

**June 30, 2016**

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Thursday, June 30, 2016. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

**MEMBERS PRESENT:**

Timothy A. Reeves, Sr., Chair  
Joe F. Hale, Vice Chair  
Gary M. Houseman  
Charlie G. Lester

Steven T. Willis  
Coy L. McRoberts  
B. G. "Gene" Horney, Jr.

**STAFF PRESENT:**

R. Cellell Dalton, County Administrator  
Stephen D. Bear, Assistant County Administrator  
Scot Farthing, County Attorney  
Martha G. Collins, Administrative Assistant  
Billy Bowers, Building and Grounds Supervisor  
Michelle Cassell, Planning Commission Assistant Department Head  
Jeremy Farley, Public Information Officer  
Bruce Grant, Finance Director  
Bill Vaughan, County Engineer  
Kevin Williams, Parks and Recreation Director

**OTHERS PRESENT:**

Faye Barker  
Keith Dunagan  
Chad Dunford  
Charles Foster  
Lori Guynn  
Barry Harrington

Anita Libby  
Tom Long  
Linda Meyer  
Millie Rothrock  
Mary Thomas  
Jim Willis

**CALL TO ORDER AND INVOCATION**

Chair Reeves determined that a quorum was present and called the meeting to order at 9:03 a.m. Chad Dunford of the All Nations Church of God provided the invocation and Chair Reeves led the pledge of allegiance.

**CITIZENS' TIME**

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

With no one to address the Board, Chair Reeves closed Citizens' Time.

**MINUTES OF PREVIOUS MEETING**

The Board was presented with the June 14, 2016, minutes for adoption.

Supervisor Horney made a motion, seconded by Supervisor McRoberts to approve the June 14, 2016, minutes as presented.

**June 30, 2016**

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**PAYMENT OF COUNTY INVOICES**

Supervisor Willis made a motion to pay the invoices for approval on June 30, 2016, for the various departments of County government. The invoices were paid on General Warrants 30094952-30094968, 30094978-30094991, and 30094993-30095073, as follows:

**EXPENDITURES BY DEPARTMENT  
BOARD OF SUPERVISORS  
June 30, 2016**

<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30094952	06/23/16	APPALACHIAN POWER	\$18,724.05
30094953	06/23/16	BUSINESS CARD	\$1,217.75
30094954	06/23/16	CENTURYLINK	\$39.98
30094955	06/23/16	CENTURYLINK	\$75.37
30094956	06/23/16	CENTURYLINK	\$53.37
30094957	06/23/16	CENTURYLINK	\$48.90
30094958	06/23/16	CENTURYLINK	\$250.90
30094959	06/23/16	CENTURYLINK	\$447.85
30094960	06/23/16	MCI COMM SERVICE	\$54.75
30094961	06/23/16	MCI COMM SERVICE	\$32.31
30094962	06/23/16	MCI COMM SERVICE	\$414.96
30094963	06/23/16	SUBURBAN PROPANE-1241	\$866.01
30094964	06/23/16	SUBURBAN PROPANE-1241	\$1,307.05
30094965	06/23/16	TOWN OF RURAL RETREAT	\$1,701.84
30094966	06/23/16	TOWN OF WYTHEVILLE	\$4,368.13
30094967	06/23/16	US CELLULAR	\$1,111.08
30094968	06/23/16	US CELLULAR	\$870.75
<b>TOTAL CHECKS APPROVED 06/23/16</b>			<b>\$31,585.05</b>

<b>CHECK #</b>	<b>ISSUE DATE</b>	<b>VENDOR</b>	<b>TOTAL</b>
30094978	06/30/16	APPALACHIAN JUVENILE COMMISSION	\$4,550.00
30094979	06/30/16	ASSOCIATION OF DISTRICT COURT JUDGES	\$60.00
30094980	06/30/16	BARREN SPRINGS VOL FIRE DEPARTMENT	\$880.28
30094981	06/30/16	BLACKBERRY MULCH	\$2,121.00
30094982	06/30/16	BLUE RIDGE AUTO PARTS INC	\$401.44

June 30, 2016

30094983	06/30/16	BOONE TRACTOR AND IMPLEMENT INC	\$19.12
30094984	06/30/16	BUCK, DUSTY L	\$100.00
30094985	06/30/16	BUSINESS INFORMATION SYSTEMS	\$42.50
30094986	06/30/16	BUSINESS INK CO	\$1,577.84
30094987	06/30/16	CARILION HEALTHCARE CORP	\$90.00
30094988	06/30/16	CARTER, TIMOTHY W	\$48.00
30094989	06/30/16	CAVALIER EQUIP CORP	\$28,848.00
30094990	06/30/16	CDW GOVERNMENT INC	\$139.63
30094991	06/30/16	CENTURYLINK	\$3,676.19
30094993	06/30/16	CENTURYLINK	\$5,067.72
30094994	06/30/16	CENTURYLINK	\$224.57
30094995	06/30/16	CENTURYLINK	\$114.03
30094996	06/30/16	CENTURYLINK	\$112.68
30094997	06/30/16	CENTURYLINK LABOR	\$241.13
30094998	06/30/16	CLEARWATER INC	\$500.00
30094999	06/30/16	COMMONWEALTH ENG. AND SALES	\$3,297.50
30095000	06/30/16	COUNTY OF WYTHE	\$1,416.67
30095001	06/30/16	CROWGEY, ERIC W	\$19.20
30095002	06/30/16	CROWN AWARDS	\$472.97
30095003	06/30/16	DEPT OF MOTOR VEHICLES	\$10.00
30095004	06/30/16	DEPT OF MOTOR VEHICLES	\$1,560.00
30095005	06/30/16	DUKE'S PRINTING	\$171.00
30095006	06/30/16	EMS INC	\$945.00
30095007	06/30/16	F & R ELECTRIC INC	\$14,927.00
30095008	06/30/16	FARTHING, SCOT S	\$1,845.00
30095009	06/30/16	FERGUSON ENTERPRISES	\$5,268.12
30095010	06/30/16	FIDELITY POWER SYSTEMS	\$3,925.00
30095011	06/30/16	FIRE PROTECTION SERVICES	\$275.00
30095012	06/30/16	FOOD COUNTRY	\$14.98
30095013	06/30/16	FOWLKES MACHINE CO INC	\$127.45
30095014	06/30/16	GRANT, BRUCE M	\$4,074.25
30095015	06/30/16	HARPO'S HARDWARE AND BLDG. SUPPLY	\$121.65
30095016	06/30/16	HEDRICK'S AUTO REPAIR INC	\$263.22
30095017	06/30/16	IVANHOE FIRE DEPARTMENT	\$3,873.25
30095018	06/30/16	IVANHOE FIRE DEPARTMENT	\$1,003.52
30095019	06/30/16	JOHNSON CONTROLS	\$6,321.25
30095020	06/30/16	K NEAL INTERNATIONAL TRUCKS INC	\$72,111.23
30095021	06/30/16	KC AUTOMOTIVE	\$335.72
30095022	06/30/16	KELLYCO METAL DETECTORS	\$458.43
30095023	06/30/16	LIENHART, JEFFERY S	\$84.00
30095024	06/30/16	LOWE'S	\$745.58
30095025	06/30/16	MANSFIELD OIL CO	\$7,287.52
30095026	06/30/16	MAX MEADOWS FIRE DEPARTMENT	\$2,561.62
30095027	06/30/16	MEREDITH'S GARAGE	\$50.00
30095028	06/30/16	MIDKIFF, DAVID P	\$48.00

**June 30, 2016**

30095029	06/30/16	NATIONAL POOLS	\$454.29
30095030	06/30/16	NEW RIVER RESOURCE AUTHORITY	\$596.19
30095031	06/30/16	NEW RIVER VALLEY JUVENILE DETENTION	\$7,220.00
30095032	06/30/16	OFFICE OF THE CHIEF MEDICAL EXAMINER	\$80.00
30095033	06/30/16	OWEN G DUNN CO	\$105.03
30095034	06/30/16	PAPER CLIP	\$646.10
30095035	06/30/16	PEARSON'S APPRAISAL SERVICE INC	\$16,537.50
30095036	06/30/16	PITNEY BOWES INC	\$129.99
30095037	06/30/16	PROFESSIONAL COMM SYSTEMS LLC	\$862.50
30095038	06/30/16	R & R ENTERPRISES INC	\$135.00
30095039	06/30/16	R & R SEPTIC	\$200.00
30095040	06/30/16	RURAL RETREAT FAIR ASSOCIATION	\$10,000.00
30095041	06/30/16	SALEM STONE	\$78.60
30095042	06/30/16	SECOM SYSTEMS INC	\$958.27
30095043	06/30/16	SHAKING ENTERPRISES INC	\$960.00
30095044	06/30/16	SIRCHIE FINGER PRINT LABORATORIES	\$189.22
30095045	06/30/16	SOUTHWEST SANITATION CO INC	\$105.00
30095046	06/30/16	SOUTHWESTERN EQUIPMENT	\$344.24
30095047	06/30/16	SPEEDWELL FIRE DEPARTMENT	\$7,507.00
30095048	06/30/16	SPEEDWELL FIRE DEPARTMENT	\$554.58
30095049	06/30/16	STATE ELECTRIC SUPPLY CO	\$90.21
30095050	06/30/16	STEVE'S PIT STOP	\$570.00
30095051	06/30/16	SUPER CIRCUITS INC	\$2,115.60
30095052	06/30/16	SUPPLY WORKS	\$1,131.36
30095053	06/30/16	SUREFIRE LLC	\$123.90
30095054	06/30/16	T & M TIRE AND AUTO LLC	\$1,276.00
30095055	06/30/16	TOWN OF RURAL RETREAT	\$22,254.07
30095056	06/30/16	TRI CITIES/SW VA REGIONAL	\$1,331.00
30095057	06/30/16	TRI CITIES/SW VA REGIONAL	\$132.35
30095058	06/30/16	TYLER TECHNOLOGIES INC	\$12,083.44
30095059	06/30/16	UNIFIRST CORP	\$57.29
30095060	06/30/16	UNIVERSITY OF VIRGINIA	\$135.00
30095061	06/30/16	UNIVERSITY OF VIRGINIA	\$50.00
30095062	06/30/16	VIRGINIA BUSINESS SYSTEMS	\$731.66
30095063	06/30/16	VIRGINIA TECH	\$11,818.10
30095064	06/30/16	VITA	\$198.98
30095065	06/30/16	VUPS	\$82.95
30095066	06/30/16	WALK, ROBERT H	\$76.80
30095067	06/30/16	WILSON, DOUGLAS E	\$45.60
30095068	06/30/16	WORDSPRINT	\$635.00
30095069	06/30/16	WYTHE COUNTY RESCUE SQUAD	\$5,187.00
30095070	06/30/16	WYTHE COUNTY WATER AND WASTEWATER	\$374.57
30095071	06/30/16	WYTHE TIRE AND MUFFLER	\$310.00
30095072	06/30/16	WYTHEVILLE OFFICE SUPPLY	\$3,021.72

30095073	06/30/16	XEROX	\$119.75
<b>TOTAL CHECKS APPROVED 06/30/16</b>			<b>\$294,044.12</b>

**TOTAL EXPENDITURES APPROVED 06/30/16** **\$325,629.17**

Supervisor Lester seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**CALENDAR YEAR 2016 PROPOSED TAX RATES**

The Board reviewed a memorandum from County Administrator Dalton recommending adoption of the Calendar Year 2016 tax rates as advertised in the public hearing and as follows:

	<b>Current Rate</b>	<b>Proposed Rate</b>
Real Estate	\$0.49	\$0.49
Personal Property	\$2.27	\$2.27
Merchants Capital	\$0.56	\$0.56
Machine and Tools	\$1.50	\$1.50

Supervisor Horney made a motion, seconded by Supervisor McRoberts to adopt the Calendar Year 2016 tax rates as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**FISCAL YEAR 17 BUDGET**

Supervisor McRoberts made a motion, seconded by Supervisor Horney to adopt the Fiscal Year 17 Budget as presented.

**June 30, 2016**

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**FISCAL YEAR 17 REVENUE AND EXPENDITURE REPORTS**

The Board reviewed and discussed the Wythe County Fiscal Year 17 Revenue and Expenditure Reports.

Supervisor Willis made a motion, seconded by Supervisor Hale to accept the Fiscal Year 17 Revenue and Expenditure Reports as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**APPOINTMENTS**

1. Recreation Commission – Supervisor McRoberts made a motion, seconded by Supervisor Horney to appoint Melanie Jefferson to the Recreation Commission.

The motion passed unanimously.

2. Lead Mines Rescue Squad Board of Directors – Supervisor McRoberts made a motion, seconded by Supervisor Hale to appoint Donald Viars to the Lead Mines Rescue Squad Board of Directors.

The motion passed unanimously.

3. Department of Social Services Board – Supervisor Horney made a motion, seconded by Supervisor Houseman to reappoint Joel Hash to the Department of Social Services Board.

The motion passed unanimously.

### **TREASURER'S REPORT**

Treasurer Lori Guynn appeared before the Board and presented the Treasurer's Report as follows:

1. Revenue Statement – Ms. Guynn reported that the consolidated account contained \$54,214,078 at the end of May, with \$35,854,640 in the General Fund account. She noted that the Treasurer's Office has collected 99% of what was budgeted. Ms. Guynn advised that actual collection data as of June 30 would be presented at the July Board meeting.
2. Accounting Software – Ms. Guynn advised that the cash receipting portion of the new accounting software would go live on July 5 in the Treasurer's Office.

### **SHERIFF'S REPORT**

Sheriff Keith Dunagan appeared before the Board and reported the following:

1. Trash Pickup Program – Sheriff Dunagan reported that the blue LED lights have been installed on the Trash Pickup Program van. He noted that they are working to obtain additional signs for the crew.

Mr. Dalton advised that they are working to order additional signage to ensure that a sign is positioned at every intersection of the trash pickup route.

Sheriff Dunagan noted that the crew picked up 170 bags of trash on Route 94 over the past two days. He added that the crew had previously cleaned up Route 94 less than six weeks ago.

Supervisor Hale expressed his appreciation to the trash pickup crew. He noted that the crew has completed the primary roads and is beginning to work on the secondary roads.

### **COMMISSIONER OF THE REVENUE'S REPORT**

Commissioner of the Revenue Faye Barker appeared before the Board and reported the following:

1. Reassessment – Ms. Barker updated the Board on the status of the in progress reassessment. She advised that the reassessors have 3,200 parcels remaining to complete, in addition to those parcels that were initially missed. Ms. Barker noted that the reassessor has requested advertisement of the reassessment on the local radio station or in the newspaper.

Mr. Dalton noted that they would place a notice on WYVE advertising the reassessment project.

**June 30, 2016**

**BUDGET COMMITTEE REPORT**

1. Police Activity Fund – Supervisor Willis made a motion, as recommended by the Budget Committee to adopt the Memorandum of Agreement with the Sheriff’s Office for disbursement and use of Police Activity Funds.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. “Gene” Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

**COUNTY ADMINISTRATOR’S REPORT**

County Administrator Cellell Dalton appeared before the Board and reported the following:

1. Kitchen Wilkins Nixon Water Project – Mr. Dalton reviewed with the Board a letter and supporting documents from County Engineer Bill Vaughan requesting approval of Amendment No. 1 to the Kitchen Wilkins Nixon water project Owner Engineer Agreement. Mr. Dalton noted that Amendment No. 1 details use of additional funding from the project for extension of the waterline in the Kitchen Wilkins Nixon Roads area.

Supervisor McRoberts made a motion, seconded by Supervisor Houseman to approve the Kitchen Wilkins Nixon water project Owner Engineer Agreement Amendment No. 1.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. “Gene” Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

2. Speedwell Phase II Water Project – Mr. Dalton reviewed with the Board a memorandum and supporting documents from County Engineer Bill Vaughan recommending acceptance of Amendments No. 1, No. 2, and No. 3 for the Speedwell Phase II water project Owner Engineer Agreement. Mr. Dalton reported that the amendments outline use of the additional funds available for extension of the waterline into adjacent areas in the Grayson Turnpike project vicinity.



Supervisor Horney made a motion, seconded by Supervisor McRoberts to approve the Speedwell Phase II water project Owner Engineer Amendments No. 1, No. 2, and No. 3.

The roll call vote on the motion was as follows:

AYES:	Gary M. Houseman	Coy L. McRoberts
	Charlie G. Lester	B. G. "Gene" Horney, Jr.
	Steven T. Willis	Timothy A. Reeves, Sr.
	Joe F. Hale	

NAYS: None

3. Bland Area Improvements 138 kV Transmission Line Project – Mr. Dalton reviewed with the Board a letter and associated information from Kathryn Larnzik, Archaeologist with Louis Berger, detailing archaeological findings uncovered in the area of the proposed Bland Area Improvements 138 kV transmission line project. Mr. Dalton advised that items discovered in the survey of sites along the project route could be returned to the County or directly donated to the Virginia Department of Historical Resources. He recommended donation of the items to the Virginia Department of Historical Resources.

Supervisor Houseman made a motion, seconded by Supervisor Willis to donate the items discovered in the archaeological survey to the Virginia Department of Historical Resources.

The motion passed unanimously.

4. Water and Waste Eligibility Certification – Mr. Dalton reviewed with the Board an eligibility certification for water and wastewater project funding through the United States Department of Agriculture Rural Development.
5. Wythe County Children’s Services Act Program Audit – Mr. Dalton reviewed with the Board a letter from Annette Larkin, Virginia Children’s Services Act Program Auditor, announcing initiation of a financial and compliance audit of the locally administered Children’s Services Act Program.
6. GO Virginia – Mr. Dalton reviewed with the Board a legislative fact sheet describing GO Virginia, a Virginia business led initiative promoting growth and opportunity in Virginia. Mr. Dalton reviewed the specifics of the legislative program with the Board. He requested that the Economic Development Committee along with the Industrial Development Authority work to develop a plan outlining who would be part of the GO Virginia regional counsel and how the initiative would be locally implemented.

**June 30, 2016**

7. Appalachian Regional Exposition Center Proposal – Mr. Dalton reviewed with the Board a proposal prepared by the Lane Group for Phase I Architectural Services of the Appalachian Regional Exposition Center project. Mr. Dalton noted that the Lane Group has proposed a total contract price for Phase I of the project in the amount of \$258,000.

Supervisor Hale made a motion, seconded by Supervisor Horney to accept the contract price from the Lane Group, but not the delivery times and deliverables included in that price.

Supervisor Hale explained that he believes that the cost stated in the proposal is in line with the work to be completed. He noted that the time outlined in the proposal is, however, not acceptable.

Mr. Dalton recommended that the Board allow the Economic Development Committee to renegotiate the agreement to be amended and presented to the Board at a future meeting.

Supervisor Hale withdrew his motion.

Chair Reeves questioned if referral to the Committee would further delay the project.

Mr. Dalton noted that the amended proposal could be presented to the Board at the July 12 meeting.

Supervisor Hale inquired if the Board could approve the proposal and then refer it to the Committee for renegotiation of the schedule, deliverables, and other irregularities to the County's benefit.

Mr. Farthing advised that the County cannot sign the contract until all of the terms are agreed upon by both parties. He noted that the Board can approve the contract amount, but cannot proceed until the contract terms are amended and then approved by the Board.

Supervisor Houseman stated that he has many concerns with the proposal beyond just the deliverable dates. He noted that previously the County had obtained preliminary engineering and design reports prior to determining if a project would proceed. Supervisor Houseman explained that the County procured funding for the exposition center project before they knew the cost of the project or if it would be financially feasible. He recommended that the County possibly conduct a survey for the project as they did for the proposed school construction projects. Supervisor Houseman added that he has received comments from many citizens who are not in favor of the project.

Supervisor Hale noted that the County engineer prepared comprehensive budgets prior to the County obtaining funding and proceeding with the project. He explained that the total project cost of \$12 million was divided into smaller more feasible phases.

Chair Reeves referred the agreement to the Economic Development Committee for renegotiation with the revised proposal to be presented to the Board at the July 12 meeting. He requested that County Administrator Dalton work to schedule a meeting with the Lane Group and the Economic Development Committee the week of July 4.

### **SUPERVISORS' REPORTS**

1. High Speed Internet – Supervisor Houseman reported that Mark Umberger of Bide-a-way Lane has requested the Board's assistance in extending high speed internet service to his area. He noted that Mr. Umberger operates a construction business out of his home and needs fast reliable internet to work effectively.
2. Swecker Town Road – Supervisor Lester reported that he had been contacted by a citizen who purchased property on Swecker Town Road at the recent judicial sale. He noted that the contractor constructing the waterline in the area has blocked the right-of-way to the property with equipment.
3. Trash Pickup Program – Supervisor Hale thanked the Sheriff's Office for the work completed by the trash pickup crew.
4. Miller's Creek Road Bridge and Peak Creek Road – Supervisor Hale requested an update on the Miller's Creek Road Bridge project and Peak Creek Road maintenance request.

Mr. Dalton reported that the Miller's Creek Road project would begin later in the year. He advised that an 18 to 20 foot wide single span bridge would be installed in place of the old bridge as soon as the Virginia Department of Transportation finalizes the design. Mr. Dalton noted that the road would be closed for one night to allow for completion of the project. He added that an emergency response vehicle would be placed on the other side of the bridge during that 12-hour period.

5. Trash Pickup Program – Chair Reeves thanked the Sheriff and trash pickup detail for the work completed cleaning up the County roads. He noted that citizens need to work to keep the County clean and reduce litter.

### **CONSENT CALENDAR**

Supervisor McRoberts made a motion to approve the consent calendar for June 30, 2016, as follows:

**June 30, 2016**

**1. PAYROLL – May 2016:**

Water Department	\$ 21,955.07
Wythe County Wastewater Fund	17,721.53
Police Activity Fund	53,051.77
Courthouse Security Fund	21,782.66
General County Fund	<u>494,442.07</u>
<b>TOTAL</b>	<b>\$ 608,953.10</b>

Check Numbers: 30094679-30094687; 30094777-30094785

Voucher Numbers: V609000-609166; V610000-610177

**2. STATUS REPORTS:**

- A. Animal Control – Arlan Dunford
- B. Building and Grounds – Billy Bowers
- C. Building Inspection – Tim Spraker
- D. Engineering – Bill Vaughan
- E. Emergency Communications – Darlene Lang
- F. Parks and Recreation – Kevin Williams
- G. Planning Commission – Michelle Cassell
- H. Water and Wastewater – Don Crisp

**3. PERSONNEL:**

- A. Rector, Jr., Donald – Resigned, Full-time Water Maintenance, Effective May 6, 2016
- B. Sutphin, Dale – Hired, Full-time Maintenance, Annual Salary \$20,975, Effective June 1, 2016
- C. Teer, Mark – Terminated, Full-time Communications Officer, Effective June 8, 2016
- D. Sexton, Tiffany – Terminated, Full-time Communications Officer, Effective June 15, 2016
- E. Rosas, Marcelina – Hired, Full-time Water Operator Trainee, NRRWA, Annual Salary \$24,094, Effective June 16, 2016
- F. Hudson, Johnathan – Hired, Full-time Water Operator Trainee, NRRWA, Annual Salary \$24,094, Effective June 16, 2016
- G. Davis, Mary Lou – Pay Increase, Part-time Courtroom Security, \$11.00/hour, Effective July 1, 2016
- H. Ayers, Cheyenne – Pay Increase, Part-time Courtroom Security, \$11.00/hour, Effective July 1, 2016

**4. BUDGET AMENDMENTS:**

- A. \$929.95 – (3202-4565030) – Ivanhoe Fire Department – Reimbursement for Overpayment

Supervisor Horney seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
 Charlie G. Lester B. G. "Gene" Horney  
 Steven T. Willis Timothy A. Reeves, Sr.  
 Joe F. Hale

NAYS: None

**SUNSET DIGITAL COMMUNICATIONS**

Tim Long, Sunset Digital Communications Certified Economic Developer, addressed the Board. Mr. Long reported that Sunset Digital Communications is in the process of purchasing OptiNet from Bristol Virginia Utilities. He explained that Sunset Digital works to place fiber in rural communities and hopes to place two main fibers through Wythe County if the OptiNet deal proceeds as planned. Mr. Long noted that Sunset Digital provides fiber directly to the business or residence, which delivers faster and more reliable service. He added that they can provide internet, television, and phone services to areas that other carriers are not willing or able to.

Mr. Dalton questioned if Sunset Digital Communications has researched the County's franchise agreement requirements to ensure compliance with the ordinance.

Mr. Long noted that they would be more than willing to sign any necessary agreements.

Chair Reeves directed the County Attorney to work with Sunset Digital Communications to prepare the necessary franchise agreement.

**FISCAL YEAR 16 YEAR END AND CARRYOVER REPORT**

The Board reviewed and discussed the Fiscal Year 2016 Year End Expenditure and Carryover Report as follows:

**WYTHE COUNTY BOARD OF SUPERVISORS  
 FISCAL YEAR 16 YEAR END REPORT**

Department	FY16 Budget	FY16 Expenditures	FY16 Required Appropriations	FY16 Unspent	FY16 Carryovers	Final FY16 Budget Adjustment Required
BOARD OF SUPERVISORS	\$379,691	\$218,755	\$0	\$160,936	\$13,000	<b>\$147,936</b>

## June 30, 2016

COUNTY ADMIN OFFICE	723,146	476,782	0	246,364	150,000	<b>96,364</b>
FINANCIAL ADMINISTRATION	248,486	224,171	0	24,315	0	<b>24,315</b>
TECHNOLOGY	90,497	89,376	0	1,121	0	<b>1,121</b>
PUBLIC INFORMATION	49,615	48,424	0	1,191	0	<b>1,191</b>
COMMISSIONER OF REVENUE	274,089	270,350	0	3,739	0	<b>3,739</b>
MAPPING	32,000	25,369	0	6,631	6,600	<b>31</b>
ASSESSORS	240,000	102,632	0	137,368	137,368	<b>0</b>
TREASURER	350,822	356,649	5,827	0	0	<b>0</b>
ELECTORAL BOARD	81,934	54,352	0	27,582	0	<b>27,582</b>
REGISTRAR	85,395	83,924	0	1,471	0	<b>1,471</b>
CIRCUIT COURT	56,634	49,727	0	6,907	0	<b>6,907</b>
GENERAL DISTRICT COURT	11,204	10,704	0	500	0	<b>500</b>
J AND DR COURT	9,130	7,990	0	1,140	0	<b>1,140</b>
MAGISTRATE	1,630	1,177	0	454	0	<b>454</b>
CLERK OF CIRCUIT COURT	482,130	445,070	0	37,060	0	<b>37,060</b>
JUROR PAYMENTS	4,750	3,720	0	1,030	0	<b>1,030</b>
LAW LIBRARY	10,800	9,601	0	1,199	0	<b>1,199</b>
COMMISSIONER OF ACCOUNTS	5,000	2,500	0	2,500	2,500	<b>0</b>
COMMONWEALTH'S ATTORNEY	664,105	652,143	0	11,962	8,919	<b>3,043</b>
ENFORCEMENT AND TRAFFIC	3,201,005	2,722,762	0	478,243	0	<b>478,243</b>
COPS UNIV HIRING GRANT	403,074	392,079	0	10,995	0	<b>10,995</b>
VSTOP GRANT	42,797	40,500	0	2,297	0	<b>2,297</b>
DARE	69,356	60,136	0	9,220	0	<b>9,220</b>
COPS IN SCHOOL GRANT	199,797	193,123	0	6,674	0	<b>6,674</b>
VICTIM WITNESS ASSISTANCE	53,280	52,312	0	968	0	<b>968</b>
SHERIFF IT	49,110	48,978	0	132	0	<b>132</b>
COURTROOM SECURITY	355,584	332,953	0	22,631	0	<b>22,631</b>
VOLUNTEER FIRE DEPARTMENT	98,889	31,365	0	67,524	33,123	<b>34,401</b>
BARREN SPRINGS DEPARTMENT	138,606	129,449	0	9,157	0	<b>9,157</b>
IVANHOE FIRE DEPARTMENT	83,226	67,346	0	15,880	0	<b>15,880</b>
MM FIRE DEPARTMENT	84,589	58,829	0	25,760	0	<b>25,760</b>
RR FIRE DEPARTMENT	66,800	28,447	0	38,353	0	<b>38,353</b>
SPEEDWELL FIRE DEPARTMENT	41,800	34,848	0	6,952	0	<b>6,952</b>
WYTHEVILLE FIRE DEPARTMENT	109,910	84,628	0	25,282	0	<b>25,282</b>
LEAD MINES RESCUE SQUAD	64,218	56,101	0	8,117	8,117	<b>0</b>
RR RESCUE SQUAD	41,800	11,556	0	30,244	9,655	<b>20,589</b>
WC RESCUE SQUAD	42,087	23,297	0	18,790	9,655	<b>9,135</b>
CORRECTION AND DETENTION	1,500,000	1,344,680	0	155,320	0	<b>155,320</b>
PROBATION OFFICE	3,250	3,164	0	86	0	<b>86</b>
BUILDING INSPECTION	93,646	87,273	0	6,373	0	<b>6,373</b>
ANIMAL CONTROL	146,461	118,522	0	27,939	9,500	<b>18,439</b>
MEDICAL EXAMINER	500	540	40	0	0	<b>0</b>
E-911 WIRELESS GRANT	31,719	16,241	0	15,478	0	<b>15,478</b>
OFFICE OF EMERGENCY SVCS	395,767	348,623	0	47,144	2,441	<b>44,703</b>
ROAD CONSTRUCTION	699,793	32,000	0	667,793	667,793	<b>0</b>
CONSOLIDATED DISPATCH	535,010	464,076	0	70,934	11,000	<b>59,934</b>
REFUSE COLLECTION	1,372,499	1,353,807	0	18,692	815	<b>17,877</b>
DEBRIS COLLECTION	97,855	31,915	0	65,940	0	<b>65,940</b>
LANDFILL BUILDING	787	230	0	557	0	<b>557</b>
COURTHOUSE BUILDING	326,708	272,469	0	54,239	0	<b>54,239</b>
COUNTY OFFICE BUILDING	594,953	491,434	0	103,520	0	<b>103,520</b>
LIBRARY BUILDING	3,446	2,276	0	1,170	0	<b>1,170</b>
SIXTH STREET BUILDING	2,352	1,540	0	812	0	<b>812</b>
B&G MAINTENANCE	47,075	24,324	0	22,751	0	<b>22,751</b>

June 30, 2016

SPILLER ANNEX BUILDING	676	0	0	676	0	<b>676</b>
B&G MAINTENANCE BUILDING	6,600	5,180	0	1,420	0	<b>1,420</b>
FC EMERGENCY SERV BLDG	3,393	159	0	3,234	0	<b>3,234</b>
FAIRVIEW HOUSE	8,158	2,836	0	5,322	0	<b>5,322</b>
WATER DEPARTMENT	2,290,801	2,006,427	0	284,374	40,000	<b>244,374</b>
NRRWA	276,254	238,898	0	37,356	0	<b>37,356</b>
WASTEWATER DEPARTMENT	1,189,684	1,140,276	0	49,408	12,000	<b>37,408</b>
LOCAL HEALTH DEPARTMENT	341,000	341,000	0	0	0	<b>0</b>
MT ROGERS MENTAL HEALTH	137,000	137,000	0	0	0	<b>0</b>
DEPT. OF SOCIAL SERVICES	6,818,081	6,377,017	0	441,064	0	<b>441,064</b>
FAMILY RESOURCE CENTER	3,750	0	0	3750	3,750	<b>0</b>
DISTRICT III COOPERATIVE	26,514	26,514	0	0	0	<b>0</b>
SCHOOL BOARD	45,384,254	44,921,542	0	462,712	320,112	<b>142,600</b>
WYTHEVILLE COMM. COLLEGE	39,469	29,602	0	9,867	9,867	<b>0</b>
REGIONAL TOURISM	85,000	67,132	0	17,868	0	<b>17,868</b>
RR LAKE SWIMMING POOL	38,291	21,188	0	17,103	0	<b>17,103</b>
RECREATION COMMISSION	158,749	127,425	0	31,324	0	<b>31,324</b>
RR LAKE CAMPGROUND	81,216	62,527	0	18,689	0	<b>18,689</b>
AGER PARK	21,434	12,852	0	8,582	2,500	<b>6,082</b>
SHEFFEY RECREATION CENTER	32,198	14,255	0	17,943	17,943	<b>0</b>
WYTHE/GRAYSON REG. LIBRARY	295,000	295,000	0	0	0	<b>0</b>
PLANNING COMMISSION	89,549	80,107	0	9,442	5,750	<b>3,692</b>
ENGINEERING	121,629	119,817	0	1,812	0	<b>1,812</b>
WYTHE CO PROGRESS PARK	2,652,417	1,896,745	0	755,672	700,000	<b>55,672</b>
CROSSROADS RIA	25,807	0	0	25,807	25,807	<b>0</b>
WYTHE COUNTY JOINT IDA	626,155	716,480	90,325	0	0	<b>0</b>
SMALL BUSINESS INCUBATOR	0	0	0	0	0	<b>0</b>
SMYTH/WYTHE AIRPORT COMM.	62,000	62,000	0	0	0	<b>0</b>
SOIL AND WATER DISTRICT	6,000	6,000	0	0	0	<b>0</b>
NEW RIVER HIGHLANDS RCD	1,000	0	0	1,000	1,000	<b>0</b>
COOPERATIVE EXTENSION	58,353	57,988	0	365	0	<b>365</b>
REVENUE REFUNDS	1,000	543	0	457	0	<b>457</b>
TAX REVENUE REFUNDS	11,500	53,418	41,918	0	0	<b>0</b>
RESERVE FUND	0	0	0	0	0	<b>0</b>
<b>Totals</b>	<b>\$75,691,739</b>	<b>\$70,915,165</b>	<b>\$138,110</b>	<b>\$4,914,684</b>	<b>\$2,209,215</b>	<b>\$2,705,469</b>
CAPITAL PROJECTS – COUNTY	2,362,918	631,108	0	1,731,810	1,538,860	<b>192,950</b>
CAPITAL PROJECTS – WATER	7,640,379	2,837,245	95,680	4,898,814	4,898,814	<b>0</b>
CAPITAL PROJECTS – WW	2,211,780	72,673	0	2,139,107	2,062,263	<b>76,844</b>
<b>TOTAL CAPITAL BUDGET</b>	<b>12,215,077</b>	<b>3,541,027</b>	<b>95,680</b>	<b>8,769,730</b>	<b>8,499,937</b>	<b>269,793</b>
<b>TOTALS</b>	<b>\$87,906,816</b>	<b>\$74,456,192</b>	<b>\$233,790</b>	<b>\$13,684,415</b>	<b>\$10,709,152</b>	<b>\$2,975,262</b>

Supervisor Houseman made a motion, seconded by Supervisor Lester to approve the Fiscal Year 2016 Year End Expenditure and Carryover Report to include a transfer to cafeteria reserves in the amount of \$58,051.12.

The motion passed unanimously.

### FISCAL YEAR 17 APPROPRIATIONS

The Board reviewed the Fiscal Year 17 first quarter appropriations as follows:

**June 30, 2016**

<b>DEPARTMENT</b>	<b>APPROVED FY17</b>	<b>CARRYOVER FY16</b>	<b>APPROVED FY17</b>	<b>FY17 1<sup>ST</sup> QUARTER APPROPRIATION</b>
1101 BOARD OF SUPERVISORS	\$226,225	\$13,000	\$239,225	\$69,556
1202 COUNTY ADMIN OFFICE	581,845	150,000	731,845	295,461
1204 FINANCIAL ADMINISTRATION	245,115	0	245,115	61,279
1205 TECHNOLOGY	91,246	0	91,246	22,812
1206 PUBLIC INFORMATION	64,999	0	64,999	16,250
1209 COMMISSIONER OF REVENUE	277,719	0	277,719	69,430
12091 MAPPING	31,200	6,600	37,800	14,400
1210 ASSESSORS	160,000	137,368	297,368	177,368
1213 TREASURER	346,990	0	346,990	86,748
1221 LEGAL	0	0	0	0
1301 ELECTORAL BOARD	73,152	0	73,152	18,288
1302 REGISTRAR	86,527	0	86,527	21,632
2101 CIRCUIT COURT	56,885	0	56,885	14,221
2102 GENERAL DISTRICT COURT	10,210	0	10,210	2,553
21021 JUVENILE AND DOMESTIC REL. COURT	9,307	0	9,307	2,327
2103 MAGISTRATE	1,630	0	1,630	408
2106 CLERK OF CIRCUIT COURT	479,634	0	479,634	119,909
2107 JUROR PAYMENTS	4,750	0	4,750	1,188
2108 LAW LIBRARY	12,600	0	12,600	3,150
2109 COMMISSIONER OF ACCTS	5,000	2,500	7,500	3,750
2201 COMMONWEALTH'S ATTORNEY	653,574	8,919	662,493	172,313
3102 ENFORCEMENT AND TRAFFIC	2,099,661	0	2,099,661	524,915
31021 COPS UNIV HIRING GRANT	869,555	0	869,555	217,389
31022 COURTROOM SECURITY	329,381	0	329,381	82,345
31023 VSTOP GRANT	40,595	0	40,595	10,149
31024 DARE	0	0	0	0
31025 COPS IN SCHOOL GRANT	158,857	0	158,857	39,714
31026 VICTIM WITNESS ASSISTANCE	50,077	0	50,077	12,519
31028 SHERIFF IT	0	0	0	0
3202 VOLUNTEER FIRE DEPARTMENT	158,000	33,123	191,123	72,623
32021 BARREN SPRINGS VFD	59,169	0	59,169	14,792
32022 IVANHOE VFD	34,660	0	34,660	8,665
32023 MAX MEADOWS VFD	77,449	0	77,449	19,362
32024 RURAL RETREAT VFD	34,660	0	34,660	8,665
32025 SPEEDWELL VFD	34,660	0	34,660	8,665
32026 WYTHEVILLE VFD	102,770	0	102,770	25,693
32031 LEAD MINES RESCUE SQUAD	39,050	8,117	47,167	17,880
32032 RURAL RETREAT RESCUE SQUAD	34,800	9,655	44,455	18,355
32033 WYTHE COUNTY RESCUE SQUAD	34,800	9,655	44,455	18,355
3204 WYTHE COUNTY EMS	0	0	0	0
3301 CORRECTION AND DETENTION	1,250,000	0	1,250,000	312,500
3303 PROBATION OFFICE	3,250	0	3,250	813
3401 BUILDING INSPECTION	94,640	0	94,640	23,660
3501 ANIMAL CONTROL	145,746	9,500	155,246	45,937
3503 MEDICAL EXAMINER	500	0	500	125
3504 E911 DEPARTMENT	0	0	0	0
35041 E911 WIRELESS GRANT	34,763	0	34,763	8,691
3505 OFFICE OF EMERGENCY SVCS	78,862	2,441	81,303	22,157
3506 CONSOLIDATED DISPATCH	449,644	11,000	460,644	123,411
4100 ROAD CONSTRUCTION	0	667,793	667,793	667,793
4203 REFUSE COLLECTION	1,383,806	815	1,384,621	346,767



42031 DEBRIS COLLECTION	74,709	0	74,709	18,677
43041 LANDFILL BUILDING	836	0	836	209
43042 COURTHOUSE BUILDING	251,450	0	251,450	62,863
43043 COUNTY OFFICE BUILDING	598,575	0	598,575	149,644
43044 HEALTH CENTER BUILDING	0	0	0	0
43045 LIBRARY BUILDING	3,446	0	3,446	862
43047 SIXTH STREET BUILDING	2,052	0	2,052	513
43048 B & G MAINTENANCE	45,816	0	45,816	11,454
43049 SPILLER ANNEX BUILDING	676	0	676	169
43050 B & G MAINTENANCE BLDG	8,300	0	8,300	2,075
43051 FC EMERGENCY SERV BLDG	0	0	0	0
43052 CONSOLIDATED DISPATCH	0	0	0	0
43053 FAIRVIEW HOUSE	6,735	0	6,735	1,684
4401 WATER DEPARTMENT	2,226,067	40,000	2,266,067	596,517
44011 REGIONAL WTP	0	0	0	0
44012 WATER TRANSMISSION SYSTEM	0	0	0	0
44013 NEW RIVER WATER AUTHORITY	263,858	0	263,858	65,965
44015 STORMWATER	0	0	0	0
4402 WASTEWATER	1,280,405	12,000	1,292,405	332,101
44021 COLLECTION SYSTEM WW PROJ.	0	0	0	0
5101 LOCAL HEALTH DEPARTMENT	345,000	0	345,000	86,250
5201 MOUNT ROGERS MENTAL HEALTH	141,000	0	141,000	35,250
5301 DEPT. OF SOCIAL SERVICES	7,165,424	0	7,165,424	1,791,356
53030 TAX RELIEF	0	0	0	0
5309 FAMILY RESOURCE CENTER	3,750	3,750	7,500	4,688
5401 DISTRICT III COOPERATIVE	26,514	0	26,514	6,629
6101 SCHOOL BOARD	45,935,207	320,112	46,255,319	11,803,914
61012 SCHOOL CONSTRUCTION	0	0	0	0
6401 WYTHEVILLE COMM. COLLEGE	38,396	9,867	48,263	19,466
7100 REGIONAL TOURISM	92,000	0	92,000	23,000
7105 RR LAKE SWIMMING POOL	39,487	0	39,487	9,872
7109 RECREATION COMMISSION	172,349	0	172,349	43,087
7110 RR LAKE CAMPGROUND	88,262	0	88,262	22,066
7111 AGER PARK	16,500	2,500	19,000	6,625
7130 SHEFFEY RECREATION CENTER	33,131	17,943	51,074	26,226
7302 WYTHE GRAYSON REG. LIBRARY	305,000	0	305,000	76,250
8101 PLANNING COMMISSION	83,706	5,750	89,456	26,677
8102 ENGINEERING	122,853	0	122,853	30,713
81061 PROGRESS PARK	987,705	700,000	1,687,705	946,926
81062 CROSSROADS REG IND FAC	0	25,807	25,807	25,807
8107 WYTHE COUNTY JIDA	218,655	0	218,655	54,664
8108 SMALL BUSINESS INCUBATOR	0	0	0	0
8109 SMYTH WYTHE AIRPORT COMM.	82,010	0	82,010	20,503
8203 SOIL AND WATER DISTRICT	6,000	0	6,000	1,500
8206 NEW RIVER HIGHLANDS RCD	1,000	1,000	2,000	1,250
8305 COOPERATIVE EXTENSION	61,871	0	61,871	15,468
9201 REVENUE REFUNDS	1,000	0	1,000	250
9202 TAX REVENUE REFUNDS	15,800	0	15,800	3,950
9501 RESERVE FUND	0	0	0	0
<b>TOTAL OPERATIONS BUDGET</b>	<b>\$71,763,508</b>	<b>\$2,209,215</b>	<b>\$73,972,723</b>	<b>\$20,150,092</b>

**CAPITAL BUDGET**

9000 CAPITAL PROJECTS – COUNTY	7,560,600	1,538,860	9,099,460	3,429,010
9050 CAPITAL PROJECTS – WATER	75,000	4,898,814	4,973,814	4,917,564

**June 30, 2016**

9100 CAPITAL PROJECTS – WW	90,000	2,062,263	2,152,263	2,084,763
<b>TOTAL CAPITAL BUDGET</b>	<b>7,725,600</b>	<b>8,499,937</b>	<b>16,225,537</b>	<b>10,431,337</b>
<b>TOTAL BUDGET</b>	<b>\$79,489,108</b>	<b>\$10,709,152</b>	<b>\$90,198,260</b>	<b>\$30,581,429</b>

Supervisor McRoberts made a motion, seconded by Supervisor Willis to approve the Fiscal Year 17 first quarter appropriations as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts  
Charlie G. Lester B. G. "Gene" Horney, Jr.  
Steven T. Willis Timothy A. Reeves, Sr.  
Joe F. Hale

NAYS: None

**RECESS**

The Board recessed for a short break at 10:15 a.m.

*Supervisor Houseman exited the meeting.*

**RECONVENE**

The Board reconvened at 10:30 a.m.

**YEAR END REPORTS**

1. Solid Waste/Building and Grounds – Billy Bowers, Building and Grounds Supervisor, reviewed January through June 2016 Solid Waste and Building and Grounds statistical data with the Board. He noted several in progress and completed projects, as well as upcoming projects that the Building and Grounds and Solid Waste departments plan to complete in the future.
2. Engineering – County Engineer Bill Vaughan updated the Board on the status of current and future water, wastewater, and transportation projects to be completed within the County. He reported that the Kitchen Nixon Wilkins and two phases of the Speedwell Phase II water projects began during the second half of Fiscal Year 2016. Mr. Vaughan explained that the Jackson School waterline project construction contractor is in severe distress, leading to withholding of funds and retainage, as well as possible legal pursuit on behalf of the County for damages.

Mr. Farthing requested authorization to provide notice to the Jackson School project contractor of the County's intent to terminate their contract within a specified time frame and recall of the performance bond.

Supervisor Willis made a motion, seconded by Supervisor Horney to authorize the County Attorney to provide notice to the Jackson School project contractor of the County's intent to terminate their contract and to recall the performance bond.

The roll call vote on the motion was as follows:

AYES:           Charlie G. Lester                   Coy L. McRoberts  
                  Steven T. Willis                 B. G. "Gene" Horney  
                  Joe F. Hale                        Timothy A. Reeves, Sr.

NAYS:           None

ABSENT:        Gary M. Houseman

3. Finance Department – Finance Director, Bruce Grant, reviewed with the Board a summary of activities completed and to be completed by the Finance Department. Mr. Grant explained that the Finance Department maintains the books of the County and provides accounting functions, payroll, budget control, accounts payable, accounts receivable, debt monitoring, and fixed asset classification. He noted that the Department also works on the annual audit, which was completed with no outside assistance and received an unqualified opinion. Mr. Grant advised that several portions of the new accounting software would go online July 7, with other phases completed throughout 2016 and 2017.
4. Parks and Recreation – Kevin Williams, Parks and Recreation Director, updated the Board on Parks and Recreation statistics, as well as completed and upcoming projects, programs, events, and classes organized by the Department.

Supervisor Hale requested an update on the Sheffey School gym fitness room.

Mr. Dalton noted that the School Board has made several attempts to obtain grants to outfit the facility with fitness equipment, but has been unsuccessful.

Supervisor Hale recommended that the Parks and Recreation Department work to schedule fitness classes in the Sheffey School gym facility when not in use.

5. Planning Commission – Michelle Cassell, Planning Commission Assistant Department Head, reviewed with the Board data outlining Planning Commission statistics for July 1, 2015, through June 28, 2016. Ms. Cassell noted that the Planning Commission completed the Comprehensive Plan update within Fiscal Year 2016.
6. Public Information and Grants - Public Information Officer Jeremy Farley presented the Board with statistical data related to grants, tourism, and public

**June 30, 2016**

information accomplishments and activities completed throughout Fiscal Year 2016.

**VIRGINIA JUVENILE COMMUNITY CRIME CONTROL ACT - MEMORANDUM OF AGREEMENT**

The Board reviewed a memorandum of agreement between Wythe County and the Commonwealth of Virginia outlining guidelines for the hiring and employment of personnel to locally implement the Virginia Juvenile Community Crime Control Act plan.

Supervisor Horney made a motion, seconded by Supervisor McRoberts to accept the Virginia Juvenile Community Crime Control Act memorandum of agreement as presented.

The motion passed unanimously with six ayes and one absent.

**BRANCH BOTANICALS**

Mr. Dalton reported that the Branch Botanicals agreement documents should be prepared for signature next week. He requested authorization for signature of any necessary documents.

Supervisor McRoberts made a motion, seconded by Supervisor Horney to authorize Chair Reeves to sign the Branch Botanicals agreement documents.

The motion passed unanimously with six ayes and one absent.

**CLOSED MEETING – DISCUSSION OF PERSONNEL MATTERS AND CONSULTATION WITH LEGAL COUNSEL**

Supervisor Willis made a motion, seconded by Supervisor McRoberts to enter into Closed Meeting under Section 2.2-3711-A.1 (Discussion of Personnel Matters) and Section 2.2-3711-A.7 (Consultation with Legal Counsel) of the Code of Virginia.

The motion passed unanimously with six ayes and one absent.

Supervisor Horney made a motion, seconded by Supervisor Willis to return to open meeting.

The motion passed unanimously with six ayes and one absent.

Upon returning to open meeting, Supervisor Willis made a motion, seconded by Supervisor Horney to adopt the following Resolution certifying the business conducted in closed meeting as follows:

**RESOLUTION  
CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Wythe County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Wythe County Board of Supervisors that such meeting was conducted in conformity with Virginia law; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Wythe County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Wythe County Board of Supervisors.

The roll call vote on the motion was as follows:

AYES:	Charlie G. Lester	Coy L. McRoberts
	Steven T. Willis	B. G. "Gene" Horney, Jr.
	Joe F. Hale	Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Gary M. Houseman

**ADJOURNMENT**

With no other business to come before the Board, Chair Reeves adjourned the meeting at 12:45 p.m.

---

Timothy A. Reeves, Sr., Chair