

April 12, 2016

The Wythe County Board of Supervisors held its regularly scheduled meeting at 7 p.m., Tuesday, April 12, 2016. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Joe F. Hale, Vice Chair
Gary M. Houseman
Charlie G. Lester

Steven T. Willis
Coy L. McRoberts
B. G. "Gene" Horney, Jr.

STAFF PRESENT:

R. Cellell Dalton, County Administrator
Stephen D. Bear, Assistant County Administrator
Martha G. Collins, Administrative Assistant
Bill Vaughan, County Engineer

OTHERS PRESENT:

Jack Rutherford
Anne B. Crockett-Stark
Josh Stitt

Larry Edwards
One Other Citizen

CALL TO ORDER AND INVOCATION

Chair Reeves determined that a quorum was present and called the meeting to order at 7 p.m. Jack Rutherford of the Sharon Baptist Church provided the invocation and Chair Reeves led the pledge of allegiance.

PUBLIC HEARING – SURPLUS PROPERTY

Chair Reeves announced that, notice is hereby given that the Board of Supervisors of Wythe County, Virginia, in compliance with the Code of Virginia and amendments thereto, will hold a public hearing to hear comments related to the declaration of property located in Progress Park and on Chapman Road as surplus. The public hearing, which may be continued or adjourned, and at which persons may appear and present their views on the matter, will be held at 7:05 p.m., or as soon thereafter as the matter may be heard, on April 12, 2016, before the Board in the Boardroom of the County Administration Building, 340 South Sixth Street Wytheville, Virginia.

Chair Reeves opened the public hearing and inquired if anyone present wished to address the Board concerning the proposed surplus property.

Mr. Dalton advised that the properties proposed for surplus include recently purchased properties located on Chapman Road and property within Progress Park. He noted that the sale of these properties to interested parties or transfer to the Joint Industrial Development Authority requires a public hearing.

With no one present to address the Board, Chair Reeves closed the public hearing.

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CITIZENS' TIME

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Building Permit – Larry Edwards of 173 Lavender Road in Max Meadows addressed the Board. Mr. Edwards reported that G & E Enterprises recently purchased the old Pure Country building located at 4909 Fort Chiswell Road. He explained that they plan to construct a spec building on the site to be used as a convenience store with two rental buildings. Mr. Edwards noted that they do not presently have tenants for the buildings, and will wait to complete the building once a tenant is selected, as certain standards must be met with each fuel company for use of their trademark. He advised that previously they had constructed a building, but had to obtain an additional permit when they changed the use of the building. Mr. Edwards added that he does not believe there would be any additional inspections or expense required of the County with the change of use. He questioned why a second full building inspection fee would be required to complete the building.

Chair Reeves referred the issue to the Budget Committee.

2. Barren Springs Fire Department – Josh Stitt, Barren Springs Fire Department Chief, addressed the Board. Mr. Stitt presented the Board with the titles to three Barren Springs Fire Department trucks, as requested by the Board and in accordance with Wythe County policy. He requested a copy of this and all policies pertaining to Wythe County Fire Departments. Mr. Stitt explained that the Department members were hesitant to turn over the vehicles, as they were purchased by the Department. He noted that he believes that the County accepts the burden to replace these vehicles with the relinquishment of the titles to the County. Mr. Stitt added that one of the trucks is a 1989, with another having 218,000 miles, and asked that the Board consider the safety of the Fire Department members when considering future replacement of vehicles.
3. Smyth Wythe Airport Commission – Anne B. Crockett-Stark, Smyth Wythe Airport Commission member, addressed the Board. Ms. Crockett-Stark apologized for her absence at the Smyth Wythe Airport Commission's budget hearing appointment. She noted that she would be available to meet with the Board to answer any questions.

Mr. Dalton noted that the Board had requested a joint meeting with Smyth County in May to discuss the Airport.

With no one else to address the Board, Chair Reeves closed Citizens' Time.

MINUTES OF PREVIOUS MEETING

The Board was presented with the March 22, 2016, minutes for adoption.

Supervisor Horney made a motion, seconded by Supervisor Lester to approve the March 22, 2016, minutes as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale
 Charlie G. Lester Coy L. McRoberts
 Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSTAIN: Timothy A. Reeves, Sr.

PAYMENT OF COUNTY INVOICES

Supervisor McRoberts made a motion to pay the invoices for approval on April 12, 2016, for the various departments of County government. The invoices were paid on General Warrants 30094292, 30094294-30094307, 30094309-30094320, and 30094322-30094394 as follows:

**EXPENDITURES BY DEPARTMENT
 BOARD OF SUPERVISORS
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CHECK #	ISSUE DATE	VENDOR	TOTAL
30094292	04/12/16	APPALACHIAN JUVENILE COMMISSION	\$700.00
30094294	04/12/16	APPALACHIAN POWER	\$4,829.94
30094295	04/12/16	BARREN SPRINGS VOL FIRE DEPARTMENT	\$2,195.58
30094296	04/12/16	BKT UNIFORMS	\$40.98
30094297	04/12/16	BLUE RIDGE AUTO PARTS INC	\$298.11
30094298	04/12/16	BRENNTAG MID-SOUTH INC	\$1,177.00
30094299	04/12/16	BUSINESS CARD	\$579.27
30094300	04/12/16	BUSINESS INK CO	\$1,629.80
30094301	04/12/16	CANDLEWOOD SUITES	\$1,674.00
30094302	04/12/16	CARILION HEALTHCARE CORP	\$117.00
30094303	04/12/16	CARROLL COUNTY PSA	\$15,962.00
30094304	04/12/16	CAVALIER SUPPLY CO	\$1,577.75
30094305	04/12/16	CDW GOVERNMENT INC	\$7,445.47
30094306	04/12/16	CENTURYLINK	\$3,746.09
30094307	04/12/16	CENTURYLINK	\$42.94
30094309	04/12/16	CENTURYLINK	\$4,882.68
30094310	04/12/16	CENTURYLINK	\$52.76
30094311	04/12/16	CENTURYLINK	\$224.63

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30094312	04/12/16	CENTURYLINK	\$217.32
30094313	04/12/16	CENTURYLINK	\$109.80
30094314	04/12/16	CENTURYLINK	\$44.74
30094315	04/12/16	CENTURYLINK	\$110.70
30094316	04/12/16	CENTURYLINK	\$144.10
30094317	04/12/16	CENTURYLINK	\$69.78
30094318	04/12/16	CENTURYLINK	\$74.12
30094319	04/12/16	CENTURYLINK	\$152.02
30094320	04/12/16	CENTURYLINK LABOR	\$241.13
30094322	04/12/16	CITIZENS TELEPHONE COOP	\$720.00
30094323	04/12/16	CLARK GAS AND OIL CO	\$1,006.44
30094324	04/12/16	CREATIVE GLASS INC	\$65.00
30094325	04/12/16	DEPT OF MOTOR VEHICLES	\$1,360.00
30094326	04/12/16	DUKE'S PRINTING	\$291.00
30094327	04/12/16	DUNAGAN, KEITH	\$389.76
30094328	04/12/16	EMS INC	\$1,225.00
30094329	04/12/16	F & R ELECTRIC INC	\$800.00
30094330	04/12/16	FERGUSON ENTERPRISES	\$9.54
30094331	04/12/16	FOOD COUNTRY	\$236.13
30094332	04/12/16	GALLS	\$277.75
30094333	04/12/16	GRANT, BRUCE M	\$4,074.25
30094334	04/12/16	HORNEY, HAYDEN H	\$466.10
30094335	04/12/16	ID NETWORKS	\$2,317.00
30094336	04/12/16	IVANHOE FIRE DEPARTMENT	\$9,936.54
30094337	04/12/16	JOINT PUBLIC SERVICE AUTHORITY	\$46,871.76
30094338	04/12/16	KC AUTOMOTIVE	\$41.75
30094339	04/12/16	KING-MOORE INC	\$1,761.50
30094340	04/12/16	LACKEY, MEGHAN K	\$673.90
30094341	04/12/16	LEXISNEXIS	\$1,394.00
30094342	04/12/16	LOWE'S	\$1,306.76
30094343	04/12/16	LUMOS NETWORKS	\$30.90
30094344	04/12/16	M & W PRINTERS INC	\$2,268.35
30094345	04/12/16	MABE, GERALD E II	\$178.00
30094346	04/12/16	MANSFIELD OIL CO	\$4,518.00
30094347	04/12/16	MATTHEW BENDER AND CO INC	\$128.10
30094348	04/12/16	MOBILE COMMUNICATIONS INC	\$4,613.35
30094349	04/12/16	NEW RIVER REGIONAL WATER AUTH.	\$11,799.20
30094350	04/12/16	NEW RIVER RESOURCE AUTHORITY	\$882.46
30094351	04/12/16	NEW RIVER SPORTS	\$119.00
30094352	04/12/16	NEW RIVER VALLEY REGIONAL JAIL	\$98,253.10
30094353	04/12/16	PAPER CLIP	\$3,165.80
30094354	04/12/16	PITNEY BOWES	\$591.00
30094355	04/12/16	PROFESSIONAL COMM SYSTEMS LLC	\$34,489.19
30094356	04/12/16	R & C TOWING AND REPAIR CO	\$98.38
30094357	04/12/16	R & R ENTERPRISES INC	\$535.00

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30094358	04/12/16	RURAL DEVELOPMENT	\$2,282.00
30094359	04/12/16	RURAL DEVELOPMENT	\$2,514.00
30094360	04/12/16	RURAL DEVELOPMENT	\$11,572.00
30094361	04/12/16	SALEM STONE	\$1,252.36
30094362	04/12/16	SECOM SYSTEMS INC	\$83,397.60
30094363	04/12/16	SHEEHY AUTO STORES	\$28,816.40
30094364	04/12/16	SOUTHEASTERN SECURITY CONS INC	\$18.50
30094365	04/12/16	STATE ELECTRIC SUPPLY CO	\$1.92
30094366	04/12/16	STEVE'S AUTO SALES AND REPAIR	\$181.57
30094367	04/12/16	SUBURBAN PROPANE-1241	\$1,935.33
30094368	04/12/16	SUNTRUST	\$36,881.92
30094369	04/12/16	SUPREME COURT OF VIRGINIA	\$6,900.00
30094370	04/12/16	THOMPSON TIRE	\$651.86
30094371	04/12/16	THRASHER GROUP INC	\$35,495.00
30094372	04/12/16	THREE RIVERS MEDIA CORP	\$330.00
30094373	04/12/16	TRANSUNION RISK AND ALTERNATIVE	\$6.25
30094374	04/12/16	TRI COUNTY GLASS INC	\$308.84
30094375	04/12/16	TWO WAY RADIO	\$945.00
30094376	04/12/16	TYLER TECHNOLOGIES INC	\$3,434.73
30094377	04/12/16	UNIFIRST CORP	\$55.07
30094378	04/12/16	US CELLULAR	\$64.10
30094379	04/12/16	US CELLULAR	\$610.21
30094380	04/12/16	US CELLULAR	\$762.77
30094381	04/12/16	V & M RECYCLING	\$60,969.44
30094382	04/12/16	VERIZON	\$13.50
30094383	04/12/16	VERIZON WIRELESS	\$27.65
30094384	04/12/16	VIRGINIA BUSINESS SYSTEM	\$898.00
30094385	04/12/16	VIRGINIA BUSINESS SYSTEMS	\$751.81
30094386	04/12/16	VITA	\$153.72
30094387	04/12/16	VITA	\$199.72
30094388	04/12/16	VITA	\$52.74
30094389	04/12/16	WELLS FARGO BANK	\$375.00
30094390	04/12/16	WILLIAMS, KEVIN	\$171.75
30094391	04/12/16	WYTHE CO WATER AND WASTEWATER	\$204.58
30094392	04/12/16	WYTHE TIRE AND MUFFLER	\$498.98
30094393	04/12/16	WYTHEVILLE OFFICE SUPPLY	\$1,953.41
30094394	04/12/16	XEROX	\$798.00
TOTAL EXPENDITURES APPROVED 04/12/16			\$570,719.45

Supervisor Willis seconded the motion.

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The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

RECREATION COMMISSION

The Board reviewed a letter from Kevin Williams, Parks and Recreation Director, requesting appointment of new members to the Recreation Commission to replace those members who have missed three or more consecutive meetings, no longer want to serve, or have resigned.

Chair Reeves requested that Supervisors Willis, McRoberts, and Horney prepare recommendations for appointment of Recreation Commission members at the April 26 Board meeting.

Supervisor Horney questioned if his District's representative had requested removal from the Commission or was removed due to failure to attend meetings.

Mr. Dalton noted that the Speedwell Commission member missed three consecutive meetings.

SHERIFF'S OFFICE

1. Surplus Weapons – The Board reviewed a letter from Sheriff Keith Dunagan requesting the sale of surplus weapons to a federally licensed firearms dealer with the proceeds returned to the Sheriff's Office for purchase of new weapons.

Supervisor Houseman made a motion, seconded by Supervisor Lester to declare the weapons as surplus.

Supervisor Lester questioned why the Sheriff desires to sell the firearms to a dealer instead of at auction.

Mr. Dalton explained that the Sheriff's Office has auctioned firearms in the past, but believes that they would receive a better price selling them to a dealer.

Supervisor Hale noted that a reserve could be placed on items sold at auction.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Supervisor Hale recommended seeking proposals from firearms dealers for the weapons.

Supervisor Hale made a motion, seconded by Supervisor Houseman to request that the Sheriff reconsider sale of the weapons to a dealer, and prepare a report outlining the advantages and disadvantages of each disposal option, as well as proposals for the disposal of the weapons.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

2. Outdated Holsters – The Board reviewed a letter from Sheriff Keith Dunagan requesting donation of outdated holsters to Wytheville Technology Center criminal justice classes for training purposes.

Supervisor Houseman made a motion, seconded by Supervisor Willis to authorize donation of outdated holsters to Wytheville Technology Center criminal justice classes for use as training tools.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

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3. Live Scan – The Board reviewed a letter from Sheriff Keith Dunagan requesting the transfer, amendment, and appropriation of \$2,317 from jail processing fees to the Law Enforcement and Control maintenance service contract budget (3102-43320) to cover Live Scan system annual software and hardware maintenance fees for April 1, 2016, through March 31, 2017.

Supervisor McRoberts made a motion, seconded by Supervisor Lester to transfer, amend, and appropriate \$2,317 to the Law Enforcement and Control maintenance service contract budget (3102-43320) to cover Live Scan system annual software and hardware maintenance fees for April 1, 2016, through March 31, 2017.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

4. Trash Pickup Van – Mr. Dalton reported that the new trash pickup van is ready to be placed into service. He noted that they have hired an officer to supervise the inmates, and plan to begin picking up trash on April 14.

Supervisor Hale recommended that the crew begin cleaning up the primary and frontage roads first and work their way to the secondary roads.

The Board agreed.

CLOSED MEETING – PROSPECTIVE NEW BUSINESS OR INDUSTRY OR EXPANSION OF AN EXISTING BUSINESS OR INDUSTRY

Supervisor Willis made a motion, seconded by Supervisor Horney to enter into Closed Meeting under Section 2.2-3711-A.5 (Discussion of a Matter Related to a Prospective New Business or Industry or the Expansion of an Existing Business or Industry) of the Code of Virginia.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Supervisor Hale made a motion, seconded by Supervisor McRoberts to return to open meeting.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

Upon returning to open meeting, Supervisor Willis made a motion, seconded by Supervisor Lester to adopt the following Resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

NOW, THEREFORE, BE IT RESOLVED that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.
Joe F. Hale

NAYS: None

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Supervisor Houseman made a motion, seconded by Supervisor Willis to amend and appropriate \$120,000 to the Joint Industrial Development Authority for expansion of an unidentified existing industry, contingent upon compliance with performance agreement requirements, and to authorize signature of all necessary documents.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

Supervisor Houseman made a motion, seconded by Supervisor Horney to amend and appropriate \$200,000 to the Joint Industrial Development Authority for an undisclosed industry, contingent upon compliance with all performance agreement stipulations, and to authorize signature of all necessary documents.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

THE LANE GROUP

Mr. Dalton requested that the Economic Development Committee meet to discuss the Lane Group documents.

The Economic Development Committee agreed to meet on April 13 at 8:30 a.m.

Supervisor Hale questioned if the Exit 24 building permit fee issue could be discussed at the Economic Development Committee meeting.

The Board agreed to refer the issue to the Economic Development Committee for discussion.

VIRGINIA DEPARTMENT OF TRANSPORTATION PROJECTS

Mr. Dalton reported that he and Supervisor Hale met with Virginia Department of Transportation representatives to discuss 2016 road improvement projects. He advised that the Virginia Department of Transportation plans to pave 29.2 miles of roads with plant mix within Wythe County over the summer. Mr. Dalton noted that 18 miles of additional roads would be slurry sealed, which extends the life of the paved road at a

small percentage of the cost of plant mix. He stated that nine miles of double lane interstate are also slated for improvement. Mr. Dalton added that currently there are no funds allocated to the secondary six-year road plan beyond 2020.

Mr. Dalton reported that he and Assistant County Administrator Bear met with Virginia Department of Transportation (VDOT) representatives to discuss House Bill Two funding and projects. He explained that the Interstate 77 North onto Interstate 81 South auxiliary lane project has proceeded to the funding phase. Mr. Dalton reviewed potential House Bill Two projects with the Board including improvement of the southeastern quadrant of the ramp into the exposition center site, Progress Park interconnect, and climbing lanes. He noted that VDOT had mentioned that funds may be available to conduct a study of Exit 41 and others. Mr. Dalton added that a complete list of potential projects would be presented to the Board at an upcoming meeting.

FISCAL YEAR 17 BUDGET

Mr. Dalton advised that significant revisions have been made to the Fiscal Year 17 budget, and requested that the Board meet to discuss the changes. He noted that he would make the necessary changes and send to the Board for review prior to the meeting.

The Board agreed to meet on Wednesday, April 20 at 9 a.m. to discuss the Fiscal Year 17 Budget.

RECESS

The Board recessed at 8:27 p.m. until Wednesday, April 20 at 9 a.m.

RECONVENE

The Board reconvened on Wednesday, April 20, 2016, at 9:02 a.m.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair	Steven T. Willis
Joe F. Hale, Vice Chair (9:26 a.m.)	Coy L. McRoberts
Gary M. Houseman	B. G. "Gene" Horney, Jr. (9:40 a.m.)
Charlie G. Lester	

STAFF PRESENT:

R. Cellell Dalton, County Administrator
Stephen D. Bear, Assistant County Administrator
Martha G. Collins, Administrative Assistant

BUDGET WORK SESSION

The Board reviewed and discussed proposed Fiscal Year 17 revenue and expenditure budgets.

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Following discussion, Supervisor Houseman made a motion, seconded by Supervisor McRoberts to advertise the current tax rates and proposed expenditure and revenue budgets as presented, and to set the proposed budget and tax rate public hearing for May 24, 2016, at 7 p.m.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

ECONOMIC DEVELOPMENT COMMITTEE REPORT

Supervisor Hale made a motion, as recommended by the Economic Development Committee to adopt a Change of Use Fee for the Building Inspection Department as follows:

Rate of \$50.00 per hour for plan review for alterations or changes to existing buildings outside of the original use, including inspection time. Minimum charge of one hour (\$50.00), with a maximum charge, per change of use, of up to one-half of the original building permit fee. Standard "Additional Inspection Fees" will apply when more than two inspections are performed on the same "portion" of construction.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting at 10:01 a.m.

Timothy A. Reeves, Sr., Chair