

**April 25, 2017**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, April 25, 2017. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair  
Joe F. Hale, Vice Chair  
Gary M. Houseman  
Charlie G. Lester

Steven T. Willis  
Coy L. McRoberts  
B. G. "Gene" Horney, Jr.

**STAFF PRESENT:**

Stephen D. Bear, County Administrator  
Scot S. Farthing, County Attorney  
Martha G. Collins, Administrative Assistant  
Bill Vaughan, County Engineer

**OTHERS PRESENT:**

Faye Barker  
Rick Boyd  
Trey Boyd  
Jason Dix  
Lori Guynn  
Jacob Huff  
Lee Johnson  
Matt Lamrouex  
Sebastian Lamrouex  
Ethan Martin  
Devon Meredith

Linda Meyer  
Harley Mitchell  
Trent O'Neil  
Cade Rouse  
Trae Shumate  
Ben Sowers  
Jacob Vanover  
Brian Vaught  
Ross Via  
Alan Wilder  
Josh Wynn

**CALL TO ORDER AND INVOCATION**

Chair Reeves determined that a quorum was present and called the meeting to order at 9 a.m. Jacob Vanover of the Rural Retreat Baptist Church provided the invocation and Chair Reeves led the Pledge of Allegiance.

**RESOLUTION 2017-02 – SEBASTIAN LAMROUEX**

The Board reviewed Resolution 2017-02 in honor of State wrestling champion Sebastian Lamrouex as follows:

**WYTHE COUNTY RESOLUTION 2017-02  
A RESOLUTION HONORING SEBASTIAN LAMROUEX  
OF THE GEORGE WYTHE HIGH SCHOOL WRESTLING TEAM**

**WHEREAS**, freshman Sebastian Lamrouex completed his 2016-2017 wrestling season with an overall record of 35-3; and,

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**WHEREAS**, Sebastian Lamrouex advanced to the 2016-2017 Virginia High School League Group 1A State Wrestling Championship; and,

**WHEREAS**, Sebastian Lamrouex defeated the competition capturing the 2016-2017 State Championship title in the 106 pound weight class; and,

**WHEREAS**, the Wythe County Board of Supervisors officially commend Sebastian Lamrouex for his outstanding dedication, athletic ability, and sportsmanship.

**NOW, THEREFORE, BE IT RESOLVED**, that the Wythe County Board of Supervisors present this resolution to Sebastian Lamrouex in recognition of his 2016-2017, 106 pound weight class individual State Championship title; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be incorporated into the official minutes of the Wythe County Board of Supervisors.

Supervisor Lester made a motion, seconded by Supervisor McRoberts to adopt Resolution 2017-02 in honor of State Wrestling Champion Sebastian Lamrouex as presented.

The motion passed unanimously.

**RESOLUTION 2017-01 – RURAL RETREAT HIGH SCHOOL WRESTLING TEAM**

The Board reviewed Resolution 2017-01 in honor of the Rural Retreat High School Wrestling Team as follows:

**WYTHE COUNTY RESOLUTION 2017-01  
A RESOLUTION HONORING THE  
RURAL RETREAT HIGH SCHOOL WRESTLING TEAM**

**WHEREAS**, the Rural Retreat High School Wrestling Team completed their 2016-2017 season with an overall team record of 13-3; and,

**WHEREAS**, the Rural Retreat High School Wrestling Team advanced to the Virginia High School League's Group 1A State Wrestling Championship; and,

**WHEREAS**, the Rural Retreat High School Wrestling Team surpassed the competition, earning 200.5 points and the designation as Virginia High School League 1A State wrestling champions; and,

**WHEREAS**, the Rural Retreat High School Wrestling Team's victory earned the team their fourth consecutive overall State Championship; and,

**WHEREAS**, Trey Boyd (120 pound weight class) bested the opposition capturing his fourth individual State Championship title; Josh Wynn (126 pound weight class) netted his third individual State Championship victory; Trent O'Neil (152 pound weight class), Ethan Martin (170 pound weight class), and Harley Mitchell (195 pound weight class) each earned their second State Championship win; and Devon Meredith (182 pound weight class), Cade Rouse (220 pound weight class), and Ben Sowers (285 pound weight class) each garnered their first individual State Championship title in their respective weight class; and,

**WHEREAS**, the Rural Retreat High School Wrestling Team completed an extraordinary season and displayed outstanding dedication, athletic ability, and sportsmanship; and,

**WHEREAS**, the Wythe County Board of Supervisors officially commend and congratulates the Rural Retreat High School Wrestling Team comprised of Trey Boyd, Jason Dix, Jacob Huff, Ethan Martin, Devon Meredith, Harley Mitchell, Trent O'Neil, Cade Rouse, Trae Shumate, Ben Sowers, Ross Via, Josh Wynn, and head coach Rick Boyd for their spectacular 2016-2017 season.

**NOW, THEREFORE, BE IT RESOLVED**, that the Wythe County Board of Supervisors present this Resolution to the Rural Retreat High School Wrestling Team in recognition and appreciation of their achievements and dedication; and,

**BE IT FURTHER RESOLVED**, that a copy of this resolution be incorporated into the official minutes of the Wythe County Board of Supervisors.

Supervisor Horney made a motion, seconded by Supervisor McRoberts to adopt Resolution 2017-01 in honor of the Rural Retreat High School wrestling team as presented.

The motion passed unanimously.

**CITIZENS' TIME**

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Speedwell Feedlot – Linda Meyer of 1118 Dry Road in Speedwell addressed the Board. Ms. Meyer requested an update on the Speedwell feedlot situation.

Mr. Bear noted that they had passed the information provided at the previous meeting to the proper State agencies, but have not yet received a response. He added that they would request an update on the status of the situation from the Virginia Department of Transportation and Virginia Department of Agriculture and Consumer Services.

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With no one else to address the Board, Chair Reeves closed Citizens' Time.

**MINUTES OF PREVIOUS MEETINGS**

The Board was presented with the April 11, 2017, and April 18, 2017, minutes for adoption.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to approve the April 11, 2017, and April 18, 2017, minutes as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale  
Charlie G. Lester Coy L. McRoberts  
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSTAIN: Timothy A. Reeves, Sr.

**PAYMENT OF COUNTY INVOICES**

Supervisor Willis made a motion to pay the invoices for approval on April 25, 2017, for the various departments of County government. The invoices were paid on General Warrants 30097953-30098035 as follows:

**EXPENDITURES BY DEPARTMENT  
BOARD OF SUPERVISORS  
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<b>CHECK NO.</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30097953	04/25/17	APPALACHIAN POWER	\$19,162.84
30097954	04/25/17	BLUE RIDGE AUTO PARTS INC.	\$225.44
30097955	04/25/17	BRENNTAG MID SOUTH INC.	\$1,759.75
30097956	04/25/17	BROWN EXTERMINATING CO.	\$40.00
30097957	04/25/17	BULLDOG FIELD EQUIPMENT LLC	\$2,285.27
30097958	04/25/17	BUSINESS INK	\$1,581.45
30097959	04/25/17	CALERO SOFTWARE LLC	\$247.00
30097960	04/25/17	CARROLL COUNTY PSA	\$15,962.00
30097961	04/25/17	CAVALIER SUPPLY CO.	\$519.50
30097962	04/25/17	CDW GOVERNMENT INC.	\$900.00
30097963	04/25/17	CENTURY LINK	\$49.88
30097964	04/25/17	CENTURY LINK	\$55.28
30097965	04/25/17	CENTURY LINK	\$247.69
30097966	04/25/17	CENTURY LINK	\$297.77
30097967	04/25/17	CENTURY LINK SPEC	\$20,281.57

30097968	04/25/17	CLARK GAS AND OIL CO.	\$940.55
30097969	04/25/17	COLLINS AUTO REPAIR INC.	\$16.00
30097970	04/25/17	DEPOT DESIGNS OF RURAL RETREAT	\$82.00
30097971	04/25/17	DEPARTMENT OF MUSEUMS HERITAGE	\$1,250.00
30097972	04/25/17	DUNAGAN, KEITH	\$280.58
30097973	04/25/17	ESP	\$1,453.45
30097974	04/25/17	F & R ELECTRIC INC.	\$6,130.00
30097975	04/25/17	FARTHING, SCOT S.	\$3,900.00
30097976	04/25/17	FERGUSON ENTERPRISES NO. 5	\$3,362.12
30097977	04/25/17	FOOD COUNTRY	\$6.99
30097978	04/25/17	FRIZZELL CONSTRUCTION CO. INC.	\$140,045.74
30097979	04/25/17	GALLS	\$51.45
30097980	04/25/17	GRANT, BRUCE M.	\$4,074.25
30097981	04/25/17	GUN SHOP	\$7,424.68
30097982	04/25/17	HALE, JOE	\$122.40
30097983	04/25/17	HARPO'S HARDWARE/BUILDING SUPPLY	\$92.96
30097984	04/25/17	HEDRICK'S AUTO REPAIR INC.	\$66.30
30097985	04/25/17	HORNEY, B GENE JR.	\$86.40
30097986	04/25/17	HOUSEMAN, GARY M.	\$39.20
30097987	04/25/17	JASON'S AUTO SERVICE	\$368.91
30097988	04/25/17	JOINT IDA OF WYTHE COUNTY	\$54,663.75
30097989	04/25/17	KC AUTOMOTIVE	\$41.75
30097990	04/25/17	KERIO TECHNOLOGIES INC.	\$1,620.00
30097991	04/25/17	LACKEY, MEGHAN K.	\$560.11
30097992	04/25/17	LITTLE B ENTERPRISES INC.	\$165,839.31
30097993	04/25/17	LOWES	\$3,399.35
30097994	04/25/17	LUMOS NETWORKS	\$31.25
30097995	04/25/17	MANSFIELD OIL CO.	\$6,028.65
30097996	04/25/17	MCI COMMUNICATIONS SERVICE	\$33.99
30097997	04/25/17	MCI COMMUNICATIONS SERVICE	\$77.92
30097998	04/25/17	MCI COMMUNICATIONS SERVICE	\$467.20
30097999	04/25/17	MCRBERTS, COY L.	\$115.20
30098000	04/25/17	MEREDITH'S GARAGE	\$382.60
30098001	04/25/17	MILO C COCKERHAM INC.	\$119.30
30098002	04/25/17	MOUNT ROGERS CSB	\$35,250.00
30098003	04/25/17	NATIONAL POOLS	\$1,710.38
30098004	04/25/17	NEW RIVER RESOURCE AUTHORITY	\$593.64
30098005	04/25/17	NEW RIVER VALLEY JUVENILE DETENTION	\$19,305.00
30098006	04/25/17	NEW RIVER VALLEY REGIONAL JAIL	\$95,957.70
30098007	04/25/17	OFFICE OF THE CHIEF MEDICAL EXAMINER	\$40.00
30098008	04/25/17	PAPER CLIP	\$186.97
30098009	04/25/17	PEED AND BORTZ LLC	\$9,500.00
30098010	04/25/17	R & C TOWING AND REPAIR CO.	\$16.00
30098011	04/25/17	R & R ENTERPRISES INC.	\$12,763.00

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30098012	04/25/17	REEVES, TIMOTHY A. SR.	\$163.20
30098013	04/25/17	SALEM STONE	\$398.12
30098014	04/25/17	SHENTEL	\$73.37
30098015	04/25/17	STEVE'S AUTO SALES AND REPAIR	\$38.59
30098016	04/25/17	TESLA ELECTRIC SERVICE	\$477.11
30098017	04/25/17	TESSCO INC.	\$6,931.35
30098018	04/25/17	TOWN OF RURAL RETREAT	\$166.74
30098019	04/25/17	TOWN OF WYTHEVILLE	\$26.50
30098020	04/25/17	TOWN OF WYTHEVILLE	\$250.00
30098021	04/25/17	TOWN OF WYTHEVILLE	\$32,072.00
30098022	04/25/17	TRANSUNION RISK AND ALTERNATIVE	\$45.00
30098023	04/25/17	TRI COUNTY GLASS INC.	\$45.00
30098024	04/25/17	TYLER TECHNOLOGIES INC.	\$2,864.30
30098025	04/25/17	US CELLULAR	\$511.79
30098026	04/25/17	US CELLULAR	\$636.84
30098027	04/25/17	VERIZON	\$13.59
30098028	04/25/17	VIRGINIA TECH	\$11,151.26
30098029	04/25/17	VUPS	\$84.00
30098030	04/25/17	WYTHE COUNTY HEALTH DEPT.	\$86,250.00
30098031	04/25/17	WYTHE TIRE AND MUFFLER	\$803.02
30098032	04/25/17	WYTHEVILLE OFFICE SUPPLY	\$212.89
30098033	04/25/17	WYTHEVILLE WYTHE BLAND CHAMBER	\$250.00
30098034	04/25/17	XEROX	\$145.80
30098035	04/25/17	YA HILL AUTO PARTS	\$4.29
<b>TOTAL EXPENDITURES APPROVED 04/25/17</b>			<b>\$785,727.25</b>

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

### **TREASURER'S REPORT**

Treasurer Lori Guynn appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account is currently at \$56,865,588 with \$39,321,027 in the General Fund account.

2. Accounting Software – Ms. Guynn advised that the Treasurer’s Office began use of the Tyler Technologies tax system on April 5. She explained that they have struggled with the transition and requested additional training with the Tyler representatives. Ms. Guynn noted that assisting customers has taken considerably more time than previously as they try to work their way through the new system. She added that they have encountered several issues that they have been unable to resolve.

Supervisor Houseman questioned if the system is unusually hard to navigate or if the transition is the issue.

Ms. Guynn stated that with the new system they have to navigate through several screens to locate the desired information, which can be very time consuming and challenging. She noted that with the training that they have received they do not feel confident in their ability to wait on customers adequately when October tax season arrives. Ms. Guynn advised that she believes that more in depth training would help alleviate some of the struggles that they are experiencing. She added that there are some advantages to the new system, but the multiple steps present difficulties.

Chair Reeves requested that Mr. Bear schedule additional training.

Mr. Bear noted that Finance Director Grant is already in the process of scheduling the needed training. He advised that Ms. Barker had also expressed similar concerns and requested additional training.

### **COMMISSIONER OF THE REVENUE’S REPORT**

Commissioner of the Revenue Faye Barker appeared before the Board and reported the following:

1. Staff – Ms. Barker thanked the Board for Ms. Shelton’s pay increase.
2. Accounting Software – Ms. Barker expressed her displeasure with the new accounting software system. She explained that they currently have to navigate through several screens to locate the needed information, calculate, and enter data. Ms. Barker noted that the multiple steps have increased the time needed to complete simple tasks exponentially.

### **WATER COMMITTEE REPORT**

1. Barren Springs Division IIC Change Order No. 3 – Supervisor Horney made a motion, as recommended by the Water Committee to approve Barren Springs Division IIC Change Order No. 3.

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The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

2. Enterprise Zone Wastewater Rates – Supervisor Horney made a motion, as recommended by the Water Committee to approve a 5% increase to the current Enterprise Zone wastewater rate.

Following discussion, Supervisor Houseman made an amended motion, seconded by Supervisor Horney to implement a 5% increase to the Enterprise Zone wastewater rate, effective with the July billing.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

3. Raper Ridge Water Tank – Supervisor Horney made a motion, as recommended by the Water Committee to accept the architectural and engineering proposal from Peed and Bortz LLC for the Raper Ridge water tank project.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

4. 2047 Fort Chiswell Road – Supervisor Horney made a motion, as recommended by the Water Committee to allow Don and Evelyn Scott of 2047 Fort Chiswell Road to sign up for connection to the water system at the discounted rate of \$350.



Mr. Bear noted that the Scotts, who have owned the property since 2003, were not notified of the connection deadline due to a mapping error.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**BUDGET COMMITTEE REPORT**

1. Community Development Block Grant – Supervisor Willis made a motion, as recommended by the Budget Committee to approve establishment of a certificate of deposit in the amount of \$359,695 as surety for the Department of Housing and Community Development Block Grant.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

2. Smyth Wythe Airport Settlement – Supervisor Willis made a motion, as recommended by the Budget Committee to amend and appropriate \$222 for costs associated with the airport settlement.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.

NAYS: Joe F. Hale

3. Byrne Justice Assistance Grant – Supervisor Willis made a motion, as recommended by the Budget Committee to accept the Byrne Justice Assistance grant and to amend and appropriate \$1,618.

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The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

4. Live Scan – Supervisor Willis made a motion, as recommended by the Budget Committee to transfer \$2,317 to 3102-443040 for payment of Live Scan expenses and to amend and appropriate the same.

Mr. Bear noted that the funds would be transferred from the jail processing inmate booking fees collected.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

### **COUNTY ADMINISTRATOR'S REPORT**

County Administrator Stephen Bear appeared before the Board and reported the following:

1. Robinson Farmer Cox Associates – Mr. Bear reviewed with the Board a letter from Corbin Stone, Robinson Farmer Cox Associates Certified Public Accountant, outlining proposed services to be provided in completion of the Fiscal Year 17 audit.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to accept the letter of engagement from Robinson Farmer Cox Associates for completion of the Fiscal Year 17 audit and to authorize signature of the agreement document.

Supervisor Hale questioned how much more it would cost to request a more in depth audit.

Mr. Bear advised that the audit performed is very thorough and includes a comprehensive investigation to verify that all internal controls and procedures are followed.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

2. District Three Governmental Cooperative – Mr. Bear reviewed with the Board a letter from David Richardson, District Three Governmental Cooperative Transportation Director, offering surplus buses for sale to its member jurisdictions.
3. Wytheville Community College Board – Mr. Bear reviewed with the Board a letter and supporting information from Dean Sprinkle, Wytheville Community College President, requesting reappointment and/or appointment of two members to the Wytheville Community College Board. Mr. Bear noted that both previous appointees, Walter Barton and Phyl Snapp, are eligible and willing to serve an additional term.

Supervisor Houseman made a motion, seconded by Supervisor Willis to reappoint Walter Barton and Phyl Snapp to the Wytheville Community College Board for an additional four-year term.

The motion passed unanimously.

4. Wythe County Sheriff's Office Shipping Containers – Mr. Bear reviewed with the Board a letter from Major Anthony Cline of the Wythe County Sheriff's Office providing notice of the acquisition of two shipping containers through the Department of Defense Federal Government 1033 Program. He noted that one of the containers would be modified for use as a radio communications building at the Hamilton's Knob radio tower site.
5. Veterans' Event – Mr. Bear reviewed with the Board a letter from Sheriff Keith Dunagan inviting Board members to attend the veterans event to be held at the Fourth Street Recreation Center on April 28 at 9:30 a.m.

## **SUPERVISORS' REPORTS**

1. Sheep Claim – Supervisor McRoberts requested an update on the sheep claim.

Mr. Bear advised that he has spoken with the individual and informed him that he would need to demonstrate that he has exhausted all efforts through the court system to obtain the judgement awarded before the County could provide

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assistance. He noted that the individual has not to date provided this information.

**CONSENT CALENDAR**

Supervisor Horney made a motion to approve the consent calendar for April 25, 2017, as follows:

**1. PAYROLL – March 2017:**

Water Department	\$ 20,605.15
Wythe County Wastewater Fund	18,441.64
Police Activity Fund	64,432.79
Courthouse Security Fund	14,986.53
General County Fund	<u>501,151.26</u>
<b>TOTAL</b>	<b>\$619,617.37</b>

**Check Numbers:** 30095249-30095272

**Voucher Numbers:** V705000-V705164; V706000-V706166

**2. STATUS REPORTS:**

- A. Animal Control – Arlan Dunford
- B. Building Inspection – Tim Spraker
- C. Emergency Services – Jason Busick
- D. Engineering – Bill Vaughan
- E. Finance – Bruce Grant
- F. Parks and Recreation – Kevin Williams
- G. Water and Wastewater – Don Crisp

**3. PERSONNEL:**

- A. Kirby, Edwin – Salary Increase, Full-time Deputy, Annual Salary \$34,555, Effective March 1, 2017

**4. BUDGET AMENDMENTS:**

- A. \$152.54 (43048-461250) – Auto Claim March 3, 2017, 2014 Ford F250

Supervisor McRoberts seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman                      Coy L. McRoberts  
          Charlie G. Lester                     B. G. "Gene" Horney, Jr.  
          Steven T. Willis                      Timothy A. Reeves, Sr.  
          Joe F. Hale

NAYS: None

**COMMUNITY DEVELOPMENT BLOCK GRANT – NON-DISCRIMINATION POLICY**

The Board reviewed and discussed Non-Discrimination Policy Certification in accordance with Community Development Block Grant guidelines as follows:

The Wythe County Board of Supervisors or any employee thereof will not discriminate against an employee or applicant for employment because of race, age, color, religion, sex, national origin, disability, or status as a protected veteran. Administrative and personnel officials will take affirmative action to ensure that this policy shall include, but not be limited to the following: employment, upgrading, demotion, transfer, rates of pay or other forms of compensation, and selection for training.

Supervisor Houseman made a motion, seconded by Supervisor Horney to adopt the Wythe County Non-Discrimination Policy as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**COMMUNITY DEVELOPMENT BLOCK GRANT – FAIR HOUSING CERTIFICATION**

The Board reviewed and discussed Community Development Block Grant Fair Housing Certification in compliance with Title VIII of the Civil Rights Act of 1968 as follows:

**FAIR HOUSING CERTIFICATION COMPLIANCE  
WITH TITLE VIII OF THE CIVIL RIGHTS ACT OF 1968**

**WHEREAS**, the Wythe County Board of Supervisors has been offered and intends to accept federal funds authorized under the Housing and Community Development Act of 1974, as amended, and

**WHEREAS**, recipients of funding under the Act are required to take action to affirmatively further fair housing;

**THEREFORE**, the Wythe County Board of Supervisors agrees to take at least one action to affirmatively further fair housing each grant year, during the life of its project funded with Community Development Block Grant funds. The action taken will be selected from a list provided by the Virginia Department of Housing and Community Development.

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Supervisor Willis made a motion, seconded by Supervisor Lester to adopt the Fair Housing Certification as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**COMMUNITY DEVELOPMENT BLOCK GRANT – RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN CERTIFICATION**

The Board reviewed and discussed the Community Development Block Grant Residential Anti-Displacement and Relocation Assistance Plan Certification as follows:

**RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN CERTIFICATION**

The Wythe County Board of Supervisors will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate income dwelling units as a direct result of activities assisted with funds provided under the *Housing and Community Development Act of 1974*, as amended. All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion.

Before obligating or expending funds that will directly result in such demolition or conversion, the Wythe County Board of Supervisors will make public and advise the State that it is undertaking such an activity and will submit to the State in writing information that identifies:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;

5. The source of funding and a time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least ten years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of low and moderate income households in the jurisdiction.

The Wythe County Board of Supervisors will provide relocation assistance to each low/moderate income household displaced by the demolition of housing or by the direct result of assisted activities. Such assistance shall be that provided under Section 104 (d) of the *Housing and Community Development Act of 1974*, as amended, or the *Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970*, as amended.

The Wythe County Fiscal Year 2017 project includes the following activities:

Construct a sanitary sewer collection system, consisting of 1,675 linear feet of 8-inch polyvinyl chloride (PVC) sanitary sewer, 1,350 linear feet of ductile iron pipe (DIP) sanitary sewer, 12 manholes, telecommunication cable relocation, and erosion and sediment control measures.

The activities as planned will not cause any displacement from or conversion of occupiable structures. As planned, the project calls for the use of existing right-of-way or easements to be purchased or the acquisition of tracts of land that do not contain housing. The Wythe County Board of Supervisors will work with the grant management staff, engineers, project area residents, and the Department of Housing and Community Development to ensure that any changes in project activities do not cause any displacement from or conversion of occupiable structures.

In all cases, an occupiable structure will be defined as a dwelling that meets local building codes or a dwelling that can be rehabilitated to meet code for \$25,000 or less.

Supervisor Lester made a motion, seconded by Supervisor McRoberts to adopt the Residential Anti-Displacement and Relocation Assistance Plan certification as presented.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

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NAYS: None

**CLOSED MEETING – CONSULTATION WITH LEGAL COUNSEL**

Supervisor Willis made a motion, seconded by Supervisor Horney to enter into Closed Meeting under Section 2.2-3711-A.7 (Consultation with Legal Counsel – Consent Order Notice of Violation) of the Code of Virginia.

The motion passed unanimously.

Supervisor Hale made a motion, seconded by Supervisor McRoberts to return to open meeting.

The motion passed unanimously.

Upon returning to open meeting, Supervisor Hale made a motion, seconded by Supervisor Lester to adopt the following Resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Wythe County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. “Gene” Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None



*Jeff Russell entered the meeting.*

**VIRGINIA DEPARTMENT OF TRANSPORTATION – RESOLUTION 2017-03**

The Board reviewed and discussed Resolution 2017-03, Resolution for Project Adjustments, Virginia Department of Transportation (VDOT) Project 0619-098-270 C501 (UPC 51454), Saint Peters Road as follows:

**RESOLUTION 2017-03  
RESOLUTION FOR PROJECT ADJUSTMENTS  
VDOT Project 0619-098-270 C501 (UPC 51454)**

**WHEREAS**, the Virginia Department of Transportation has constructed Route 619, Saint Peters Road, on a new alignment under Project 0619-098-270, C501 (UPC 51454), and

**WHEREAS**, the project sketch and VDOT Form(s) AM4.3, attached and incorporated herein as a part of this resolution, define adjustments required in the secondary system of State highways as a result of that construction, and

**WHEREAS**, the new road serves the same citizens as served by those portions of the old road identified in the project sketch to be abandoned, which portions no longer serve a public need, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Wythe County Board of Supervisors hereby request the Virginia Department of Transportation to abandon segment(s) B-E, F-H, and J-K from the secondary system of State highways, pursuant to §33.2-912 of the Code of Virginia, and

**BE IT FURTHER RESOLVED**, that the Wythe County Board of Supervisors request the Virginia Department of Transportation to add segment B-C, C-D, C-F, D-E, D-H, and J-K to the secondary system of State highways, pursuant to §33.2-705 of the Code of Virginia, for which sections this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fill, and drainage, and

**BE IT FURTHER RESOLVED**, that the Wythe County Board of Supervisors request that segment F-G and H-I be accordingly renumbered as part of the secondary system of State highways, and

**BE IT FINALLY RESOLVED** that the Wythe County Board of Supervisors order that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Jeff Russell, Virginia Department of Transportation Residency Administrator, addressed the Board. Mr. Russell explained that a Board of Supervisors' resolution is required anytime VDOT completes a construction project that changes alignment of a secondary

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road. He noted that the proposed resolution would allow for the replacement of the abandoned alignment with the new alignment and adjust the mileage to reflect that of the completed project.

Following discussion, Supervisor Hale made a motion, seconded by Supervisor Lester to adopt Resolution 2017-03, Resolution for Project Adjustments, Virginia Department of Transportation (VDOT) Project 0619-098-270 C501 (UPC 51454), Saint Peters Road.

The roll call vote on the motion was as follows:

AYES:            Gary M. Houseman            Coy L. McRoberts  
                     Charlie G. Lester                B. G. "Gene" Horney, Jr.  
                     Steven T. Willis                Timothy A. Reeves, Sr.  
                     Joe F. Hale

NAYS:            None

**VIRGINIA DEPARTMENT OF TRANSPORTATION – HIGHWAY MATTERS**

1.    Flooding – Mr. Russell noted that he does not believe that there was any major damage to area roads due to the recent flooding. He added that they are continuing to make minor repairs.
  
2.    Route 684 – Mr. Russell requested that the section of Route 684 from Route 21 that crosses Route 619 and then dead ends be renumbered as Route 816. He reported that in 1957 an abandonment created a gap in Route 694 in which the section of Route 684 from Route 21 to the dead end north of Route 619 was separated from the rest of Route 684 by .9 of a mile. Mr. Russell advised that the renumbering of Old Bank Road would help eliminate the confusion caused by the separation. He noted that this was addressed as part of the Route 619 project adjustment and included in the resolution presented.
  
3.    Secondary Road Six-Year Plan – Mr. Russell reviewed with the Board the draft Secondary Road Six-Year Plan allocation and budget for fiscal years 2018 through 2023. He explained that the overall total allocation through the six years of the plan is \$3,399,737, which is a decrease of \$39,000 from the previous year. Mr. Russell noted that every project that was on the Six-Year Plan in the previous year is still fully funded. He stated that funds remain for additional projects in the amount of \$1,034,000, which equates to hard surfacing approximately five miles of unpaved roads. Mr. Russell requested the Board's assistance in determining projects for addition to the Plan.

Supervisor Houseman questioned if Major Grahams Road would be paved as a high volume road.

Mr. Russell explained that Mr. Bear did submit an application for the pavement of Major Grahams Road through the High Volume Un-paved Road Program. He noted that they have not yet received notification if the road would be approved for the funding. Mr. Russell advised that if Major Grahams Road is paved through the High Volume Un-paved Road Program, those funds allocated to its improvement in the Six-Year Plan would be available for pavement of another project.

Mr. Russell requested that Board members submit any potential roads for inclusion on the Six-Year Plan to Mr. Bear. He explained that they would investigate any proposed projects to determine if they are rural rustic eligible and prepare an estimate for the work.

4. Orion Lane – Supervisor Hale inquired who owns Orion Lane.

Mr. Bear advised that Orion Lane is a 50-foot public right-of-way to the previous subdivision and is not in the State system of roads. He noted that the road from Route 94 to the first road turning to the right was constructed to VDOT standards. Mr. Bear explained that the owners were to work on the upper portion to allow the road to be turned over to the State, which did not occur.

Supervisor Hale noted that the road would need to be resurfaced.

Mr. Russell explained that they could visit the road to determine if it could be added to the State system.

5. Walton Furnace Road – Supervisor McRoberts reported that a citizen who resides in the first house on the right on the gravel portion of Walton Furnace Road had contacted him requesting pavement of the road due to the excessive dust.

Mr. Russell noted that they are not allowed by law to expend maintenance funds to improve roads. He recommended that they request improvement of the road through the Secondary Road Six-Year Plan.

6. Millers Creek Bridge – Supervisor Hale requested an update on the Millers Creek Bridge project. He questioned if the pipe work would fall under maintenance or new construction.

Mr. Russell reported that the project is proceeding and is on schedule to be completed. He noted that replacement of the pipes is part of a contract obtained through their bridge division.

Supervisor Hale offered to assist with right-of-way access if needed.

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7. Walton Furnace Road – Mr. Bear asked if Supervisor McRoberts would like to add Walton Furnace Road to the Six-Year Plan. He noted that they could consider addition of the portion where the homes are located to the Plan.

Supervisor Hale requested that VDOT investigate addition of the road to both the first house and to the pumpkin packing facility.

Mr. Russell noted that in reviewing the public hearing comments from the previous year, probably nine out of the ten roads discussed are on the Six-Year Plan.

8. Route 11 – Supervisor Houseman explained that he had been contacted by several individuals requesting speed limit signs on the straight stretch of Route 11 going towards Rural Retreat. He noted that placement of the signs would help reinforce the speed limit.

Mr. Russell noted that he could recommend the signs to traffic and engineering.

9. Saint Peters Road – Mr. Bear requested that VDOT investigate the liquid contained within the stormwater management pond on the Speedwell side of Saint Peters Road.

Mr. Russell reported that he has contacted their district drainage specialist pertaining to the run off entering the sediment basins. He explained that they are not an enforcement authority and have contacted the Department of Agriculture and Department of Environmental Quality who are enforcement authorities to investigate the matter. Mr. Russell noted that that is basically all that VDOT can do to help resolve the issue.

Ms. Meyer advised that this is a public health hazard and is causing the residents concern, especially with the rising temperatures.

Mr. Russell explained that by design a sediment basin retains water to keep it from flooding downstream. He noted that if they receive a large amount of water it is retained in the sediment basin, the siltation filtrates through the water, and then the water runs out. Mr. Russell added that it is a sediment trap.

Ms. Meyer noted that the sediment that is being trapped is 99% effluent from the feedlot.

Mr. Russell agreed that it could be and noted that that is why VDOT and the other citizens have contacted the Department of Environmental Quality and Department of Agriculture who are the regulating authorities that can work to resolve the run off issue.

Ms. Meyer requested that they reiterate the issue to the Department of Environmental Quality.

Mr. Russell stated that they would re-contact the Department of Environmental Quality and Department of Agriculture.

Supervisor Horney advised that the feedlot owner was directed to remove pipes that were placed on the hill. He explained that the pipes were briefly removed, but have been reinstalled.

Mr. Russell explained that the pipes were installed to convey the water runoff from the top of the slope to the bottom until the vegetation was in place. He noted that removal of the pipes would not prevent sedimentation as the water would then just go over the slope.

Supervisor Horney noted that if the pipes were removed some of the sediment may remain in the grass and not continue down the hill.

Mr. Russell stated that he would convey Supervisor Horney's concerns to the Department of Environmental Quality and Department of Agriculture.

10. Shady River Drive – Supervisor McRoberts reported that the drainpipes under Shady River Drive have washed out.

### **RECESS**

The Board recessed for a short break at 11:09 a.m.

### **RECONVENE**

The Board reconvened at 11:18 a.m.

### **BUDGET WORK SESSION**

The Board reviewed and discussed proposed Fiscal Year 18 revenue and expenditure budgets, as well as anticipated tax rates for calendar year 2018.

Mr. Bear proposed that the Board advertise a \$.03 real estate tax increase, raising the rate from \$.49 to \$.52, and \$.10 personal property tax increase, increasing the rate from \$2.27 to \$2.37. He advised that tax rates proposed are for advertisement purposes only and can be reduced in the final approved budget, but cannot later be increased above what is advertised. Mr. Bear noted that the tax rates proposed are necessary to proceed with the school capital program as recommended. He added that if the Board of Supervisors and School Board are not able to reach a consensus on the school capital improvement program, and the proposed funding is removed from the budget, then with a few adjustments the Fiscal Year 18 budget could be managed at the current tax rates.

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Following discussion, Supervisor Houseman made a motion, seconded by Supervisor McRoberts to advertise a \$.03 real estate tax increase, \$.10 personal property tax increase, and the expenditure and revenue budgets as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman  
Coy L. McRoberts  
B. G. "Gene" Horney, Jr.  
Timothy A. Reeves, Sr.

NAYS: Charlie G. Lester  
Steven T. Willis  
Joe F. Hale

Supervisor Hale requested that the Public Information Officer prepare a press release explaining the purpose of the proposed tax increases and that the advertised rate can be decreased.

Chair Reeves asked that they also request that citizens provide comments and feedback on the proposed tax rates.

The Board agreed to schedule a work session for discussion of the VDOT Secondary Road Six-Year Plan for May 9 at 5 p.m.

**ADJOURNMENT**

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 12:21 p.m.

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Timothy A. Reeves, Sr., Chair