit themselves and do the work.

Also, under “Other Fees” (swimming pools, patios, accessory structures, roofs, siding, radon systems, etc.), the fee will be based on the valuation of the project.

As for starting jobs without a permit, Mr. Taylor recommends taking the cost of the permit, plus 1 ½ times that cost, as a penalty for doing work without a permit. He also proposes increasing the reinspection fee from \$20 to \$35. The reinspection fee is charged after two failed inspections.

If a contractor disagrees with the inspection, they can appeal to the Board of Building Code Appeals. The Town of Wytheville charges \$150 for residential and

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\$300 for commercial. Mr. Taylor recommends charging the same fees as the Town of Wytheville.

For Soil Erosion and Sediment Application, it is proposed to increase the fee from \$50 to \$100 per week; currently set at \$100 for the application and \$50 per week for the project.

Mr. Taylor said that these increases are in line with comparable localities. He also proposes a three-month grace period before the new rates go into effect.

Supervisor McRoberts asked if he puts in a radon detector, is he going to be charged \$50 just to put it up?

Mr. Taylor said no, not for a detector. Only for the radon system which, if you have a basement, requires drilling through the slab then installing throughout the rest of the house.

Supervisor Cook clarified his motion to adopt the new rates effective January 1st with a 90-day grace period to April 1, 2022.

Supervisor Terry asked if a property owner has damage from ice or a wind storm and does a temporary repair, is that considered doing work without a permit?

Mr. Taylor said no. The State of Virginia allows for emergency repairs as long as a permit is applied for afterwards and so it can be documented and inspected properly.

Supervisor Smith thanked Mr. Taylor for his efforts and for presenting all of this information.

The roll call vote was as follows:

AYES:	Brian W. Vaught	James D. "Jamie" Smith
	Rolland R. Cook	Stacy A. Terry
	Ryan M. Lawson	
NAYS:	Coy L. McRoberts	B. G. "Gene" Horney, Jr.

WATER COMMITTEE REPORT

1. Lots Gap Tank Project PER – Supervisor Horney made a motion, as recommended by the Water Committee, to approve the PER for the Lots Gap Tank Project as presented.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

2. Dunford Road/Route 94 Improvements Project – Supervisor Horney made a motion, as recommended by the Water Committee, to proceed with the Dunford Road/Route 94 Improvements Project.

Mr. Bear said this is about a \$4.8M project for which they will use significant ARPA funding (\$2M+). He will work with engineers to determine grant eligibility for other funding and will bring that back to this Board after researching.

Supervisor McRoberts asked how many families will be served.

Supervisor Cook responded that it is somewhere between 140-147.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

3. Austinville Sewer Project CO#2 – Supervisor Horney made a motion, as recommended by the Water Committee, to approve Change Order #2 (Contract #1) for the Austinville Sewer Project.

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Mr. Bear explained the change order results in an increase of \$19,121.87 for actual quantities of installed pavement (road repair).

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

4. Austinville Sewer Project CO#1 – Supervisor Horney made a motion, as recommended by the Water Committee, to approve Change Order #1 (Contract #2) for the Austinville Sewer Project.

Mr. Bear said this change order results in an additional \$4,514.18 (down from \$14k) for a precast concrete box.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Coy L. McRoberts
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

SUPERVISORS' REPORTS

1. Water Service for Blair Residence in Ivanhoe – Supervisor Smith asked for an update on water for the Blair residence in Ivanhoe.

Mr. Bear is not sure if the line has been installed but Mr. Crisp indicated they were in the process of installing it.

Supervisor McRoberts added that half of it has been dug.

2. Water Service near Interstate – Supervisor Smith said there are many residents between Exit 84 and 86 on the south side wanting water, and they would like to know if and when that will be possible.

Mr. Bear acknowledges the need for water in that area for both residential and commercial but the residential density is challenging to the financial feasibility. Mr. Bear will, however, add it to the list for consideration. They are currently doing Barrett Mill and Dunford Road water projects so debt service is a major factor.

3. Wastewater on Route 52 – Supervisor Smith asked for an update on this.

Mr. Bear said the engineering firm has submitted to VDH, RD and others for potential funding sources and that the data is currently being reviewed.

4. Clerk of Circuit Court Carpeting – Supervisor Smith spoke with Mr. Musser today and their carpet is in bad shape and needs to be replaced.

Mr. Hankins has spoken with Mr. Musser about this but the condition of the roof warrants attention before the carpet is replaced.

5. Convenience Center on Route 52 – Supervisor Cook continues to receive complaints about the convenience center on Rt. 52 and the rude service.

Mr. Bear asked for specifics and will communicate directly with V&M to rectify the situation.

6. APEX Funding – Vice Chair Lawson said that although she appreciates the efforts of the APEX Authority, she feels it's time to quit wasting their time and ours. She has asked the APEX Authority for their monthly financials, and she understands they're working on their business plan. But she said her vote is a "common sense" vote and that many of her constituents asked her to vote this way.

7. Boat Ramps on Reed Creek – Vice Chair Lawson would still like consideration of a boat ramp on Reed Creek, and that it's an inexpensive way to utilize the creek and allow citizens to readily engage in water recreation activities. Perhaps staff can look into possible grants to make this happen.

8. Dry Hydrant on Rock Dale – Vice Chair Lawson mentioned that Mr. McCabe is still working on this project and she appreciates that. Residents of Rock Dale are pleased to learn of potential savings with their homeowner's insurance.
9. Thank You – Supervisor McRoberts wanted to thank Mrs. Rhonda Vaught for all her help over the years, as well as Mr. Bear and Mrs. Collins and all the others who lent their support. He has had a wonderful time serving the citizens of Wythe County.
10. APEX Funding – Supervisor Horney asked if the APEX has received both of their first two quarter allotments; and what does the Board intend to do with the building if and when the APEX folds?

Mr. Bear said the APEX has drawn down the first \$100k of their quarterly allotments.

Supervisor Horney said that if the Board intends to sell the APEX, until that happens the County will have to continue making payments on it. While he acknowledges the loss of revenue at the APEX, he still believes that it could succeed if it had support.

11. Various – Supervisor Terry thanked Mr. Hankins and Mr. Bear for addressing the carpeting need in the Clerk of the Circuit Court's office. He also said that he has received complaints about the Convenience Center on Route 52. Last but not least, he thanked Supervisor McRoberts for his service and said that it has been an honor and a pleasure to work alongside him.
12. APEX Funding – Supervisor Terry agrees with Vice Chair Lawson that there is a good board at the APEX. However, from a fiscal standpoint, he cannot support continued funding. He said it is less costly to just let the building sit there.
13. Convenience Centers – Chair Vaught believes there should be signage at all the Convenience Centers with contact information for complaints.
14. Thank You – Chair Vaught also thanked Supervisor McRoberts for his service and said that he's enjoyed the time served with him. He has done a lot for the citizens of Wythe County, many of whom will never know all that he's accomplished.

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15. Year End – Chair Vaught said it's been a good year, especially with economic development, and he looks forward to 2022.

ADJOURNMENT

With no other business to come before the Board, Chair Vaught adjourned the meeting at approximately 7:44 p.m.

Brian W. Vaught, Chair