

November 15, 2017

The Wythe County Board of Supervisors held its regularly scheduled meeting at 6 p.m., Wednesday, November 15, 2017. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair (via telephone)	Steven T. Willis
Joe F. Hale, Vice Chair	Coy L. McRoberts
Gary M. Houseman	B. G. "Gene" Horney, Jr.
Charlie G. Lester	

STAFF PRESENT:

Stephen D. Bear, County Administrator
Scot Farthing, County Attorney
Martha G. Collins, Administrative Assistant/Clerk

CALL TO ORDER

Vice Chair Hale determined that a quorum was present and called the meeting to order at 6 p.m.

Vice Chair Hale read the following statement: "In accordance with our Electronic Meetings Policy, Mr. Tim Reeves contacted the Vice Chair and County Administrator yesterday to notify us that he would be unable to attend tonight's meeting because of personal health issues (recovering at home from surgery) that would not allow Mr. Reeves to attend the meeting this evening. Mr. Reeves is participating from his home this evening by telephone. There is a quorum present in our normal meeting room this evening and we will make arrangements for Mr. Reeves to participate remotely through the use of a speaker phone, which can be heard by all persons in our normal meeting room. Participation is automatic unless any member wishes to disapprove."

With no one disapproving of Chair Reeves' participation via telephone, Vice Chair Hale proceeded with the agenda.

CLOSED MEETING – CONSULTATION WITH LEGAL COUNSEL OR BRIEFING BY STAFF

Supervisor Willis made a motion, seconded by Supervisor Houseman to enter into Closed Meeting under Section 2.2-3711-A.7 (Consultation with Legal Counsel or Briefing by Staff – Lamberson Matter) of the Code of Virginia.

The motion passed unanimously.

Upon returning to open meeting, Supervisor Willis made a motion, seconded by Supervisor Lester to adopt the following Resolution certifying the business conducted in closed meeting as follows:

November 15, 2017

**RESOLUTION
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

NOW, THEREFORE, BE IT RESOLVED that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

RECESS

The Board recessed for a short break at 6:42 p.m.

RECONVENE

The Board reconvened at 7 p.m.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair (via telephone)	Steven T. Willis
Joe F. Hale, Vice Chair	Coy L. McRoberts
Gary M. Houseman	B. G. "Gene" Horney, Jr.
Charlie G. Lester	

STAFF PRESENT:

Stephen D. Bear, County Administrator
Scot Farthing, County Attorney
Martha G. Collins, Administrative Assistant/Clerk
Bill Vaughan, County Engineer

OTHERS PRESENT:

Darry Campbell
Barry Dickens
Lori Guynn
Linda Meyer
Dave Morris

Jeremiah Musser
Jason Terry
Dan Tolley
Brian Vaught
One Other Citizen

INVOCATION AND PLEDGE OF ALLEGIANCE

Darry Campbell of the Wytheville Seventh Day Adventist Church provided the invocation and Vice Chair Hale led the Pledge of Allegiance.

PUBLIC HEARING – ORDINANCE DISCONTINUING AND VACATING PUBLIC RIGHT-OF-WAYS CROSSING THE PROPERTY OF BARRY AND SHERRI DICKENS

Vice Chair Hale announced that notice is hereby given that the Board of Supervisors of Wythe County, Virginia, in compliance with Section 15.2-2006 of the Code of Virginia and amendments thereto, will hold a public hearing to receive comments related to the adoption of an Ordinance discontinuing and vacating public right-of-ways crossing the property of Barry Dickens and Sherri Dickens located in the Community of Max Meadows, Fort Chiswell Magisterial District, Wythe County, Virginia. The public hearing, which may be continued or adjourned, and at which persons may appear and present their views on the matter, will be held at 7:05 p.m., or as soon thereafter as the matter may be heard on November 15, 2017, before the Board in the Boardroom of the County Administration Building, 340 South Sixth Street Wytheville, Virginia.

Vice Chair Hale opened the public hearing and inquired if anyone present wished to address the Board.

Mr. Bear reported that Barry and Sherri Dickens have proposed the vacation of the public right-of-way located on Tenth Street between Virginia Avenue and Cleveland Avenue, Denniston Avenue from Brock Avenue to Cleveland Avenue, Virginia Avenue to Lot 4, Section 51 to Lot 2, Section 42 in Plat Book 1, Page 20, Plan C, in the community of Max Meadows, Fort Chiswell Magisterial District, Wythe County, Virginia; and Eight Street in Plat Book 1, Page 19, Plan B, Section 32 in the Community of Max Meadows, Fort Chiswell Magisterial District, Wythe County, Virginia. He explained that the letter of request for vacation of the Eight Street right-of-ways does not include all of the necessary adjoining owner signatures. Mr. Bear noted that Mr. Dickens is working with Planning Commission staff to obtain the necessary signed documents to allow the Eight Street right-of-way vacation to proceed.

Barry Dickens addressed the Board and stated the following:

"I want to thank you all for taking the time to consider the action that we are wanting to take on the property, a section of the property, I have been a resident of for approximately 22 years. Prior to that, my grandparents owned the property. It is a five

November 15, 2017

acre section. Recently due to the passing of a neighbor, it was made available, the adjacent property, another approximate 12 acres there. That put me on both sides of the Denniston section that is going from Brock to Cleveland Avenue. It is just my goal to try to make all of my property into one area. Makes it easier on my children when they have to deal with it later on in life. Also, I would like to remark on that Eight Street section. When I first came up to talk to Mr. Bear about what needed to happen there, I didn't get the full map of who owned what. That is the reasoning behind the fact that a couple of the ladies didn't get to sign. Actually going through the survey process, that is when the gentleman who was doing the survey made the recommendation that we go ahead and try and close that one as well. I got a phone call at 3:30 today from a gentleman that is related to those two ladies and one of them has had a stroke so that may really push things aside on that Eight Street. I don't really know what is going to be the status on that. That is really all I have to say. I again appreciate you considering it."

Mr. Bear advised that Mr. Dickens plans to combine the multiple individual lots into one large tract of land. He noted that the proposed vacation would not impact any current easements nor is there any future need for easements within the right-of-way.

With no one else to address the Board, Vice Chair Hale closed the public hearing.

Mr. Bear recommended that the Board delay action at this time to allow Mr. Dickens the opportunity to obtain the additional signatures. He noted that if the individuals do not wish to sign, then the ordinance and plat would be revised to reflect the removal of Eight Street.

The Board agreed.

CITIZENS' TIME

Vice Chair Hale welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

Vice Chair Hale recognized the attendance of Supervisor Elect Brian Vaught.

With no one to address the Board, Vice Chair Hale closed Citizens' Time.

MINUTES OF PREVIOUS MEETING

The Board was presented with the October 24, 2017, minutes for adoption.

Supervisor Horney made a motion, seconded by Supervisor Lester to approve the October 24, 2017, minutes as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
 Charlie G. Lester B. G. "Gene" Horney, Jr.
 Steven T. Willis Timothy A. Reeves, Sr.
 Joe F. Hale

NAYS: None

PAYMENT OF COUNTY INVOICES

Supervisor Willis made a motion to pay the invoices for approval on November 15, 2017, for the various departments of County government. The invoices were paid on General Warrants 30099336-30099348 and 30099353-30099452 as follows:

**EXPENDITURES BY DEPARTMENT
 BOARD OF SUPERVISORS
 November 15, 2017**

CHECK NO.	ISSUE DATE	VENDOR	TOTAL
30099336	11/01/17	APPALACHIAN POWER	\$1,674.07
30099337	11/01/17	BUSINESS CARD	\$3,166.50
30099338	11/01/17	CENTURY LINK	\$44.64
30099339	11/01/17	CENTURY LINK	\$52.76
30099340	11/01/17	CENTURY LINK	\$70.58
30099341	11/01/17	CENTURY LINK	\$76.88
30099342	11/01/17	CENTURY LINK	\$105.30
30099343	11/01/17	CENTURY LINK	\$114.46
30099344	11/01/17	CENTURY LINK	\$146.19
30099345	11/01/17	CENTURY LINK	\$323.55
30099346	11/01/17	CENTURY LINK	\$502.94
30099347	11/01/17	CENTURY LINK	\$4,990.51
30099348	11/01/17	VERIZON WIRELESS	\$76.08
TOTAL CHECKS 11/01/17			\$11,344.46

CHECK NO.	ISSUE DATE	VENDOR	TOTAL
30099353	11/15/17	103 TOWING AND RECOVERY LLC	\$120.00
30099354	11/15/17	APPALACHIAN POWER	\$18,393.05
30099355	11/15/17	BLUE RIDGE AUTO PARTS INC	\$57.47
30099356	11/15/17	BOXLEY	\$7,220.00
30099357	11/15/17	BROWN EXTERMINATING CO.	\$40.00
30099358	11/15/17	CAR CARE CENTER LLC	\$737.86
30099359	11/15/17	CAVALIER SUPPLY CO.	\$1,115.65
30099360	11/15/17	CENTRAL BUILDERS INC.	\$70,067.00

November 15, 2017

30099361	11/15/17	CENTURY LINK	\$227.99
30099362	11/15/17	CENTURY LINK	\$3,884.05
30099363	11/15/17	CITIZENS TELEPHONE COOP	\$720.00
30099364	11/15/17	COLLINS AUTO REPAIR INC.	\$16.00
30099365	11/15/17	COMMUNITY ANIMAL CLINIC INC.	\$215.10
30099366	11/15/17	COUNTY OF WYTHE	\$412.27
30099367	11/15/17	CROCKETT, WALTER S.	\$30.00
30099368	11/15/17	DATAWATCH CORP.	\$419.82
30099369	11/15/17	DAVIS, EMILY CASSELL	\$30.00
30099370	11/15/17	DEPOT DESIGNS OF RURAL RETREAT	\$72.00
30099371	11/15/17	DEPARTMENT OF MOTOR VEHICLES	\$100.00
30099372	11/15/17	DLB INC.	\$18,024.91
30099373	11/15/17	DUNAGAN, KEITH	\$920.66
30099374	11/15/17	ELECTION SYSTEMS AND SOFTWARE INC.	\$2,470.16
30099375	11/15/17	EMS INC.	\$2,591.00
30099376	11/15/17	FARTHING, SCOT S.	\$4,055.00
30099377	11/15/17	FERGUSON ENTERPRISES NO. 5	\$1,559.62
30099378	11/15/17	FRIZZELL CONSTRUCTION CO. INC.	\$56,393.25
30099379	11/15/17	GALLS	\$216.76
30099380	11/15/17	GRANT, BRUCE	\$4,074.25
30099381	11/15/17	HALE, JOE	\$108.80
30099382	11/15/17	HORNEY, B GENE JR.	\$86.40
30099383	11/15/17	HORNEY, HAYDEN H.	\$322.02
30099384	11/15/17	HOUSEMAN, GARY M.	\$33.60
30099385	11/15/17	HUFF FORD	\$431.48
30099386	11/15/17	HUGHES, LINDA	\$30.00
30099387	11/15/17	INFORMING DESIGN INC.	\$2,050.00
30099388	11/15/17	JASON'S AUTO SERVICE	\$85.00
30099389	11/15/17	JOINT INDUSTRIAL DEV. AUTHORITY	\$59,346.25
30099390	11/15/17	JOINT PUBLIC SERVICE AUTHORITY	\$41,471.04
30099391	11/15/17	KC AUTOMOTIVE	\$41.95
30099392	11/15/17	KEITH, LARRY WAYNE	\$30.00
30099393	11/15/17	KING'S TIRE SERVICE INC.	\$1,673.47
30099394	11/15/17	KING-MOORE	\$643.50
30099395	11/15/17	LANE GROUP	\$16,897.50
30099396	11/15/17	LEAD MINES RESCUE SQUAD	\$1,170.00
30099397	11/15/17	LEWIS, TERESA	\$30.00
30099398	11/15/17	LEXIS NEXIS	\$197.91
30099399	11/15/17	LEXIS NEXIS	\$724.00
30099400	11/15/17	LITTLE B ENTERPRISES INC.	\$186,737.26
30099401	11/15/17	LOWES	\$1,066.37
30099402	11/15/17	LUMOS NETWORKS	\$31.25
30099403	11/15/17	MANSFIELD OIL CO.	\$7,387.73
30099404	11/15/17	MAX MEADOWS FIRE DEPARTMENT	\$6,045.00
30099405	11/15/17	MCROBERTS, COY L.	\$102.40

November 15, 2017

30099406	11/15/17	MODERN SHOE STORE	\$99.99
30099407	11/15/17	NACO	\$585.00
30099408	11/15/17	NEW RIVER ENGRAVING INC.	\$69.50
30099409	11/15/17	NEW RIVER REGIONAL WATER AUTH.	\$11,820.01
30099410	11/15/17	NEW RIVER VALLEY JUVENILE DETENTION	\$5,265.00
30099411	11/15/17	OFFICE OF THE CHIEF MEDICAL EXAMINER	\$20.00
30099412	11/15/17	OWEN FUNERAL SERVICE	\$800.00
30099413	11/15/17	PEARSON'S APPRAISAL SERVICE INC.	\$15,000.00
30099414	11/15/17	PEED AND BORTZ LLC	\$61,005.00
30099415	11/15/17	PIONEER COLLISION CENTER LLC	\$5,365.27
30099416	11/15/17	POSTAGE BY PHONE RESERVE ACCT	\$696.00
30099417	11/15/17	PROTECT YOUTH SPORTS	\$31.90
30099418	11/15/17	R & C TOWING AND REPAIR CO.	\$16.00
30099419	11/15/17	R & R ENTERPRISES INC.	\$135.00
30099420	11/15/17	REEVES, TIMOTHY A SR.	\$18.00
30099421	11/15/17	RURAL DEVELOPMENT	\$2,282.00
30099422	11/15/17	RURAL DEVELOPMENT	\$2,514.00
30099423	11/15/17	RURAL DEVELOPMENT	\$11,572.00
30099424	11/15/17	RURAL RETREAT AUTO PARTS INC.	\$25.50
30099425	11/15/17	SECOM SYSTEMS INC.	\$23.95
30099426	11/15/17	SECURITY SCALE SERVICE	\$250.00
30099427	11/15/17	SHENTEL CONVERGED SERVICES	\$68.37
30099428	11/15/17	SOUTHERN POLICE EQUIPMENT	\$619.10
30099429	11/15/17	SOUTHWESTERN EQUIPMENT	\$164.82
30099430	11/15/17	SOUTHWESTERN VA GAS SERVICE	\$1,301.10
30099431	11/15/17	SUNTRUST	\$36,881.92
30099432	11/15/17	SUSTEEN INC.	\$2,740.00
30099433	11/15/17	TERRY, CHRIS J.	\$150.31
30099434	11/15/17	THOMPSON TIRE	\$2,569.52
30099435	11/15/17	THREE RIVERS MEDIA CORP.	\$330.00
30099436	11/15/17	TOWN OF RURAL RETREAT	\$6,199.81
30099437	11/15/17	TOWN OF WYTHEVILLE	\$975.30
30099438	11/15/17	TRANSUNION RISK AND ALTERNATIVE	\$49.70
30099439	11/15/17	TRI CITIES SWVA REGIONAL	\$520.70
30099440	11/15/17	TYLER BUSINESS FORMS	\$329.42
30099441	11/15/17	US CELLULAR	\$65.10
30099442	11/15/17	US CELLULAR	\$652.28
30099443	11/15/17	US CELLULAR	\$846.45
30099444	11/15/17	V & M RECYCLING	\$67,105.78
30099445	11/15/17	VERIZON	\$13.50
30099446	11/15/17	VIRGINIA COURT CLERKS' ASSOCIATION	\$320.00
30099447	11/15/17	VIRGINIA RESOURCES AUTHORITY	\$3,418.77
30099448	11/15/17	WYTHE COUNTY HEALTH DEPARTMENT	\$62.00
30099449	11/15/17	WYTHE COUNTY RESCUE SQUAD	\$6,000.00
30099450	11/15/17	WYTHE TIRE AND MUFFLER	\$2,329.58

November 15, 2017

30099451	11/15/17	WYTHEVILLE OFFICE SUPPLY	\$666.34
30099452	11/15/17	XEROX	\$401.63
TOTAL CHECKS 11/15/17			\$773,302.42

TOTAL EXPENDITURES APPROVED 11/15/17 **\$784,646.88**

Supervisor Horney seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

ECONOMIC DEVELOPMENT COMMITTEE REPORT

1. ACT Work Ready Communities – Vice Chair Hale made a motion, as recommended by the Economic Development Committee to authorize application to ACT Work Ready Communities.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

2. Branch Botanicals – The Board reviewed and discussed a request from Branch Botanicals president Dan Tolley for release of the \$200,000 letter of credit in exchange for a lien against his personal property.

Mr. Bear reviewed a brief synopsis of the request with the Board as follows:

Branch Botanicals has an Irrevocable Letter of Credit in the amount of \$200,000 as guarantee required by the Wythe County Grant Performance Agreement between the County of Wythe, the Joint Industrial Development Authority, and Branch Botanicals. Dan Tolley with Branch Botanicals is requesting that Wythe County and the Joint Industrial Development Authority release the Letter of Credit in exchange for a Deed of Trust on properties he owns in Wythe County. If the Board desires to proceed, I would recommend a motion to authorize the County Attorney to prepare amendment to the Wythe County Grant Performance

Agreement and to draft Deeds of Trust for review and approval by Wythe County, the Joint Industrial Development Authority, Branch Botanicals, and Dan Tolley.

Supervisor Houseman questioned why Branch Botanicals is requesting the release of the letter of credit.

Mr. Tolley explained that "they were provided the grant to help move the company forward. The way the letter of credit is currently written, the entire grant money sits in the bank in a locked account. We have no ability to use that to accelerate some of the work we need. By putting the property up, I can get the money actually released from the bank. The letter of credit that we had to get from the bank, the bank provided with a \$200,000 secured deposit. I can't use it. This is offering a piece of property worth about double that so that we can pull the money out and make some expenditures. As you all know, we have a season that we want to be in. If you miss some of the seasonal opportunity, then it is hard to get that investor. Last year we came in, we were ready for the season. We expected to get through EPA pretty quickly. It was about ten months, which had us miss that season. Lost a couple of investors. Found a couple more. We are trying to move forward as quickly as we can with some of this year's requirements."

Supervisor Houseman inquired what Branch Botanicals next step would be in the process if the release were approved.

Mr. Tolley noted that "I would get with the lawyer and make sure we get the transfer over. Then we have a number of things that we are moving out, purchasing for Branch."

Mr. Farthing advised that to proceed with release of the letter of credit would require amendment of the performance agreement and draft of a deed of trust securing commitment of the land.

Vice Chair Hale asked if Mr. Tolley would pay the legal fees associated with the amendment and deed of trust.

Mr. Tolley stated that he believes that to be a reasonable and fair request. He noted that he is requesting the change not the County.

Supervisor Houseman made a motion, seconded by Supervisor Willis to request the County Attorney prepare an amendment to the Wythe County Grant Performance Agreement and to draft Deeds of Trust at Mr. Tolley's expense for the Board's consideration at their November 28 meeting.

November 15, 2017

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

APPALACHIAN REGIONAL EXPOSITION CENTER CONSTRUCTION COMMITTEE REPORT

1. Grading Contract Change Order 1-8 – Supervisor Willis made a motion, as recommended by the Appalachian Regional Exposition Center Construction Committee to accept Bakers Construction Services, Inc. Change Order No. 1-8 in the amount of \$3,157.50 for extension of the Phase I DV-4 concrete ditch.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: Gary M. Houseman

2. Inspection and Testing Services – Supervisor Willis made a motion, as recommended by the Appalachian Regional Exposition Center Construction Committee to accept the proposal from Froehling and Robertson, Inc. (F&R) for inspection and testing services related to the construction of the Appalachian Regional Exposition Center arena building on an as directed basis with a total cost not to exceed \$35,000.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: Gary M. Houseman

COMMONWEALTH'S ATTORNEY BUDGET AMENDMENT

The Board reviewed and discussed a memorandum and supporting information from County Administrator Bear requesting amendment and appropriation of \$1,141 to the Commonwealth's Attorney's budget (2201-470015) for a computer ordered and received in the previous fiscal year, but for which the invoice was not submitted to the County Accounts Payable Department for payment.

Mr. Bear noted that amendment and appropriation of the funds would allow staff to proceed with payment of the outstanding invoice.

Supervisor McRoberts made a motion, seconded by Supervisor Lester to amend and appropriate \$1,141 to the Commonwealth's Attorney's Budget (2201-470015) for payment for a computer ordered and received in Fiscal Year 17.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

GEORGE WYTHE HIGH SCHOOL \$10 MILLION BOND COUNSEL PROPOSAL

The Committee reviewed and discussed a proposal from Spilman Thomas Battle for bond counsel services related to the George Wythe High School renovation project.

Following discussion, Supervisor Horney made a motion, seconded by Supervisor Willis to enter into a bond counsel service contract with Spilman Thomas and Battle for the George Wythe High School renovation project.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

PEPPER'S FERRY REGIONAL WASTEWATER TREATMENT AUTHORITY

The Board reviewed a Memorandum of Understanding from the Pepper's Ferry Regional Wastewater Treatment Authority for septage service outside of the service area for calendar year 2018.

Supervisor Houseman made a motion, seconded by Supervisor Horney to accept the septage treatment Memorandum of Understanding with the Pepper's Ferry Regional Wastewater Treatment Authority.

November 15, 2017

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

MOUNT ROGERS HEALTH DISTRICT LOCAL GOVERNMENT AGREEMENT

The Board reviewed a letter and supporting agreement from Teresa Taylor, Mount Rogers Health District Business Manager, requesting approval of the fiscal year 2018 local government agreement between Wythe County and the Mount Rogers Health District.

Supervisor Lester made a motion, seconded by Supervisor Horney to accept the Fiscal Year 2018 local government agreement between Wythe County and the Mount Rogers Health District and to authorize all necessary signatures.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

SURPLUS VEHICLE AUCTION

The Board reviewed a summary of bids received for the sale of surplus vehicles and equipment.

Supervisor Horney made a motion, seconded by Supervisor Lester to declare the vehicles as surplus and to accept the high bids received in the amount of \$24,804.01.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

APPALACHIAN REGIONAL EXPOSITION CENTER GROUNDBREAKING CEREMONY

The Board reviewed and discussed an invitation for the upcoming Appalachian Regional Exposition Center groundbreaking ceremony slated for November 17 at 1 p.m. on the future Center site.

VIRGINIA ASSOCIATION OF COUNTIES SUPERVISOR SERVICE AWARD

Vice Chair Hale presented Supervisor Horney the Supervisor Service Award on behalf of the Virginia Association of Counties for ten years of dedicated service to County government.

RESOLUTION 2017-27 – 2017 TAX DUE DATE EXTENSION

The Board reviewed and discussed a letter from Treasurer Lori Guynn requesting extension of the 2017 tax payment deadline.

Ms. Guynn reported that due to implementation of the new software system, the Treasurer's Office was not able to provide the tax information to the printers until the previous week, and taxpayers did not begin receiving their bills until November 13. She noted that they have extended their office hours to provide citizens additional opportunities to pay their taxes. Ms. Guynn advised that the State Code does allow the governing body to extend the tax due date within a reasonable amount of time not to exceed 90 days. She explained that taxpayers are accustomed to receiving their tax bills in early to mid-October, which allows them 45 to 60 days to plan for and pay their tax bills. Ms. Guynn stated that, although she is only required to send bills to taxpayers 14 days before the deadline, she would request that the Board consider a one-time extension of the due date to a minimum of 10 days, but no more than 30 days for the 2017 tax year.

Following discussion, Supervisor Willis made a motion, seconded by Supervisor Houseman to adopt Resolution 2017-27, extending the 2017 Real Estate and Personal Property Tax payment due date to December 29, 2017 as follows:

**RESOLUTION 2017-27
2017 REAL ESTATE AND PERSONAL PROPERTY TAXES
EXTENSION OF DUE DATE**

WHEREAS, the 2017 Real Estate and Personal Property taxes are due on December 5, 2017; and,

WHEREAS, the 2017 Real Estate and Personal Property tax bills have been mailed to taxpayers in compliance with § 58.1-3912; and,

WHEREAS, the 2017 Real Estate and Personal Property tax bills have been mailed to taxpayers later than in previous years due to conversion to a new software system; and,

November 15, 2017

WHEREAS, the Treasurer and the Wythe County Board of Supervisors desire to extend the due date for payment of 2017 Real Estate and Personal Property Taxes as set forth in §58.1-3916.

NOW, THEREFORE BE IT RESOLVED that the Wythe County Board of Supervisors, assembled this 15th day of November 2017, extend the due date for payment of 2017 Real Estate and Personal Property taxes to December 29, 2017.

Supervisor Houseman called for the question.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Supervisor Houseman inquired when citizens would be able to pay their bills online through their bank.

Ms. Guynn explained that they hope to be able to accept online electronic bank payments in the next tax season.

EVERBRIDGE CITIZEN ALERT SYSTEM

Supervisor Houseman made a motion, seconded by Supervisor Horney to advertise public hearing notices through the Everbridge citizen alert system beginning with the November 28 public hearing.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

RESOLUTION 2017-28 – GROUSE RIDGE ROAD

The Board reviewed and discussed Resolution 2017-28 authorizing application to the Virginia Department of Transportation for Revenue Sharing funds for improvement of Grouse Ridge Road as follows:

**RESOLUTION 2017-28
GROUSE RIDGE ROAD PROJECT**

WHEREAS, the Wythe County Board of Supervisors desire to submit an application for an allocation of funds of up to Two Hundred Sixty-nine Thousand Nine Hundred Thirty-two Dollars (\$269,932) through the Virginia Department of Transportation Fiscal Year 2018-19, Revenue Sharing Program; and,

WHEREAS, One Hundred Thirty-four Thousand Nine Hundred Sixty-six Dollars (\$134,966) of these funds are requested to fund 1.3 miles of rural addition for Grouse Ridge Road from the intersection of Peppers Ferry Road to the intersection of Quail Forest Road; and,

WHEREAS, the Wythe County Board of Supervisors hereby support this application for an allocation of Two Hundred Sixty-nine Thousand Nine Hundred Thirty-two Dollars (\$269,932) through the Virginia Department of Transportation Fiscal Year 2018-19 Revenue Sharing Program.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Wythe hereby commit to fund its local share of preliminary engineering, right-of-way, and construction of the project under agreement with the Virginia Department of Transportation in accordance with the project financial document(s).

BE IT FURTHER RESOLVED, that the County Administrator is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

Mr. Bear noted that the Board had previously adopted a resolution for improvement of Grouse Ridge Road through the Revenue Sharing Program. He advised that the Virginia Department of Transportation has requested adoption of a new resolution to reflect revised language and a change in format.

Supervisor Horney made a motion, seconded by Supervisor McRoberts to adopt Resolution 2017-28 as presented.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

November 15, 2017

RESOLUTION 2017-29 – READY MIX ROAD

The Board reviewed and discussed Resolution 2017-29 authorizing application to the Virginia Department of Transportation for Revenue Sharing funds for improvement of Ready Mix Road as follows:

**RESOLUTION 2017-29
READY MIX ROAD PROJECT**

WHEREAS, the Wythe County Board of Supervisors desire to submit an application for an allocation of funds of up to One Hundred Twenty-seven Thousand Eighteen Dollars (\$127,018) through the Virginia Department of Transportation Fiscal Year 2018-19, Revenue Sharing Program; and,

WHEREAS, Sixty-three Thousand Five Hundred Nine Dollars (\$63,509) of these funds are requested to fund 0.33 mile of reconstruction for Ready Mix Road southward from the intersection of Chapman Road; and,

WHEREAS, the Wythe County Board of Supervisors hereby support this application, for an allocation of One Hundred Twenty-seven Thousand Eighteen Dollars (\$127,018) through the Virginia Department of Transportation Fiscal Year 2018-19 Revenue Sharing Program.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Wythe hereby commit to fund its local share of preliminary engineering, right-of-way, and construction of the project under agreement with the Virginia Department of Transportation in accordance with the project financial document(s).

BE IT FURTHER RESOLVED, that the County Administrator is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

Mr. Bear reported that he has been working with the Virginia Department of Transportation (VDOT) to locate funding for improvement of Ready Mix Road and to allow VDOT to take it into the State system. He noted that the resolution would authorize application to VDOT for improvement of the road through their Revenue Sharing Program. Mr. Bear explained that he is also, in the interim, working with VDOT to determine if the road would be eligible for improvement through the Recreational Access Program. He added that if they are not able to obtain Recreational Access Program funds, they want to be ready to proceed with the Revenue Sharing Program option.

Vice Chair Hale questioned if the curves, gutters, signage, and full 60 foot width would be included with the funding proposed.

Mr. Bear advised that if approved, the curves and guttering would not be included. He noted that the Virginia Department of Transportation would overlay the existing roadway and take it into the State system. Mr. Bear added that some of the curves on the back side of the property would be within the 60 foot area.

Vice Chair Hale asked if they should delay action until VDOT would be able to complete all of the work necessary.

Mr. Bear recommended that they proceed with the application to allow the road to be added to the State maintained road system as is. He noted that from a cost perspective, it would be advantageous to proceed with the Revenue Sharing application for upgrade of the road.

Supervisor Houseman inquired who would be responsible for payment of the local share of the project.

Mr. Bear explained that the County and adjoining landowners would be jointly responsible for funding the local share of the project. He noted that they have not yet discussed the needed funding with the adjoining owners. Mr. Bear stated that submittal of the application does not obligate the County to proceed with the project or accept the funding if approved.

Vice Chair Hale requested installation of "No Parking" signs on the roadway and enforcement of the signs through the Sheriff's Office. He noted that placing the signs as soon as possible on the road would decrease future parking and help alleviate the problem as traffic begins to increase on the road.

Following discussion, Supervisor Lester made a motion, seconded by Supervisor Willis to adopt Resolution 2017-29 as presented.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: Gary M. Houseman

November 15, 2017

ADJOURNMENT

With no other business to come before the Board, Vice Chair Hale adjourned the meeting at approximately 8:11 p.m.

Joe F. Hale, Vice Chair