

October 25, 2016

The Wythe County Board of Supervisors held its regularly scheduled meeting at 9 a.m., Tuesday, October 25, 2016. The location of the meeting was in the Boardroom of the County Administration Building, 340 South Sixth Street, Wytheville, Virginia.

MEMBERS PRESENT:

Timothy A. Reeves, Sr., Chair
Joe F. Hale, Vice Chair
Gary M. Houseman
Charlie G. Lester

Steven T. Willis
Coy L. McRoberts
B. G. "Gene" Horney, Jr.

STAFF PRESENT:

Stephen D. Bear, County Administrator
Scot S. Farthing, County Attorney
Martha G. Collins, Administrative Assistant
Bruce Grant, Finance Director
Darlene Lang, Director of Communications

OTHERS PRESENT:

Cloyd Bishop
James Bishop
Jimmy Bishop
Keith Dunagan
Mark Flynn
Mike Forrest

Lori Gynn
David Manley
Linda Meyer
Leah Sayers
One Other Citizen

CALL TO ORDER AND INVOCATION

Chair Reeves determined that a quorum was present and called the meeting to order at 9 a.m. Supervisor Houseman provided the invocation and Chair Reeves led the pledge of allegiance.

CITIZENS' TIME

Chair Reeves welcomed the citizens present at the meeting and inquired if anyone wished to address the Board.

1. Junior Varsity Football Playoffs – Leah Sayers, resident of 349 Ivanhoe Road in Max Meadows and Sheffey booster club president, addressed the Board. Ms. Sayers reported that last year the junior varsity football playoffs ended in a three-way tie, which was decided by total number of points accumulated. She noted that this year the playoffs also ended in a three-way tie, however the winner was chosen by a draw. Ms. Sayers explained that when they questioned the change, Scotty Vaught, Assistant Recreation Specialist, stated that the winner was always determined by a draw. She stated that she met with Kevin Williams, Parks and Recreation Director, to discuss the issue and was informed that the rule had changed this year, but he was not able to produce any documentation of the change. Ms. Sayers advised that she has e-mails from the previous year stating

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that winners would be determined in the event of a tie by total points accumulated. She added that no one that she has contacted was aware of the change and requested that written notification of rule changes be provided to coaches and booster club presidents.

Mr. Bear explained that he was unaware of the change in the previous year to determine winners by points accumulated. He noted that all tiebreakers were to be decided by a draw, and should never have been determined based on points. Mr. Bear advised that there previously were no written rules to determine winners in the event of a tie, but all future written rules will state that winners will be chosen by drawing names out of a hat.

Supervisor McRoberts requested that Mr. Williams notify booster presidents when changes to rules are made.

Mr. Bear noted that rules would be established, written, and distributed to coaches and booster clubs.

Ms. Sayers questioned who makes decisions when an event takes place that is not in the rules.

Supervisor Houseman advised that they cannot establish rules to cover every situation that may arise. He noted that if an event takes place that is not covered in the rules; Mr. Williams would make a fair decision based on all information available to him.

2. Major Grahams Road – Cloyd Bishop of 2648 Major Grahams Road in Max Meadows addressed the Board. Mr. Bishop advised that Major Grahams Road is in extremely poor condition and in need of dust control. He noted that the Virginia Department of Transportation recently graded the road, which only worsened the dust issue. Mr. Bishop added that he has contacted the Virginia Department of Transportation (VDOT), but maintenance of the road has not yet been completed.

Chair Reeves explained that he and Supervisor Hale have discussed the issue with Jeff Russell, local Virginia Department of Transportation Residency Administrator, and are working to resolve the matter.

3. Major Grahams Road – Jimmy Bishop of 321 Ricky Road in Max Meadows addressed the Board. Mr. Bishop noted that the growth of the River Hills subdivision, increased pumpkin hauling traffic, and Fort Chiswell Mansion traffic have all contributed to the poor condition of Major Grahams Road. He explained

that the road cannot handle the increased traffic and is in need of repair. Mr. Bishop added that they have contacted VDOT, but does not believe that they have addressed the issue to the benefit of the residents.

Chair Reeves reiterated that they have discussed the issue with VDOT, and are working to resolve the matter.

4. Major Grahams Road – James Bishop of Major Grahams Road in Max Meadows addressed the Board. Mr. Bishop reported that Major Grahams Road is washboarded and in poor condition. He noted that he had contacted VDOT, but was informed that they cannot do anything to repair the road.

Mr. Bishop stated that when VDOT scrapes Carters Ferry Road, they scrape all of the gravel and debris into the cattle guards. He questioned who is responsible for cleaning out cattle guards within the roadway.

Chair Reeves advised that he would contact VDOT to determine who would be responsible for the cattle guard. He noted that if the cattle guard is in a State maintained road, he believes that VDOT should be responsible for cleaning it out, but he is unsure.

5. Speedwell Feedlot – Linda Meyer of 1118 Dry Road in Speedwell addressed the Board. Ms. Meyer requested an update on the Speedwell feedlot issue as was discussed in the previous Board meeting.

Mr. Bear noted that County Engineer, Bill Vaughan, was working on the issue. He explained that the Department of Environmental Quality had visited the site previously, but he is unsure if they have revisited the site recently. Mr. Bear advised that the Department of Environmental Quality had determined when they last inspected the site that there were no violations.

Ms. Meyer explained that the situation is worsening and requested that the Board continue to work to address the issue. She noted that the residents have pictures and other documents that they could provide the Board to present to the Department of Environmental Quality if needed.

Chair Reeves requested that Mr. Vaughan meet the Department of Environmental Quality at the site and provide a report back to the Board following the site visit.

With no one else to address the Board, Chair Reeves closed Citizens' Time.

MINUTES OF PREVIOUS MEETING

The Board was presented with the October 11, 2016, minutes for adoption.

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Supervisor McRoberts made a motion, seconded by Supervisor Lester to approve the October 11, 2016, minutes as presented.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Joe F. Hale
Charlie G. Lester Coy L. McRoberts
Steven T. Willis B. G. "Gene" Horney, Jr.

NAYS: None

ABSTAIN: Timothy A. Reeves, Sr.

PAYMENT OF COUNTY INVOICES

Supervisor Willis made a motion to pay the invoices for approval on October 25, 2016, for the various departments of County government. The invoices were paid on General Warrants 30096703-30096789 as follows:

**EXPENDITURES BY DEPARTMENT
BOARD OF SUPERVISORS
October 25, 2016**

| CHECK NO. | ISSUE DATE | VENDOR | TOTAL |
|------------------|-------------------|----------------------------------|--------------|
| 30096703 | 10/25/16 | APPALACHIAN POWER | \$33,539.62 |
| 30096704 | 10/25/16 | BKT UNIFORMS | \$55.99 |
| 30096705 | 10/25/16 | BLUE RIDGE AUTO PARTS INC. | \$633.01 |
| 30096706 | 10/25/16 | BOONE TRACTOR AND IMPLEMENT INC. | \$12.87 |
| 30096707 | 10/25/16 | BRENTAG MID SOUTH INC. | \$1,238.28 |
| 30096708 | 10/25/16 | BUSINESS INK CO. | \$1,376.23 |
| 30096709 | 10/25/16 | CAR CARE CENTER LLC | \$36.73 |
| 30096710 | 10/25/16 | CARILION HEALTHCARE CORP. | \$300.00 |
| 30096711 | 10/25/16 | CASELL AND CREWE | \$1,137.50 |
| 30096712 | 10/25/16 | CAVALIER SUPPLY CO. | \$268.75 |
| 30096713 | 10/25/16 | CDW GOVERNMENT INC. | \$1,641.18 |
| 30096714 | 10/25/16 | CENTRAL BUILDERS INC. | \$56,023.93 |
| 30096715 | 10/25/16 | CENTURY LINK | \$39.98 |
| 30096716 | 10/25/16 | CENTURY LINK | \$49.88 |
| 30096717 | 10/25/16 | CENTURY LINK | \$55.28 |
| 30096718 | 10/25/16 | CENTURY LINK | \$247.65 |
| 30096719 | 10/25/16 | CENTURY LINK | \$309.87 |
| 30096720 | 10/25/16 | CENTURY LINK | \$4,034.05 |
| 30096721 | 10/25/16 | COALFIELD SERVICES | \$450.00 |
| 30096722 | 10/25/16 | COMMUNITY ANIMAL CLINIC | \$423.98 |
| 30096723 | 10/25/16 | COUNTY OF WYTHE | \$2,833.34 |
| 30096724 | 10/25/16 | DEPARTMENT OF MOTOR VEHICLES | \$10.00 |

| | | | |
|----------|----------|----------------------------------|--------------|
| 30096725 | 10/25/16 | DEPARTMENT OF MOTOR VEHICLES | \$2,180.00 |
| 30096726 | 10/25/16 | DUNAGAN, KEITH | \$620.33 |
| 30096727 | 10/25/16 | EMS INC. | \$1,050.00 |
| 30096728 | 10/25/16 | FERGUSON ENTERPRISES | \$1,561.22 |
| 30096729 | 10/25/16 | FIRE RESCUE TACTICAL INC. | \$90.76 |
| 30096730 | 10/25/16 | FOWLKES MACHINE CO. INC. | \$110.56 |
| 30096731 | 10/25/16 | GALLS | \$314.76 |
| 30096732 | 10/25/16 | GRANT, BRUCE M. | \$4,074.25 |
| 30096733 | 10/25/16 | HALE, JOE | \$95.20 |
| 30096734 | 10/25/16 | HARPO'S HARDWARE AND BLDG SUPPLY | \$23.68 |
| 30096735 | 10/25/16 | HORNEY, B GENE JR. | \$64.80 |
| 30096736 | 10/25/16 | HOUSEMAN, GARY M. | \$44.80 |
| 30096737 | 10/25/16 | HUFF FORD | \$82.65 |
| 30096738 | 10/25/16 | KC AUTOMOTIVE | \$844.25 |
| 30096739 | 10/25/16 | KINCER, G JOSEPH | \$89.47 |
| 30096740 | 10/25/16 | LUMOS NETWORK | \$31.25 |
| 30096741 | 10/25/16 | MANSFIELD OIL CO. | \$6,004.65 |
| 30096742 | 10/25/16 | MATTHEW BENDER AND CO. INC. | \$75.68 |
| 30096743 | 10/25/16 | MCI COMMUNICATIONS SERVICES | \$32.34 |
| 30096744 | 10/25/16 | MCI COMMUNICATIONS SERVICES | \$32.40 |
| 30096745 | 10/25/16 | MCI COMMUNICATIONS SERVICES | \$86.68 |
| 30096746 | 10/25/16 | MCI COMMUNICATIONS SERVICES | \$103.59 |
| 30096747 | 10/25/16 | MCI COMMUNICATIONS SERVICES | \$513.29 |
| 30096748 | 10/25/16 | MCI COMMUNICATIONS SERVICES | \$573.29 |
| 30096749 | 10/25/16 | MCROBERTS, COY L. | \$102.40 |
| 30096750 | 10/25/16 | MILO C COCKERHAM INC. | \$741.60 |
| 30096751 | 10/25/16 | MOUNT ROGERS CSB | \$35,250.00 |
| 30096752 | 10/25/16 | MUSSER FARMS | \$120.00 |
| 30096753 | 10/25/16 | NEW RIVER VALLEY REGIONAL JAIL | \$110,802.95 |
| 30096754 | 10/25/16 | OFFICE OF CHIEF MEDICAL EXAMINER | \$60.00 |
| 30096755 | 10/25/16 | PAPER CLIP | \$255.96 |
| 30096756 | 10/25/16 | PEARSON'S APPRAISAL SERVICE INC. | \$36,666.95 |
| 30096757 | 10/25/16 | R & R SEPTIC | \$60.00 |
| 30096758 | 10/25/16 | RCI | \$424.00 |
| 30096759 | 10/25/16 | ROANOKE TIMES | \$1,552.12 |
| 30096760 | 10/25/16 | RSI | \$450.00 |
| 30096761 | 10/25/16 | RURAL DEVELOPMENT WYTHEVILLE | \$29,516.24 |
| 30096762 | 10/25/16 | SENTRY SERVICES | \$390.66 |
| 30096763 | 10/25/16 | SHENTEL | \$70.90 |
| 30096764 | 10/25/16 | STEVE'S AUTO SALES AND REPAIR | \$16.00 |
| 30096765 | 10/25/16 | SUPPLY WORKS | \$427.64 |
| 30096766 | 10/25/16 | T & M TIRE AND AUTO LLC | \$552.00 |
| 30096767 | 10/25/16 | THOMPSON TIRE | \$2,212.84 |
| 30096768 | 10/25/16 | TOWN OF RURAL RETREAT | \$1,701.84 |
| 30096769 | 10/25/16 | TOWN OF WYTHEVILLE | \$4,833.97 |

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| | | | |
|---|----------|-------------------------------------|---------------------|
| 30096770 | 10/25/16 | TRANSUNION RISK AND ALTERNATIVE | \$53.00 |
| 30096771 | 10/25/16 | TRI CITIES SWVA REGIONAL | \$1,329.65 |
| 30096772 | 10/25/16 | TRI COUNTY GLASS INC. | \$301.66 |
| 30096773 | 10/25/16 | TYLER TECHNOLOGIES INC. | \$1,014.11 |
| 30096774 | 10/25/16 | UNIFIRST CORP. | \$57.29 |
| 30096775 | 10/25/16 | UNIVERSITY OF VIRGINIA | \$160.00 |
| 30096776 | 10/25/16 | US CELLULAR | \$752.22 |
| 30096777 | 10/25/16 | US CELLULAR | \$1,087.73 |
| 30096778 | 10/25/16 | US CELLULAR | \$1,209.45 |
| 30096779 | 10/25/16 | VERIZON | \$13.50 |
| 30096780 | 10/25/16 | VERIZON WIRELESS | \$105.18 |
| 30096781 | 10/25/16 | VIRGINIA SHERIFF'S ASSOCIATION | \$2,061.00 |
| 30096782 | 10/25/16 | VITA | \$101.82 |
| 30096783 | 10/25/16 | VUPS | \$117.59 |
| 30096784 | 10/25/16 | WALMART | \$35.68 |
| 30096785 | 10/25/16 | WASTE INDUSTRIES | \$522.50 |
| 30096786 | 10/25/16 | WYTHE COUNTY GENERAL DISTRICT COURT | \$120.00 |
| 30096787 | 10/25/16 | WYTHE OIL DISTRIBUTORS | \$1,807.91 |
| 30096788 | 10/25/16 | WYTHE TIRE AND MUFFLER | \$1,231.44 |
| 30096789 | 10/25/16 | WYTHEVILLE OFFICE SUPPLY | \$1,021.78 |
| TOTAL EXPENDITURES APPROVED 10/25/16 | | | \$362,729.60 |

Supervisor Horney seconded the motion.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |
| | Joe F. Hale | |

NAYS: None

ADVANTUS STRATEGIES

Mark Flynn of Advantus Strategies addressed the Board. Mr. Flynn reported that he has worked as a local government attorney since 1982, has represented coal companies, served as the chief lobbyist and general counsel for the Virginia Municipal League, and is currently working with Advantus Strategies. He explained that Advantus Strategies is a successful lobbying firm, representing public school systems, cities, and counties throughout Virginia, while also working closely with the Virginia Association of Counties.

Mr. Flynn advised that cities and towns have the authority to tax meals, transient occupancy, admission, and cigarettes without restriction, while counties do not. He explained that 29 of the 38 cities and 52 towns levy a tax on cigarettes, along with

Fairfax and Arlington Counties who have legislation allowing for the tax. Mr. Flynn noted that the Town of Wytheville imposes a 15 cent per pack tax on cigarettes and collects approximately \$300,000 annually in cigarette tax revenue. He stated that he believes that the County could realistically collect substantially more in cigarette tax revenue than the Town. Mr. Flynn reported that cigarette tax equalization is a Virginia Association of Counties legislative priority, and is also supported by the Virginia Municipal League, the American Heart Association, and the American Cancer Society. He added that this optional tax would greatly benefit counties, and could actually lead some individuals to discontinue smoking.

Mr. Flynn reported that Advantus Strategies is working to recruit counties to join the Virginia Tax Fairness Coalition, a coalition lobbying for the equalization of taxation for counties. He explained that James City, Pulaski, Montgomery, Bland, Augusta, and Orange Counties have already expressed an interest in joining the coalition, but the project would not continue if participation is low. Mr. Flynn stated that he believes that it may take two to three years to get the legislation passed, but counties could reap substantial monetary benefits for their efforts.

Chair Reeves explained that it is not fair that the General Assembly provided two counties cigarette taxing authority, and not the others. He noted that Nottaway County has also expressed their support of the taxing authority.

The Board agreed to participate in the Coalition if it proceeds.

APPOINTMENTS

1. Board of Equalization – Mr. Bear recommended that the Board work to contact candidates for appointment to the Board of Equalization. He noted that nominations would need to be made at the next Board meeting to allow those individuals selected to attend the necessary training.
2. Wythe County Rescue Squad Board of Directors – Chair Reeves requested that Board members continue to search for a representative to fill the vacancy on the Wythe County Rescue Squad Board of Directors.
3. Joint Public Service Authority – Supervisor Horney made a motion, seconded by Supervisor McRoberts to appoint Dickie Pack to the Joint Public Service Authority.

The motion passed unanimously.

TREASURER'S REPORT

Treasurer Lori Guynn appeared before the Board and presented the Treasurer's Report as follows:

1. Tax Collection – Ms. Guynn reported that tax collections have increased steadily over the past two weeks since tax tickets were received by citizens.

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2. Revenue Statement – Ms. Guynn reported that the consolidated account is currently at \$42,163,723 with \$28,235,389 in the General Fund account.

Supervisor Hale exited the meeting at 9:52 a.m.

COMMISSIONER OF THE REVENUE'S REPORT

County Administrator Bear presented the Commissioner of the Revenue's report in the absence of Ms. Barker as follows:

1. Commissioner of the Revenue Annual Report – Mr. Bear reviewed with the Board the Commissioner of the Revenue's annual report detailing 2016 taxes levied compared to that of 2015, as well as tax credit, tax exempt, land use, land conservation easement, and exoneration data. Mr. Bear explained that real estate values increased by .38%, but personal property values decreased due to the large number of vehicles exonerated.

SHERIFF'S REPORT

Sheriff Keith Dunagan appeared before the Board and reported the following:

1. High Intensity Drug Trafficking Area – Sheriff Dunagan reported that the Sheriff's Office has been accepted into the Appalachia High Intensity Drug Trafficking Area (HIDTA) program. He explained that HIDTA would pay overtime to the two deputies on the Sheriff's Office drug taskforce with acceptance into the program. Sheriff Dunagan noted that HIDTA would also provide funding for taskforce equipment and training.
2. Body Cameras – Sheriff Dunagan advised that the grant recently accepted by the Board along with the money raised through their fundraising efforts would provide body cameras for every member of the Sheriff's Office.
3. Records Management and Computer Aided Dispatch Systems – Sheriff Dunagan reported that the 911 Advisory Board recently met and discussed records management and computer aided dispatch systems for use within the Sheriff's Office and Consolidated Dispatch Center. He explained that following review of several systems, the 911 Advisory Board has selected the Spillman Technologies Inc. system and requests the Board's approval to move forward with the project.

Sheriff Dunagan noted that the Wytheville Police Department and Town of Rural Retreat Police Department have also agreed to implementation of the system. He stated that with the price quoted, the County would be responsible for payment of \$159,000 for the Sheriff's Office system and \$91,000 for the Dispatch Center. Sheriff Dunagan added that Bland County, Galax, and Twin County 911 may also participate in the system.

Mr. Bear requested review of the other quotes received prior to agreement to ensure that procurement procedures are followed. He noted that the information would be presented to the Budget Committee for review.

Sheriff Dunagan noted that they could fund a portion of the system with funds collected through the Electronic Summons System.

Darlene Lang, Wythe County Director of Communications, advised that Spillman has agreed to begin setting up the system if several of the participating agencies would pay towards the initial first year payment. She explained that she is working to obtain a grant through the Virginia Information Technologies Agency for payment of the 911 portion of the contract, but would not know until June if the grant would be received.

The Board agreed to re-address the contract at their November meeting, following review by the Budget Committee.

4. Firing Range Lease – Sheriff Dunagan reviewed with the Board the revised agreement between his office, David Ray Danner, and David Ray Danner II for the lease of the Firing Range property.

Mr. Bear advised that mowing of the property has been removed from the lease agreement.

5. Trash Pickup Program – Sheriff Dunagan noted that one of their Trash Pickup Program deputies has left to join the Wytheville Police Department. He suggested hiring a full-time employee to oversee the inmates picking up trash. Sheriff Dunagan added that the funds provided by the Virginia Department of Transportation may cover the cost of the full-time employee.

COUNTY ADMINISTRATOR'S REPORT

County Administrator Bear appeared before the Board and reported the following:

1. Fiscal Year 18 Revenue Sharing Program – Mr. Bear reviewed with the Board a letter from Julie Brown, Virginia Department of Transportation Local Assistance Division Director, outlining changes to their Fiscal Year 18 Revenue Sharing Program application process. Mr. Bear noted that applications are now due by November 1.
2. Olive Lane – Mr. Bear reviewed with the Board Resolution 2016-23, authorizing application to the Virginia Department of Transportation for Revenue Sharing funds for the Olive Lane improvement project as follows:

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RESOLUTION 2016-23

WHEREAS, the Wythe County Board of Supervisors desires to submit an application for an allocation of funds of up to \$111,677.07, 50% of the \$223,354.13 estimated project total, through the Virginia Department of Transportation Fiscal Year 2017-2018 Revenue Sharing Program, and;

WHEREAS, the Wythe County Board of Supervisors requests allocation of these funds for improvement of Olive Lane.

NOW, THEREFORE, BE IT RESOLVED, that the Wythe County Board of Supervisors hereby support this application for an allocation of \$111,677.07 through the Virginia Department of Transportation Revenue Sharing Program.

BE IT FURTHER RESOLVED THAT the Wythe County Board of Supervisors hereby grants the County Administrator the authority to execute project administration agreements for any approved revenue sharing projects.

Adopted this 25th day of October 2016.

Supervisor McRoberts made a motion, seconded by Supervisor Houseman to adopt Resolution 2016-23, authorizing application to the Virginia Department of Transportation for Revenue Sharing funds for improvement of Olive Lane as presented.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Joe F. Hale

3. 2016 Audit – Finance Director, Bruce Grant, updated the Board on the status of the Fiscal Year 2016 audit. Mr. Grant reported that the auditors are currently in the office completing the audit of July 2015 through June 2016 financial data. He reviewed the audit process and timeline for completion with the Board.

Chair Reeves inquired when the Tyler System transition would be completed.

Mr. Grant noted that the transition would be completed in 2018, when the Water Department transitions to the system. He explained that water payments would be accepted online following that transition.

Chair Reeves questioned if there would be a charge to make payments online.

Ms. Guynn advised that other users of the Tyler System have indicated that there is a fee to pay online with a credit card. She noted that she does not believe there would be a charge to pay using an automatic draft from a checking account.

Mr. Grant stated that there may be companies available that provide credit card services and do not charge a fee.

Chair Reeves noted that he would prefer that we locate a company that does not charge the fee.

4. GO Virginia Regional Boundaries – Mr. Bear reviewed with the Board a map depicting recommended GO Virginia regional boundaries.
5. Southwest Virginia Cultural Heritage Foundation – Mr. Bear reviewed with the Board a press release announcing new Southwest Virginia Cultural Heritage Tourism Region branding and program initiatives.
6. Virginia’s Industrial Advancement Alliance – Mr. Bear reviewed with the Board a newsletter from Josh Lewis, Virginia’s Industrial Advancement Alliance Executive Director, detailing changes within the organization formerly known as the Virginia’s aCorridor. Mr. Bear noted that Mr. Lewis has earned the designation of Certified Economic Developer.

WATER COMMITTEE REPORT

1. R & R Enterprises – Supervisor Horney made a motion, as recommended by the Water Committee to approve R & R Enterprises’ request to connect to the existing six-inch force sewer main on Peppers Ferry Road for the development of an onsite de-watering facility.

The roll call vote on the motion was as follows:

| | | |
|---------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. “Gene” Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |
| NAYS: | None | |
| ABSENT: | Joe F. Hale | |

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2. Southeast Rural Community Action Project – Supervisor Horney made a motion, as recommended by the Water Committee to accept the Southeast Rural Community Action Project grant in the amount of \$50,000 for the Barren Springs water project and to amend and appropriate the same. The Committee also recommended implementation of guidelines for distribution of the funds as follows:

Eligibility – Households with an income at or below 150% of the current federal poverty income guidelines.

Maximum per Household – A maximum of \$1,500 in assistance per household. If funds remain at the end of the project, these funds are to be reallocated to all approved applicants.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Joe F. Hale

3. Jackson Elementary School Water Project – Supervisor Horney made a motion, as recommended by the Water Committee to waive the residential connection fee for residents along the Jackson Elementary School waterline project route.

The roll call vote on the motion was as follows:

| | | |
|-------|-------------------|--------------------------|
| AYES: | Gary M. Houseman | Coy L. McRoberts |
| | Charlie G. Lester | B. G. "Gene" Horney, Jr. |
| | Steven T. Willis | Timothy A. Reeves, Sr. |

NAYS: None

ABSENT: Joe F. Hale

4. Deeded Easements – Supervisor Horney made a motion, as recommended by the Water Committee and in compliance with Virginia Code Section 15.2-1803 to confirm that Stephen Bear, acting in his capacity as the County Administrator, is authorized to act on behalf of Wythe County to accept deeds conveying real estate to the County.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Joe F. Hale

BUDGET COMMITTEE REPORT

1. Commonwealth Attorney's Office – Supervisor Willis made a motion, as recommended by the Budget Committee to transfer \$6,734 from State Asset Forfeiture funds to the Commonwealth Attorney's furniture and fixture budget for purchase of a new computer server.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Joe F. Hale

2. Litter Prevention Grant – Supervisor Willis made a motion, as recommended by the Budget Committee to accept the Virginia Department of Environmental Quality Litter Prevention and Recycling Program Grant in the amount of \$9,499.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Joe F. Hale

3. Retail Consultant – Supervisor Willis made a motion, as recommended by the Budget Committee to proceed with hiring a retail consultant through a partnership with the Town of Wytheville, Town of Rural Retreat, and Joint Industrial Development Authority.

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Mr. Bear advised that he has received a revised proposal from Retail Strategies and it appears that the price quoted per locality may have decreased. He noted that he has informed the two Towns of the decrease. Mr. Bear explained that some revision to the final wording of the contract remains to be completed.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Joe F. Hale

4. Reassessment – Supervisor Willis reported that Fred Pearson of Pearson Appraisals attended the recent Budget Committee meeting and updated the Committee on the status of the ongoing reassessment. He advised that Pearson Appraisals are close to completing the reassessment and have reported a 4.9% increase in total real estate values. Supervisor Willis noted that commercial retail chains make up the majority of the increase.
5. County Administration Building Addition – The Board reviewed Amendment No. 1 to the County Administration Building Addition Architectural Contract with the Lane Group for additional work associated with the design of the project.

Mr. Bear reported that the Budget Committee reviewed and discussed the contract amendment and recommended approval of the contract. He noted that the contract amendment would add \$5,612 to the contract price.

Supervisor Houseman made a motion, seconded by Supervisor Willis to accept Amendment No. 1 to the County Administration Building Addition Contract with the Lane Group.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Joe F. Hale

SUPERVISORS' REPORTS

- 1. Major Grahams Road – Supervisor Lester requested that the Board work with the Virginia Department of Transportation (VDOT) to address the Major Grahams Road issue.

Chair Reeves noted that he and Supervisor Hale are working with VDOT to address this issue and hope to have the matter resolved in the spring.

Supervisor McRoberts questioned if the funds remaining from the Archer Road project could be reallocated to this project.

Chair Reeves advised that that is part of the solution they have discussed with VDOT. He noted that increasing the priority of the road on the Six Year Plan would require the Board’s approval.

Supervisor McRoberts explained that he recently visited the Major Grahams Road area, and noted that the road is very rough and in desperate need of repair.

- 2. Road Issue – Supervisor McRoberts noted that he has several road issues, which he will forward to Mr. Bear.
- 3. Road Issue – Supervisor Horney stated that he also has several road issues, which he would submit to Mr. Bear.
- 4. Road Request – Chair Reeves advised that he had received a request for the addition of a road in Max Meadows to the State road system. He noted that he would discuss the road request with County Administrator Bear.

CONSENT CALENDAR

Supervisor Horney made a motion to approve the consent calendar for October 25, 2016, as follows:

1. PAYROLL – September 2016:

| | |
|------------------------------|----------------------|
| Water Department | \$ 24,435.09 |
| Wythe County Wastewater Fund | 17,488.80 |
| Police Activity Fund | 63,749.17 |
| Courthouse Security Fund | 24,455.60 |
| General County Fund | <u>489,605.44</u> |
| TOTAL | \$ 619,734.10 |

Check Numbers: 30095128-30095145

Voucher Numbers: V617000-V617173; V618000-V618181

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2. STATUS REPORTS:

- A. Animal Control – Arlan Dunford
- B. Building and Grounds/Solid Waste – Billy Bowers
- C. Building Inspection – Tim Spraker
- D. Dispatch – Darlene Lang
- E. Engineering – Bill Vaughan
- F. Finance – Bruce Grant
- G. Parks and Recreation – Kevin Williams
- H. Planning – Michelle Cassell
- I. Water and Wastewater – Don Crisp

3. PERSONNEL:

- A. Jensen, Casey – Full-time Payroll Clerk, Pay Increase, End of Probationary Period, Annual Salary \$34,000, Effective October 1, 2016
- B. Bear, Stephen – Appointed as County Administrator, Annual Salary \$110,000, Effective October 1, 2016
- C. Collins, Martha – Appointed as Clerk of the Board of Supervisors, Annual Salary \$55,000, Effective October 1, 2016
- D. Busick, Jason – Hired, Full-time Emergency Services Director/Coordinator, Annual Salary \$47,500, Effective October 1, 2016
- E. Puckett, Zachary – Transferred from 3102 to 31025, Annual Salary \$33,883, Effective October 1, 2016
- F. Duncan, Timothy – Hired, Full-time Water Maintenance, Annual Salary \$21,533, Effective October 1, 2016
- G. Dalton, William – Hired, Full-time Water Maintenance, Annual Salary \$20,976, Effective September 19, 2016
- H. Phillippi, James – Terminated, Full-time Courtroom Security/Transport Officer, Effective October 11, 2016
- I. Tucker, Nathaniel – Full-time Communications Officer, Transfer to Grant Position, Annual Salary \$22,819, Effective September 16, 2016
- J. Claypool, Sharmeta – Full-time Communications Officer, Transfer to County Position, Annual Salary \$28,000, Effective September 16, 2016

Supervisor McRoberts seconded the motion.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Joe F. Hale

MOUNT ROGERS COMMUNITY SERVICES BOARD

The Board reviewed and discussed a letter and performance contract documents from Lisa Moore, Mount Rogers Community Services Board Executive Director, requesting review and approval of the Community Services Board performance contract with the Department of Behavioral Health and Development Services.

Supervisor Houseman made a motion, seconded by Supervisor Lester to approve the Mount Rogers Community Services Board Performance Agreement as presented and to authorize the necessary agreement document signatures.

The roll call vote on the motion was as follows:

AYES: Gary M. Houseman Coy L. McRoberts
Charlie G. Lester B. G. "Gene" Horney, Jr.
Steven T. Willis Timothy A. Reeves, Sr.

NAYS: None

ABSENT: Joe F. Hale

VIRGINIA ASSOCIATION OF COUNTIES BOARD OF DIRECTORS

The Board reviewed a letter from Dean Lynch, Virginia Association of Counties Executive Director, providing notification to Chair Reeves that his term on the Virginia Association of Counties Board of Directors would expire on December 31.

Chair Reeves noted that he is eligible to serve an additional two year term and would request to do so. He requested the support of the Board members attending the Virginia Association of Counties meeting in his bid for reappointment.

CHANGE OF MEETING DATE

Chair Reeves noted that the November 8 Board meeting falls on Election Day and suggested rescheduling the meeting to November 9.

Supervisor Houseman made a motion, seconded by Supervisor McRoberts to move the November 8 Board meeting to November 9.

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The motion passed unanimously.

ADJOURNMENT

With no other business to come before the Board, Chair Reeves adjourned the meeting at approximately 10:40 a.m.

Timothy A. Reeves, Sr., Chair