

**March 22, 2022**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 6:00 p.m., Tuesday, March 22, 2022. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Brian W. Vaught, Chair

Ryan M. Lawson, Vice Chair

Rolland R. Cook

B. G. "Gene" Horney, Jr.

Jesse R. Burnett

James D. "Jamie" Smith

Stacy A. Terry

**STAFF PRESENT:**

Stephen D. Bear, County Administrator

Martha Collins, Administrative Assistant/Clerk

Scot Farthing, County Attorney

Matthew C. Hankins, Assistant County Administrator

Regina Williams, Finance Director

**OTHERS PRESENT:**

Anthony Cline

Charlie Foster

Lori Guynn

Rick Hogston

Mark Hutchinson

Gus Kincer

Shelley Kyle

Linda Meyer

Cathy Pattison

Wes Poole

Beth Taylor

Kathy Vaught

Zach Wright

**CALL TO ORDER**

Chair Vaught determined that a quorum was present and called the meeting to order at 6:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor Shelley Kyle, Bethlehem Baptist Church, provided the invocation and Supervisor Cook led the Pledge of Allegiance.

**WELCOME**

The Chair took a moment to recognize and welcome both Dr. Taylor (Town Mayor) and Dr. Poole (WCPS Superintendent) to the meeting.

**CITIZENS' TIME**

1. Electronic Registration Information Center – Ms. Linda Meyer appeared before the Board and stated “Good evening. I’d like to speak to you for just a moment about the Electronic Registration Information Center. This was established in 2012 and, actually, I would like you to look at the information that was sent to you and, on behalf of Wythe County, I’d like you to please contact all our elected officials and the Association of Counties and have them assess this data harvesting base that can be used for a lot of nefarious purposes and circumvent our freedoms. The information, handing over the management of our voter rolls and all our election data to a company that can do whatever, that is just heading towards possible sabotage and everything else. So, we’d like to have that taken care of as best possible, and have our elected officials look into it and possibly remove us from this data harvesting service, the Electronic Registration Information Center. Thank you.”

With no one else signed up to address the Board, Chair Vaught closed Citizens’ Time.

**PUBLIC HEARING – CAMERA SPEED MONITOR AND ENFORCEMENT ORDINANCE**

Chair Vaught read the following “In compliance with the Code of Virginia and amendments thereto, the Wythe County Board of Supervisors will conduct a public hearing to consider adopting an ordinance entitled, ‘Camera Speed Monitoring and Enforcement in Highway Work Zones and School Crossing Zones Ordinance of Wythe County, Virginia.’

The public hearing will be held on Tuesday, March 22, 2022, at 6:05 p.m. in the Board Room of the Wythe County Office Building, 340 South Sixth Street, Wytheville, Virginia, at which time the Board will hear comments from citizens concerning the proposed Ordinance.

A copy of the proposed Ordinance is on file for the public review in the County Administrator’s Office located at 340 South Sixth Street, Wytheville, Virginia or online at [www.wytheco.org](http://www.wytheco.org).”

Chair Vaught, hearing no comments from citizens, closed the comment period of the public hearing.

Mr. Bear explained that the Code of Virginia now allows for this type of monitoring in highway work zones and school crossing zones. The County Attorney has assisted in drafting the ordinance and staff recommend adoption.

Supervisor Cook asked if the County or VDOT will be putting signs up in the school zones.

Mr. Hankins understands that the selected firm will be coordinating that, as well as any permits required, with VDOT.

Supervisor Smith asked if VDOT will be cooperative/prompt getting the necessary signage up.

Mr. Hankins is hopeful but not certain.

Supervisor Burnett asked if the highway work zones will include the interstate.

Sheriff Foster has asked for an opinion from the Attorney General's office as to whether localities can enforce this on interstate construction zones.

Vice Chair Lawson asked if we adopt this ordinance, will it only be in the school zones for now?

Mr. Bear said by adopting the ordinance, we can move forward and select a contractor, then roll out to the school zones first. We will hold off on the interstate work zones pending response from the Attorney General's office.

Supervisor Cook made a motion, seconded by Supervisor Smith, to adopt Ordinance 2022-2 Camera Speed Monitoring and Enforcement in Highway Work Zones and School Crossing Zones.

The roll call vote was as follows:

AYES:	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	James D. "Jamie" Smith	Stacy A. Terry
	Jesse R. Burnett	

NAYS:           None

ABSTAIN:	Brian W. Vaught	Ryan M. Lawson
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**PUBLIC HEARING – FY22 BUDGET AMENDMENT**

Mr. Bear read the following “Notice is hereby given pursuant to Section 15.2-2507 of the Code of Virginia and amendments thereto, that the Wythe County Board of Supervisors intends to consider an amendment to increase the FY22 budget as follows:

School Construction Architect & Engineering Fees	\$1,000,000
Lots Gap Tank Engineering Fees	\$500,000
Fort Chiswell Wastewater Treatment Plant Engineering Fees	\$450,000
Max Meadows Sewer Infiltration Repairs	\$1,009,000
Rail Design & Construction	\$2,000,000
Lot 24 Force Main	\$1,600,000
<u>Fort Chiswell Conveyance System</u>	<u>\$18,600</u>
TOTAL	\$6,577,600

A public hearing is scheduled for Tuesday, March 22, 2022, at 6:05 p.m., or as soon as practicable thereafter, in the Board Room of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia 24382 to hear public comment on the proposed budget amendment.”

Chair Vaught, hearing no comments from citizens, closed the comment period of the public hearing.

Mr. Bear explained that due to the high dollar of the amendments, a public hearing is required. He then briefly discussed the offsetting revenue (grants, financing, reserves, etc.) for each of the requested amendments.

Supervisor Terry made a motion, seconded by Vice Chair Lawson, to approve FY22 budget amendments as presented.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Rolland R. Cook	B. G. “Gene” Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. “Jamie” Smith	

NAYS: None

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**PUBLIC HEARING – AMENDMENT TO SUPERVISORS DISTRICT AND VOTING PRECINCT ORDINANCE**

Chair Vaught read the following “In compliance with the Code of Virginia of 1950, and amendments thereto, the Wythe County Board of Supervisors will conduct a public hearing to consider Amendment No. 1 to Ordinance 2021-06 entitled, ‘Supervisors District & Voting Precinct Ordinance of Wythe County, Virginia.’ The Board of Supervisors shall hear comments from citizens concerning the proposed amendment.

The public hearing shall be held on Tuesday, March 22, 2022, at 6:05 p.m. in the Board Room of the Wythe County Office Building, 340 South Sixth Street, Wytheville, Virginia.

A copy of the proposed Amendment No. 1 may be found online at [www.wytheco.org](http://www.wytheco.org) or at the County Administrator’s Office, 340 South Sixth Street, Wytheville, Virginia for public review.”

Chair Vaught, hearing no comments from citizens, closed the comment period of the public hearing.

Mr. Bear explained that this proposal would relocate the voting precinct from the Town’s community center at 250 S. 4<sup>th</sup> Street to Spiller Elementary School at 330 Tazewell Street. This move will eliminate any conflicts with events in the park (i.e., Chautauqua Festival).

Vice Chair Lawson made a motion, seconded by Supervisor Terry, to adopt Amendment No. 1 to Ordinance 2021-06 Supervisors District and Voting Precinct Ordinance.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Rolland R. Cook	B. G. “Gene” Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. “Jamie” Smith	

NAYS: None

**PAYMENT OF COUNTY INVOICES**

Supervisor Smith made a motion to pay the invoices for approval on March 22, 2022, for the various departments of County government. The invoices were paid on General Warrants 30112048-30112204, and three wire transfers, as follows:

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**EXPENDITURES BY DEPARTMENT  
BOARD OF SUPERVISORS  
March 22, 2022**

<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
30112048	03/16/2022	AGA	\$ 105.00
30112049	03/16/2022	APPALACHIAN POWER	42,453.66
30112050	03/16/2022	CENTURYLINK	39.98
30112051	03/16/2022	CENTURYLINK	68.57
30112052	03/16/2022	CENTURYLINK	130.76
30112053	03/16/2022	CENTURYLINK	138.24
30112054	03/16/2022	CENTURYLINK	338.46
30112055	03/16/2022	TOWN OF WYTHEVILLE	7,360.64
<b>TOTAL EXPENDITURES 03/16/2022</b>			<b>\$ 50,635.31</b>

<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>AMOUNT</b>
wire	03/22/2022	TRUIST	\$ 36,881.92
wire	03/22/2022	JP MORGAN CHASE BANK	331,328.51
wire	03/22/2022	JP MORGAN CHASE BANK	142,573.91
30112056	03/22/2022	ADAM LAWSON	95.94
30112057	03/22/2022	ALPHA & OMEGA REPAR SERVI	4,693.65
30112058	03/22/2022	AMAZON	247.77
30112059	03/22/2022	BEAR, STEPHEN	542.51
30112060	03/22/2022	BKT UNIFORMS	614.90
30112061	03/22/2022	BLUE RIDGE ANALYTICAL, LL	1,257.00
30112062	03/22/2022	BROWN EXTERMINATING CO	425.00
30112063	03/22/2022	CAMCOLE ENTERPRISE INC	4,000.00
30112064	03/22/2022	CARROLL COUNTY PSA	2,563.80
30112065	03/22/2022	CAVALIER SUPPLY CO	103.60
30112066	03/22/2022	CELLEBRITE	4,300.00
30112067	03/22/2022	CITIZENS TELEPHONE COOP	156.08
30112068	03/22/2022	COUNTY OF WYTHE	2,833.34
30112069	03/22/2022	CREATIVE GLASS INC	300.00
30112070	03/22/2022	CSG SYSTEMS, INC	1,836.81
30112071	03/22/2022	DC GROUP, INC	2,304.00
30112072	03/22/2022	DEPT OF MOTOR VEHICLES	2,200.00
30112073	03/22/2022	DIVERSIFIED INTEGRATION I	522.50
30112074	03/22/2022	ENTERPRISE FM TRUST	6,385.85
30112075	03/22/2022	FASTENAL	9.62

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30112076	03/22/2022	FERGUSON ENTERPRISES #5	5,539.52
30112077	03/22/2022	FN WHOLESALE LIGHTING & S	294.00
30112078	03/22/2022	GALLS	786.77
30112079	03/22/2022	GENUINE PARTS COMPANY	142.83
30112080	03/22/2022	HEIDI D. LYALL	70.20
30112081	03/22/2022	HUFF FORD	261.95
30112082	03/22/2022	HURT & PROFFITT INC	2,750.00
30112083	03/22/2022	ICC	1,866.10
30112084	03/22/2022	JASON'S AUTO SERVICE	40.00
30112085	03/22/2022	KING, CHRIS C	70.20
30112086	03/22/2022	MUNICIPAL EMERGENCY SERVI	1,000.00
30112087	03/22/2022	LOWE'S	1,298.85
30112088	03/22/2022	MCROBERTS AUTO	100.00
30112089	03/22/2022	MEADE TRACTOR	52.58
30112090	03/22/2022	MIDKIFF, DAVID P	87.75
30112091	03/22/2022	JEFFERY LEE MILLER	2,720.00
30112092	03/22/2022	MOBILE COMMUNICATIONS AME	360.00
30112093	03/22/2022	MUSSER FARMS	300.00
30112094	03/22/2022	NEW RIVER REGIONAL WATER	61,500.36
30112095	03/22/2022	NEW RIVER VALLEY REGIONAL	122,049.00
30112096	03/22/2022	NEW RIVER-HIGHLANDS RC&D	375.00
30112097	03/22/2022	NEWMAN TRAFFIC SIGNS	6,794.72
30112098	03/22/2022	NICOLA, PATRICK	80.00
30112099	03/22/2022	OFFICE OF THE CHIEF MEDIC	20.00
30112100	03/22/2022	CONNIE H SMITH	5.97
30112101	03/22/2022	CRAIG A MCGEE	14.42
30112102	03/22/2022	CRAIG A MCGEE	32.33
30112103	03/22/2022	DAVID P WADE	84.33
30112104	03/22/2022	DEBRA STAMPER	169.95
30112105	03/22/2022	FRANK D MANUEL JR	23.99
30112106	03/22/2022	GEORGE B WADDELL	75.00
30112107	03/22/2022	KARAH M DOOLEY	43.11
30112108	03/22/2022	KEVIN D GIBSON	44.90
30112109	03/22/2022	LACY R KING	46.88
30112110	03/22/2022	LARRY W THACKER	23.18
30112111	03/22/2022	SHANNON L. MAXWELL	322.56
30112112	03/22/2022	TYLER HARRINGTON	72.78
30112113	03/22/2022	TYLER HARRINGTON	112.97
30112114	03/22/2022	PAPER CLIP	330.08

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30112115	03/22/2022	PARTNERSHIP SCREENING INT	38.40
30112116	03/22/2022	PITNEY BOWES	274.65
30112117	03/22/2022	POSTAGE BY PHONE RESERVE	1,000.00
30112118	03/22/2022	R&R ENTERPRISES INC	1,574.74
30112119	03/22/2022	R. E. MICHEL COMPANY, LLC	142.05
30112120	03/22/2022	ROACH, THOMAS	80.00
30112121	03/22/2022	ROBERT EPPERSON	65.99
30112122	03/22/2022	RURAL RETREAT HIGH SCHOOL	341.02
30112123	03/22/2022	SALEM STONE	1,408.27
30112124	03/22/2022	SEGRA	30.35
30112125	03/22/2022	SHEEHY AUTO STORES	104,179.20
30112126	03/22/2022	SIRCHIE FINGER PRINT LABO	77.77
30112127	03/22/2022	SOUTHWESTERN VA GAS SERVI	5,939.97
30112128	03/22/2022	STATE ELECTRIC SUPPLY CO	118.46
30112129	03/22/2022	SUPREME COURT OF VIRGINIA	24.00
30112130	03/22/2022	TESLA ELECTRIC SERV	402.53
30112131	03/22/2022	TESSCO INC	55.75
30112132	03/22/2022	THC ENTERPRISES, INC	43,964.60
30112133	03/22/2022	THOMPSON TIRE	58.33
30112134	03/22/2022	TRACTOR SUPPLY COMPANY	161.92
30112135	03/22/2022	TREASURER OF WYTHE COUNTY	67.67
30112136	03/22/2022	TYLER TECHNOLOGIES INC	14,834.47
30112137	03/22/2022	US CELLULAR	1,392.22
30112138	03/22/2022	USA BLUE BOOK	2,789.63
30112139	03/22/2022	VIRGINIA BUSINESS SYST	54.13
30112140	03/22/2022	VIRGINIA BUSINESS SYSTEMS	569.38
30112141	03/22/2022	WALK, ROBERT H	93.60
30112142	03/22/2022	WALTER F STEPHENS JR INC	30.00
30112143	03/22/2022	WATER ENVIRONMENT FEDERAT	195.00
30112144	03/22/2022	DOUGLAS E. WILSON	44.46
30112145	03/22/2022	WYTHE TIRE AND MUFFLER	1,232.91
30112146	03/22/2022	WYTHEVILLE OFFICE SUPPLY	88.35
30112147	03/22/2022	WYTHEVILLE OFFICE SUPPLY	788.97
30112148	03/22/2022	XEROX	22.99
30112149	03/22/2022	AKER GEORGE W JR & ROWENA	18.90
30112150	03/22/2022	AKER TERESA GAIL	36.00
30112151	03/22/2022	ALEXANDER KATHRYN HARRAH	163.67
30112152	03/22/2022	ALSTON NANCY J	37.26
30112153	03/22/2022	ARNOLD BARBARA ANN	18.90



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30112154	03/22/2022	BLAIR DEBORAH KAY	50.91
30112155	03/22/2022	BLUE RIDGE MEDICAL TRANSP	20.00
30112156	03/22/2022	BOYER ROGER L & JOY	185.17
30112157	03/22/2022	BRALLEY JOYCE D	39.43
30112158	03/22/2022	BRALLEY JOYCE DEAN	7.36
30112159	03/22/2022	BURNETT BOBBI JO	10.19
30112160	03/22/2022	CALLAHAN ZACHARY ADAM	8.01
30112161	03/22/2022	CHOP JOAN MARIE	167.67
30112162	03/22/2022	CLINE CHARLOTTE ANN	16.20
30112163	03/22/2022	DICKERSON JENNIFER CARPEN	108.00
30112164	03/22/2022	EDWARDS JUDITH ANN	20.00
30112165	03/22/2022	ELITE HOUSING SOLUTIONS	73.39
30112166	03/22/2022	ENTERPRISE FM TRUST	360.16
30112167	03/22/2022	ENTERPRISE FM TRUST	1,459.28
30112168	03/22/2022	FARMER SAMUEL BERNARD	19.88
30112169	03/22/2022	FARMER THOMAS EARL	47.90
30112170	03/22/2022	FISHER WALTER F JR	54.00
30112171	03/22/2022	FOX DIANA LYNN	20.00
30112172	03/22/2022	GOVIN EVELYN S	55.08
30112173	03/22/2022	GREEN MICHAEL A & PEGGY A	427.83
30112174	03/22/2022	GREGORY JOHN WESLEY	10.09
30112175	03/22/2022	GRUBB TIMOTHY EDGAR	27.95
30112176	03/22/2022	HARRINGTON LARRY CRAIG	20.24
30112177	03/22/2022	HEATON KELLI DAWN	49.49
30112178	03/22/2022	JASHODA LLC	400.68
30112179	03/22/2022	LAMBERT RACHEL	114.86
30112180	03/22/2022	MABE LISE WALTERS	77.28
30112181	03/22/2022	MARTIN HEATHER NICOLE	100.00
30112182	03/22/2022	MESHACH JAMIE LYNN	24.66
30112183	03/22/2022	MOORE JAMES D JR	32.67
30112184	03/22/2022	MOORE JAMES D JR	51.03
30112185	03/22/2022	MOORE JAMES D JR	66.15
30112186	03/22/2022	MORNING STAR APOSTOLIC CH	460.80
30112187	03/22/2022	NEFF BARBARA A	9.54
30112188	03/22/2022	NEFF BARBARA A	14.04
30112189	03/22/2022	PEOPLE VIRGINIA KILLS	80.95
30112190	03/22/2022	PORTER WILLIAM PAT	46.70
30112191	03/22/2022	RIGGINS RUFUS ROY	48.98
30112192	03/22/2022	RYAN KLANCEY EDWYN	17.20

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30112193	03/22/2022	SHORT RAYMOND L	35.10
30112194	03/22/2022	SHORTRIDGE HAROLD RUSSELL	67.50
30112195	03/22/2022	STROUPE CHARLES RANDALL	206.82
30112196	03/22/2022	WADDELL LINDA R	49.36
30112197	03/22/2022	WALKE JR JOHN WATTS	11.22
30112198	03/22/2022	WALKE JR JOHN WATTS	20.00
30112199	03/22/2022	WARBURTON RICKY WAYNE	58.63
30112200	03/22/2022	WARBURTON RICKY WAYNE	64.82
30112201	03/22/2022	WATTS FARM LLC	199.26
30112202	03/22/2022	WELLS STEVEN	65.08
30112203	03/22/2022	WILKINSON DEVELOPMENT	53.77
30112204	03/22/2022	WRIGHT KATHERINE LYN	28.61
<b>TOTAL EXPENDITURES 03/22/2022</b>			<b>\$944,219.44</b>

**TOTAL EXPENDITURES APPROVED 03/22/2022** **\$994,854.75**

Supervisor Burnett seconded the motion and the roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

### MINUTES OF PREVIOUS MEETING

The Board was presented with the March 8, 2022 minutes for approval.

Supervisor Terry made a motion, seconded by Supervisor Smith, to approve the March 8, 2022 minutes as presented.

The vote on the motion was unanimous.

### APPOINTMENTS

Mr. Bear mentioned there are still a few appointments outstanding but that he has a viable candidate that he will bring up at the next meeting.

### TREASURER'S REPORT

Treasurer, Lori Guynn, appeared before the Board and reported the following:

1. Revenue Statement – Mrs. Guynn reported that the Consolidated Account was comprised of \$74,326,979 of which \$50,092,427 was in the General Fund Account at the end of February.
2. Delinquent Tax Notices – Delinquent tax notices for real estate and personal property were sent to the printing service and residents should receive them around March 31<sup>st</sup>. Approximately 10,000 tax notices are being sent (real estate and personal property). Mrs. Guynn said that if personal property taxes are not paid by April 30<sup>th</sup>, then a DMV stop will be placed on May 1<sup>st</sup>. Court dates are being scheduled in the next week or two to issue warrants and debt.
3. Delinquent Meals Tax Collections – The Treasurer’s Office continues to work on those collections; however, a couple of business have closed so revenue will reflect that. Revenue should rebound when Burger King (Exit 77) reopens after being closed for remodeling.
4. Cigarette Tax Board – Mrs. Guynn asked when the cigarette tax revenue is expected to come in.

Mr. Bear responded that it gets paid quarterly so he believes her office should be receiving something soon. He will follow-up with the Cigarette Tax Board.

### **COMMISSIONER’S REPORT**

Mrs. Kathy Vaught, Commissioner of Revenue, announced that the reassessment field work is complete, as is most of the data entry. The IT Department is working with Vision (software company) and Wampler-Eanes to help ensure all data is being captured (historical data as well). Notices should be going out shortly.

Chair Vaught commented that an extension was granted to Wampler-Eanes until March 31<sup>st</sup>. Perhaps the County Attorney should review their contract should the work not be completed on time.

### **SCHOOL BOARD**

Dr. Poole reported that they are still waiting on confirmation from the State as to school funding but they feel pretty good about where they are right now with respect to FY23 budget.

Dr. Poole has been meeting with Mr. Bear to go over school projects and timing, and will update the Board in the near future regarding roofing projects. Since some of these

projects won't be completed in this fiscal year, he will likely request the carryover of funds. It was noted that for one of the roofing projects, bids were solicited and not a single one came in.

Dr. Poole was, however, pleased to report that the water heater will be in at Jackson before the end of the fiscal year (had been waitlisted for about 18 months), and the roof has been dried in by Dunford Roofing. The heater cost (~\$50k) is being covered by insurance.

**CONSENT CALENDAR**

Supervisor Cook made a motion to approve the Consent Calendar as follows:

**1. PAYROLL – February 2022:**

General County Fund	\$	607,814.70
Police Activity Fund		41,826.35
Courthouse Security Fund		14,667.64
Water Department Fund		23,034.21
Wythe County Wastewater Fund		25,086.52
<b>TOTAL</b>	<b>\$</b>	<b>712,429.42</b>

**Check Numbers:** 2001607-2001618; 2001627-2001638

**Voucher Numbers:** 22092-22252; 22263-22433

**2. STATUS REPORTS:**

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Kyle Taylor
- C. Engineering – Johnny Kincer
- D. Finance – Regina Williams
- E. Parks & Recreation – Kevin Williams

**3. PERSONNEL:**

- A. Grubb, Jamie – Promoted to Deputy Director of 911; Annual Salary \$42,600; Effective March 1, 2022
- B. Roach, Thomas – Certification Pay Increase; Wastewater Operator; Annual Salary \$37,717; Effective March 1, 2022

- C. Dunford, Timothy – Pay Increase; Custodian; Annual Salary \$25,364; Effective February 16, 2022
- D. Brewster, Donna – New Hire; Custodian; Annual Salary \$24,156; Effective February 16, 2022
- E. Bowers, Ricky – Resigned; Dispatch; Effective January 15, 2022
- F. Buller, Kevin – Compensation Board Increase; Sheriff’s Office; Annual Salary \$36,825; Effective February 1, 2022
- G. Mabe, Tanner – Compensation Board Increase; Sheriff’s Office; Annual Salary \$36,752; Effective January 1, 2022
- H. Hunter, Dakota – Compensation Board Increase; Sheriff’s Office; Annual Salary \$36,752; Effective January 1, 2022

**4. BUDGET AMENDMENTS:**

- A. \$1,290.00 (3202-457292) – Progressive, Hazmat Cleanup
- B. \$217.00 (3103-461250) – Auto Claim 1/3/2022, 2020 Police Interceptor (VIN7944)

Supervisor Horney seconded the motion and the vote was unanimous.

**FY22 EXPENDITURE BUDGET 4<sup>th</sup> QUARTER APPROPRIATION**

Supervisor Terry made a motion, seconded by Supervisor Smith, to remove line item 8110 (APEX) from the 4<sup>th</sup> Quarter Appropriation request in the amount of \$52,218.

Mr. Bear asked if the Board would consider leaving \$2,218 in for insurance payments.

Supervisor Terry amended the motion, seconded by Supervisor Smith, to remove \$50,000 from line item 8110 (APEX) in the 4<sup>th</sup> Quarter Appropriations.

The roll call vote was as follows:

AYES:	Brian W. Vaught	James D. “Jamie” Smith
	Rolland R. Cook	Jesse R. Burnett
	Ryan M. Lawson	Stacy A. Terry

NAYS: B. G. "Gene" Horney, Jr.

Supervisor Terry made a motion, seconded by Vice Chair Lawson, to approve the FY22 Expenditure Budget and 4<sup>th</sup> Quarter Appropriations as amended.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

#### **ASSISTANT COUNTY ADMINISTRATOR REPORT**

Mr. Hankins provided an update on the following:

1. Commonwealth Transportation Board – Mr. Hankins reported that the Commonwealth Transportation Board approved a \$450k grant for the rail construction to serve Blue Star in Progress Park.

Supervisor Cook made a motion, seconded by Vice Chair Lawson, to authorize staff to execute grant documentation from the Commonwealth Transportation Board.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.
	Rolland R. Cook	Stacy A. Terry

NAYS: None

ABSTAIN: James D. "Jamie" Smith

2. Speedwell VFD Prepayment for Truck – Mr. Hankins asked the Board to authorize prepayment for Speedwell's firetruck, that will constitute final payment on this purchase.

**March 22, 2022**

Supervisor Terry made a motion, seconded by Supervisor Horney, to authorize prepayment for remaining balance of SVFD pumper truck in the amount of \$289,000.

Supervisor Horney asked if the truck has met all the specifications.

Mr. Hankins, along with a few others from SVFD, will be inspecting the truck later this week.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.
	Rolland R. Cook	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

3. Lead Mines Rescue Squad Rock Boat – Mr. Hankins said a 50% deposit was previously paid, leaving a balance of \$24,417. He requests the Board authorize prepayment of this amount for the boat which should be delivered in April. Mr. Hankins also reported that LMRS had a water rescue last weekend so this boat will be put to good use right away.

Supervisor Burnett made a motion, seconded by Supervisor Horney, to authorize prepayment for Lead Mines Rescue Squad rock boat in the amount of \$24,417 representing final payment.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.
	Rolland R. Cook	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

4. Rural Retreat Volunteer Emergency Services – Mr. Hankins said that RRVES has made good strides with their financial position and communications with the

County. Although financial assistance is not presently needed, Board is requested to authorize staff to release the remaining \$16,000 to RRVES when there is an urgent need.

Supervisor Horney made a motion, seconded by Vice Chair Lawson, to authorize staff to make payment (\$16,000) to RRVES for payroll support should the need become critical before the end of this fiscal year.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.
	Rolland R. Cook	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

5. Camera Speed Enforcement Ordinance – Mr. Hankins reported that the County received five proposals, of which only two use LIDAR camera enforcement. Both the Sheriff's Office and County staff recommend Blue Line Solutions, LLC of Chattanooga, TN and request authorization to enter into contract negotiations with Blue Line.

Supervisor Terry made a motion, seconded by Supervisor Smith, to authorize staff to negotiate and award camera speed enforcement contract to Blue Line Solutions.

The roll call vote was as follows:

AYES:	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	James D. "Jamie" Smith	Stacy A. Terry
	Jesse R. Burnett	

NAYS: None

ABSTAIN:	Brian W. Vaught	Ryan M. Lawson
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**March 22, 2022**

6. Rural Retreat Lake Lease – Mr. Hankins commented that staff are still working on finalizing the lease. Minor language revisions were made and sent back to DWR counsel and OAG. Mr. Hankins hopes to have lease approval in early April.
7. Radio Upgrades – Mr. Hankins said they are still working on the public safety radio upgrades, and are meeting with the contractor tomorrow. He plans to bring something back to the Board in April for final approval and budgeting.
8. 911 Dispatch – Mr. Hankins reported that two new dispatchers will be starting work next week, and the search will continue for more.

### **COUNTY ADMINISTRATOR REPORT**

Mr. Bear presented the following:

1. Lot 24 Railroad Construction Bids – Mr. Bear stated that the bid deadline was moved out to March 24<sup>th</sup> and, in the essence of time, he requests the Board authorize staff to award the project appropriately.

Supervisor Terry made a motion, seconded by Supervisor Horney, to authorize staff to award project to the firm providing the most advantageous bid and that also meets the construction time requirements.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.
	Rolland R. Cook	Stacy A. Terry

NAYS: None

ABSTAIN: James D. "Jamie" Smith

2. Spilman Thomas & Battle – Mr. Bear provided the Board with an engagement letter from Spilman Thomas & Battle to assist the New River Regional Water Authority in amending its service agreement with Wythe County, Carroll County and the Town of Wytheville, as it relates to the expansion of the water treatment plant.

Mr. Farthing has no objection to Spilman's concurrent representation, stating their work for the County has been strictly financial, and the agreement with NRRWA is a mutually growth arrangement. He said Mr. Day drafted the original

agreements and, therefore, has a great deal of knowledge in the matter. Mr. Farthing recommends Board consent to this representation.

Vice Chair Lawson made a motion, seconded by Supervisor Cook, to consent to service agreement amendment.

The vote on the motion was unanimous.

## **BUILDING & GROUNDS COMMITTEE**

1. County Office Building – Supervisor Burnett made a motion, as recommended by the Building & Grounds Committee, to authorize staff to proceed with awarding the County Office Building project to KNA Contracting for the low bid amount of \$3,761,046.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.
	James D. "Jamie" Smith	Stacy A. Terry

NAYS: Rolland R. Cook

2. Cruise In Event – Supervisor Burnett made a motion, as recommended by the Building & Grounds Committee, to authorize staff to work with Downtown Wytheville on dates for the Cruise In event on County properties.

Mr. Hankins added that this event was previously held on Main Street and by moving it to County parking lots, it will not hinder the flow of traffic on the roadways.

Vice Chair Lawson said the request provides a more central location between Tommy Hundley's State Farm office and Seven Dogs Brewpub, both of whom are sponsors of the event.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.
	Rolland R. Cook	Stacy A. Terry

March 22, 2022

James D. "Jamie" Smith

NAYS: None

3. Miller's Lawn Care – Supervisor Burnett made a motion, as recommended by the Building & Grounds Committee, to authorize a \$125.00 per week fuel surcharge be paid to the mowing contractor provided fuel prices for regular 87 octane remain above \$3.00/gallon. Should fuel costs rise above \$5.25/gallon, the County will renegotiate the surcharge.

The roll call vote was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Ryan M. Lawson	B. G. "Gene" Horney, Jr.
	Rolland R. Cook	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

## WATER COMMITTEE

1. Water Rates – Supervisor Horney made a motion, as recommended by the Water Committee, to adopt the following rates in accordance with American Waterworks Association ("AWWA") Equivalent Residential Connection ("ERC") meter factors and to set a public hearing for same:
- The Base Rate ERC be set at \$20.79 and the Base Rate for various meter sizes set using the AWWA ERC meter factors as outlined in the structure below.
  - The volume fee for Residential Water remains at \$10.40/1,000 gallons.
  - The volume fee for Commercial Water should increase from \$10.40 to \$11.40/1,000 gallons.
  - The Board set a Public Hearing date to allow for citizen input.

### Proposed Rate Structure

#### **AWWA Basis of Meter Equivalent Ratios (ERC)**

Customer Class	Base Rate	ERC Meter Factor	Meter Base Rate
Base Rate	\$20.79		

3/4" Meter	\$20.79	1	<b>\$20.79</b>
1" Meter	\$20.79	2.5	<b>\$51.98</b>
1-1/2" Meter	\$20.79	5	<b>\$103.95</b>
2" Meter	\$20.79	8	<b>\$166.32</b>
3" Meter	\$20.79	15	<b>\$311.85</b>
4" Meter	\$20.79	30	<b>\$623.70</b>
6" Meter	\$20.79	60	<b>\$1,247.40</b>

It was confirmed that the base rate of \$20.79 is the same as the non-user rate which remains unchanged.

Supervisor Cook made a motion, seconded by Vice Chair Lawson, to set a public hearing for April 26, 2022 at 6:05 p.m. for the proposed water rate structure.

The roll call vote was as follows:

<p>AYES:</p> <p>Brian W. Vaught Ryan M. Lawson Rolland R. Cook James D. "Jamie" Smith</p>	<p>Jesse R. Burnett B. G. "Gene" Horney, Jr. Stacy A. Terry</p>
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NAYS:           None

2. Industrial Rates – Supervisor Horney made a motion, as recommended by the Water Committee, to adopt the below wastewater rates for the Enterprise Zone effective July 1, 2022:

<u>Current</u> <u>Million Gallons</u>	<u>Recommended</u> <u>Rate/1,000-gal</u>	<u>Rate/1,000-gal</u>
0-3.5	8.30	8.94
3.5-9	6.25	6.73
9-15.0	5.30	5.71
Over 15	4.37	4.71

Mr. Bear mentioned that these rates will only apply to select customers in Progress Park whose agreements allow for a rate increase based on CPI.

The roll call vote was as follows:

AYES: Brian W. Vaught  
Ryan M. Lawson  
Rolland R. Cook  
Jesse R. Burnett  
B. G. "Gene" Horney, Jr.  
Stacy A. Terry

NAYS: None

ABSTAIN: James D. "Jamie" Smith

3. Lead Mines Rescue Squad – Supervisor Horney made a motion, as recommended by the Water Committee, to amend and appropriate \$1,000 to 32031-441010 for the water connection fee at the Lead Mines Rescue Squad building located at 4400 Fort Chiswell Road.

Mr. Bear confirmed that authorization to pay this fee was given in the June 30, 2021 Board of Supervisors meeting.

The roll call vote was as follows:

AYES: Brian W. Vaught  
Ryan M. Lawson  
Rolland R. Cook  
James D. "Jamie" Smith  
Jesse R. Burnett  
B. G. "Gene" Horney, Jr.  
Stacy A. Terry

NAYS: None

4. Progress Park South Pump Station & Force Main – Supervisor Horney made a motion, as recommended by the Water Committee, to authorize staff to proceed with issuing purchase orders to bidder(s) for the pump station and force main projects that meet qualifications, budget and timeframe for construction. Bids are due on March 24, 2022.

The roll call vote was as follows:

AYES: Brian W. Vaught  
Ryan M. Lawson  
Rolland R. Cook  
Jesse R. Burnett  
B. G. "Gene" Horney, Jr.  
Stacy A. Terry

NAYS: None

ABSTAIN: James D. "Jamie" Smith

### **SUPERVISORS' REPORTS**

1. National Day of Prayer – Chair Vaught mentioned that May 5<sup>th</sup> is the National Day of Prayer and that a county-wide ceremony is being planned in Wytheville, most likely at the Meeting Center. We are being asked to prepare a proclamation recognizing this day.

Mr. Bear will work with staff to draft a proclamation for the Board's review at their next meeting.

### **CLOSED MEETING**

Supervisor Terry made a motion, seconded by Supervisor Smith, to enter into Closed Meeting under Code of Virginia Section 2.2-3711.A.8 – Consultation with Legal Counsel (Discuss Lease Agreement) and Section 2.2-3711.A.1 – Discussion of Personnel (911 Dispatch).

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

Supervisor Cook made a motion, seconded by Supervisor Terry, to return to open meeting.

The vote on the motion was unanimous.

Upon returning to open meeting, Supervisor Terry made a motion, seconded by Supervisor Smith, to adopt the following Resolution certifying the business conducted in closed meeting as follows:

### **RESOLUTION CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES:	Brian W. Vaught	Jesse R. Burnett
	Rolland R. Cook	B. G. "Gene" Horney, Jr.
	Ryan M. Lawson	Stacy A. Terry
	James D. "Jamie" Smith	

NAYS: None

### **BUDGET WORK SESSION DISCUSSION**

The Board briefly discussed timing and availability for a budget work session.

Mr. Bear said they need to review/discuss Emergency Services (budget, structure, etc.). Budget changes were made last week but resulted in a decrease of only \$350k. Mr. Bear said that the County is currently over budget by about \$2.5M but that he and Mr. Hankins have some recommendations. The Board also needs to discuss the tax rate.

The Board agreed to meet on Monday, April 4<sup>th</sup> at 5:30 p.m.

### **RECESS**

The Board recessed until Monday, April 4, 2022 at 5:30 p.m. for a Budget Work Session.

**RECONVENE**

The Board reconvened on Monday, April 4, 2022 at 5:30 p.m. in the Emergency Operations Center conference room.

**MEMBERS PRESENT:**

Brian W. Vaught, Chair

Jesse R. Burnett

Ryan M. Lawson, Vice Chair

James D. "Jamie" Smith

B. G. "Gene" Horney, Jr.

Stacy A. Terry

**MEMBERS ABSENT:**

Rolland R. Cook

**STAFF PRESENT:**

Stephen D. Bear, County Administrator

Martha Collins, Administrative Assistant/Clerk

Matthew C. Hankins, Assistant County Administrator

Regina Williams, Finance Director

**BUDGET WORK SESSION:**

The Board and staff reviewed and discussed FY23 Revenue and Expenditure Budget in great detail. The group further discussed emergency services, capital projects, and a general discussion about reassessment and tax rates.

**CLOSED MEETING**

Supervisor Terry made a motion, seconded by Supervisor Horney, to enter into Closed Meeting under Code of Virginia Section 2.2-3711.A.3 – Acquisition or Disposition of Real Property.

The vote on the motion was unanimous.

Supervisor Smith made a motion, seconded by Supervisor Burnett, to return to open meeting.

The vote on the motion was unanimous.

Upon returning to open meeting, Supervisor Terry made a motion, seconded by Supervisor Smith, to adopt the following Resolution certifying the business conducted in closed meeting as follows:



**RESOLUTION  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The vote on the motion was unanimous.

**ADJOURNMENT**

With no other business to come before the Board, Chair Vaught adjourned the meeting at approximately 8:15 p.m.

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Brian W. Vaught, Chair